



Mark Armstrong, Mayor  
Marisol Rubio, Vice Mayor  
Richard Adler, Councilmember  
Robert Jweinat, Councilmember  
Sridhar Verose, Councilmember

## City of San Ramon City Council Agenda

San Ramon City Hall  
Council Chamber  
7000 Bollinger Canyon Road

April 14, 2026  
7:00 PM  
Regular Meeting

Agenda Questions: Contact the City Clerk (925) 973-2539 or email to [cityclerk@sanramon.ca.gov](mailto:cityclerk@sanramon.ca.gov).

Please refer to the end of the agenda to review options for participation in the meeting. This agenda is posted in accordance with Government Code Section 54954.2(a). Unless stated otherwise, every item on the agenda is exempt from CEQA Guidelines § 15060(c), 15061(b)(3), 15273, 15378, 15301, 15323 and/or Public Resources Code § 21065.

### 1. Call to Order/Roll Call

### 2. Pledge of Allegiance

### 3. Announcements

#### 3.1. Changes and Additions to the Agenda

### 4. Public Comment

Members of the audience are encouraged to address the City Council on any non-agenda item relating to the business of the City Council. Comments are limited to 3 minutes, or less time if a large number of speakers are anticipated. A speaker may not allocate their time to another speaker. All remarks shall be addressed to the City Council. Comments from the public on non-agenda items may also be submitted by [email to CityClerk@sanramon.ca.gov](mailto:email to CityClerk@sanramon.ca.gov). Comments received by email will not be read aloud; however, they will be forwarded to the City Council for their consideration. If you wish to present your comments to the public, you may do so in-person during this Public Comment period. No official action can be taken at this meeting on issues raised during public comment. During public comment, members of the public are permitted to address the City Council only on the following:

- Any non-agenda item relating to the business of the City Council.
- Items that are on the **Consent Calendar**, including requests to pull an item from the consent calendar **and the reason why** you wish to pull the item or items. Please note that the decision to remove the item from the Consent Calendar is strictly at the discretion of the City Council.
- Requests for Future Agenda Items.
- Special Presentation Items under Section 6 of tonight's Agenda.
- Items that are **not** on the agenda and are within the City Council's jurisdiction.

## 5. Consent Calendar

Consent Calendar items are considered routine and are acted upon by the City Council with a single action. Members of the audience wishing to provide public input may request (by email to the City Clerk or under Item 4 Public Comment) that the City Council remove the item from the Consent Calendar. Members of the public may request that items be removed from the Consent Calendar, however, the decision to remove the item is solely at the discretion of the City Council.

With respect to the approval of resolutions and ordinances, the reading of the title thereto shall be deemed a motion to waive a reading of the complete resolution or ordinance and unless there is a request by a City Council member that the resolution or ordinance be read in full, further reading of the resolution or ordinance shall be deemed waived by unanimous consent of the City Council.

### 5.1. Minutes of the City Council Regular Meeting – March 24, 2026

Recommendation: Approve Minutes

### 5.2. Minutes of the City Council Special Meeting - March 27, 2026

Recommendation: Approve Minutes

### 5.3. Minutes of the City Council Special Meeting - April 7, 2026

Recommendation: Approve Minutes

### 5.4. Resolution No. 2026-041 - Approving the Display of the Progress Pride Flag

Recommendation: Approve Resolution No. 2026-041

### 5.5. Resolution No. 2026-042 - Approving Amendment No. 2 to the Memorandum of Understanding with The San Ramon Police Officers' Association, Regarding an Alternative Work Schedule for Non-Patrol Shifts

Recommendation: Approve Resolution No. 2026-042

### 5.6. Resolution No. 2026-043 - Authorizing the Mayor to Execute a Revenue Sharing Agreement with San Ramon Valley Aquatics for Swim Lesson Instruction for an Initial Three-Year Term for \$404,036, with an Option to Renew for Three Successive One-Year Terms, for a Cumulative Six-Year Total, Not to Exceed \$964,519

Recommendation: Approve Resolution No. 2026-043

### 5.7. Resolution No. 2026-044 - Authorizing the Mayor to Amend the Agreement with Ghirardelli Associates, Inc. (C2025-077) for On-Call Civil Engineering Consulting Service for Land Development and Project Management in an Amount Not to Exceed \$300,000 Through June 30, 2027, with the Option to Renew for Two Additional One-Year Terms

Recommendation: Approve Resolution No. 2026-044

### 5.8. Resolution No. 2026-045 - Authorizing the Mayor to Reappropriate \$49,123 from

the City Facilities Floor Covering Replacement Project (CIP 925432) to the Interior Amenities Renovation Project (CIP 925515) to Support City Hall Office Space Improvements

Recommendation: Approve Resolution No. 2026-045

- 5.9. Resolution No. 2026-046 - Approving the Statement of Investment Policy for Fiscal Year 2026-27

Recommendation: Approve Resolution No. 2026-046

## **6. Special Presentations**

- 6.1. Proclamation declaring April 19-25, 2026 as National Library Week. Presented to Dr. Francis Adebola-Wilson, San Ramon Senior Library Manager and Elayne Pedley, Dougherty Station Library Manager.
- 6.2. Proclamation declaring April 2026 as Arts, Culture and Creativity Month. Presented to Ranjini Venkata, Founder, The Visual Arts Society of San Ramon, and James Daly, Owner, San Ramon Academy of Music.
- 6.3. Proclamation recognizing the San Ramon Valley Islamic Center and the San Ramon American Muslim Community for their Contributions to the San Ramon Community. Presentation to Faridha Barra, President, San Ramon Valley Islamic Center, and Musa Tariq, Policy Coordinator, Council on American-Islamic Relations.

## **7. Deferred Consent Items**

## **8. Unfinished Business**

- 8.1. Public Hearing: Resolution No. 2026-047 - Adopting the Master Fee Schedule for Various Municipal Services for Fiscal Year 2026-27, and Repealing Resolution No. 2025-036

Recommendation: Receive the Report, Open the Public Hearing, Take Public Testimony, Close the Public Hearing, Deliberate, and Approve Resolution No. 2025-047

*Staff Report by Yuliya Elbo, Budget Manager*

## **9. New Business**

- 9.1. Public Hearing: Status of the City's Vacancies, Recruitment, and Retention Efforts in Calendar 2025 in Compliance with Government Code Section 3502.3 (Assembly Bill 2561)

Recommendation: Staff recommends that the City Council receive a presentation regarding the City's vacancies, recruitment, and retention efforts in compliance with Government Code Section 3502.3 (Assembly Bill (AB) 2561).

*Staff Report by Megan O'Donoghue, Human Resources Director*

9.2. FY 2026-27 Budget Workshop #1: Revenue

Recommendation: Provide recommendations of FY27 Revenue Budget.

*Staff Report by Yuliya Elbo, Budget Manager*

**10. City Manager's and City Council Members' Comments / Matters Initiated**

**11. Adjournment**

## How to View or Participate in the Meeting

### In Person:

Members of the public may provide comments in-person at the meeting. For disability related accommodations, please contact the City Clerk's Office at least 48 hours in advance.

### Written Communication by Email:

Email public comments to [cityclerk@sanramon.ca.gov](mailto:cityclerk@sanramon.ca.gov). Comments received up to **two hours before** the meeting will be emailed to the City Council, placed in the red binder at the meeting, and posted online at [https://www.sanramon.ca.gov/public\\_comment](https://www.sanramon.ca.gov/public_comment). Comments received after the cutoff will be provided to the Council the following day. Please include **"Public Comment"** in the subject line and your **name** and **agenda item** in the body. Written comments will not be read aloud.

### To View or Listen Only:

As a courtesy, the public may view the meeting via one-way video or audio, as technology permits. Remote access is not guaranteed; if technical issues occur, the meeting will continue as long as in-person attendance is available. Those wishing to provide comments are encouraged to attend in person or submit written comments in advance.

**Join Zoom:** <https://cityofsanramon.zoom.us/j/96118650772> ID: 961 1865 0772

**Zoom Phone Number:** +1 (669) 900-6833

**View on YouTube:** [www.sanramon.ca.gov/YouTube](http://www.sanramon.ca.gov/YouTube)

### Attendee Conduct:

There will be zero tolerance for any person addressing the Council making profane, offensive and disruptive remarks, or engaging in loud, boisterous, or other disorderly conduct, that disrupts the orderly conduct of the public meeting. Specifically, it is important for all speakers to adhere to the following guidelines for participation in this meeting:

- a. No profanity or obscenity.
- b. Refrain from personal threats or attacks.
- c. Refrain from hateful epithets and demeaning language based on any person's race, religion, sexual orientation, ethnicity, gender, or disability.
- d. Respect all people that are present or watching.

At the discretion of the Mayor, a speaker may forfeit speaking time for any of the following reasons:

- a. Exceeding the allotted time to speak;
- b. Yelling, screaming, or other behavior that renders this Council unable to continue the meeting;
- c. Excessive profanity or slander;
- d. Specific threats or "fighting words" that incite violence; or
- e. Speech that is outside the subject matter jurisdiction of the Council or the specific agenda item in which you are speaking.

**While the City of San Ramon upholds the First Amendment rights of all participants, we do not accept or endorse offensive or hateful comments made during our meetings. We celebrate the diversity of our community and strive to maintain a welcoming and inclusive environment for all.**

**Minutes of the  
City of San Ramon  
City Council Regular Meeting  
March 24, 2026**

**1. Call to Order/Roll Call**

The meeting was called to order at 7:00 PM.

**Present:**

Councilmember Richard Adler  
Councilmember Robert Jweinat  
Councilmember Sridhar Verose  
Vice Mayor Marisol Rubio  
Mayor Mark Armstrong

Also in attendance: City Manager Steven Spedowfski, City Attorney Martin Lysons, Finance Director Jennifer Wakeman, Budget Manager Yuliya Elbo, Recreation Supervisor Steve Cox and City Clerk Joan Snashall.

**2. Pledge of Allegiance**

The Pledge of Allegiance was led by Oliver Shen of Scout Troop 1776.

**3. Announcements**

3.1. Changes and Additions to the Agenda

**4. Public Comment**

Public comment was received from French'nette Bryant, Greg Carr, Suhani Goyal, Santhosh Kanjula, Susan Clayton, and Helena Kleker. Written public comment was received from Brian Swanson for Consent Calendar items 5.2, 5.4 and 5.11.

**5. Consent Calendar**

Councilmember Verose's motion to approve the consent calendar items 5.1 -5.11 was seconded by Vice Mayor Rubio. Prior to the vote the City Clerk read the following into the record:

Ordinance 537 - Amending Title C, Division C4 (Land Development) by repealing and replacing Chapter V (Child Care Fees), Chapter IX (Park And Recreation Facility Impact Fee), Chapter X (Private Sector Arts And Beautification Contribution Fee), Chapter XI (Open Space Development Impact Fee), Chapter XII (Inclusionary Housing), and Chapter XIII (Affordable Housing Commercial Linkage Fee); and by adding Chapter XIV (Parkland Development Impact Fee) of the City Of San Ramon Municipal Code Relating to the adopted Nexus Fee Study for the established fees; and amending Title C, Division C5

(Subdivision Procedures), by repealing and replacing Chapter X (Parkland Dedication) of the City of San Ramon Municipal Code establishing the applicable Nexus Fee Study Fee and methodology for the calculation of in-lieu fees for parkland dedication, as applicable. The motion Passed 5-0-0-0.

|                     |                                                                              |
|---------------------|------------------------------------------------------------------------------|
| <b>Result:</b>      | <b>Passed [ 5-0-0-0 ]</b>                                                    |
| <b>Mover:</b>       | Councilmember Sridhar Verose                                                 |
| <b>Second:</b>      | Vice Mayor Marisol Rubio                                                     |
| <b>Ayes:</b>        | Mark Armstrong, Sridhar Verose, Richard Adler, Marisol Rubio, Robert Jweinat |
| <b>Nays:</b>        | None                                                                         |
| <b>Abstentions:</b> | None                                                                         |

5.1. Minutes of the City Council Regular Meeting – March 10, 2026

Recommendation: Approve Minutes

5.2. Minute Order No. 2026-005 - 2025 General Plan Annual Report

Recommendation: Approve Minute Order 2026-005

5.3. Register of Demands as Presented by the City Treasurer (Period Ending February 28, 2026)

Recommendation: Approve Register of Demands

5.4. FY25 Memorandum on Internal Control

Recommendation: Accept the Report

5.5. Resolution No. 2026-037 - Describing New Improvements and Ordering the District Engineer to Prepare and File the Landscaping & Lighting District No. 1984-1 Engineer's Report for FY 2026/27

Recommendation: Approve Resolution No. 2026-037

5.6. Resolution No. 2026-038 - Describing New Improvements and Ordering the District Engineer to Prepare and File The Preserve Landscaping and Lighting Assessment District Engineer's Report for FY 2026/27

Recommendation: Approve Resolution No. 2026-038

5.7. Resolution No. 2026-039 – Authorizing the Mayor to Execute an Agreement with Rec Technologies Inc for Recreation Registration and Facility Rental Software for an Implementation Software Building Phase, Followed by a One Year Initial Term, with an Option to Renew for Two Successive One-Year Terms, for a Cumulative Three-Year Total, Not to Exceed \$250,250

Recommendation: Approve Resolution No. 2026-039

5.8. Arts Advisory Committee Appointments

Recommendation: Approve Committee Appointments

5.9. Library Advisory Committee Appointments

Recommendation: Approve Committee Appointments

5.10. Senior Citizens Advisory Committee Appointments

Recommendation: Approve Committee Appointments

5.11. Ordinance 537 — Amending Title C, Division C4 (Land Development) by repealing and replacing Chapter V (Child Care Fees), Chapter IX (Park And Recreation Facility Impact Fee), Chapter X (Private Sector Arts And Beautification Contribution Fee), Chapter XI (Open Space Development Impact Fee), Chapter XII (Inclusionary Housing), and Chapter XIII (Affordable Housing Commercial Linkage Fee); and by adding Chapter XIV (Parkland Development Impact Fee) of the City Of San Ramon Municipal Code Relating to the adopted Nexus Fee Study for the established fees; and amending Title C, Division C5 (Subdivision Procedures), by repealing and replacing Chapter X (Parkland Dedication) of the City Of San Ramon Municipal Code establishing the applicable Nexus Fee Study Fee and methodology for the calculation of in-lieu fees for parkland dedication, as applicable

Recommendation: Waive the Second Reading, Read by Title Only, and Adopt Ordinance 537

**6. Special Presentations**

6.1. Proclamation Declaring March 2026 as Prescription Drug Abuse Awareness Month. Presented to Alice Power and Elaine Cook, Program Managers and Leisha Sattiamoorthy, Youth Outreach Director, National Coalition Against Prescription Drug Abuse.

**7. Deferred Consent Items**

**8. Unfinished Business**

8.1. Continue the FY27 Master Fee Schedule Adoption and Repeal of Resolution No. 2025-036 to the April 14, 2026 City Council Meeting

Recommendation: Continue the FY27 Master Fee Schedule Adoption and Repeal of Resolution No. 2025-036 to the April 14, 2026 City Council Meeting

Budget Manager Yuliya Elbo presented the staff report.

Mayor Armstrong opened public comment. Public comment was received from Jim Blickenstaff. Written public comment was received from Brian Swanson. Mayor Armstrong

closed public comment.

Councilmember Verose's motion to continue the FY27 Master Fee Schedule Adoption and set the Public Hearing for April 14, 2026, was seconded by Councilmember Adler. The motion Passed 5-0-0-0.

|                     |                                                                              |
|---------------------|------------------------------------------------------------------------------|
| <b>Result:</b>      | <b>Passed [ 5-0-0-0 ]</b>                                                    |
| <b>Mover:</b>       | Councilmember Sridhar Verose                                                 |
| <b>Second:</b>      | Councilmember Richard Adler                                                  |
| <b>Ayes:</b>        | Mark Armstrong, Sridhar Verose, Richard Adler, Marisol Rubio, Robert Jweinat |
| <b>Nays:</b>        | None                                                                         |
| <b>Abstentions:</b> | None                                                                         |

## **9. New Business**

### **9.1. Senior Citizens Advisory Committee 2025-2026 Annual Report**

Recommendation: Accept the Annual Report for 2025-2026 and Provide Feedback to the Committee for the 2026-2027 Term.

Introduction by Recreation Supervisor Steve Cox. Presentation by Senior Citizens Advisory Committee Member Colette Clark.

Mayor Armstrong opened public comment. There were no comments. Mayor Armstrong closed public comment.

No action was taken by the Council.

### **9.2. Budget Kickoff Presentation**

A presentation to initiate the FY 2026–27 budget development process, providing the City Council with an overview of the City's fiscal model, budget guidelines, and timeline

Finance Director Jennifer Wakeman presented the staff report.

Mayor Armstrong opened public comment. Public comment was received from Yohannas Tilahun, Greg Carr, and Paschalis Ntatsos. Mayor Armstrong closed public comment.

No action was taken by the Council.

## **10. City Manager's and City Council Members' Comments / Matters Initiated**

## **11. Adjournment**

The meeting was adjourned at 10:17 p.m.

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Mark Armstrong, Mayor

**Attest:**

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Joan Snashall, City Clerk

**Minutes of the  
City of San Ramon  
City Council Special Meeting  
March 27, 2026**

**1. Call to Order/Roll Call**

The meeting was called to order at 2:20 p.m.

**Present:**

Mayor Mark Armstrong  
Vice Mayor Marisol Rubio  
Councilmember Richard Adler  
Councilmember Robert Jweinat  
Councilmember Sridhar Verose

Also in attendance: City Clerk Joan Snashall and Deputy City Clerk Lisa Schlotz

**2. Council Business**

**1. Sustainability Advisory Committee Interviews and Appointments**

The City Council conducted interviews of 10 candidates: Manuel Beltran, Ben Cherry, Chris Dembiczak, Alex Hurd, Meera Jacob, Chirag Kathrani, John Larsen, Lorena Perez, Jennifer Shuen, and Martin Waterhouse. Madhuri Adettiwar was unable to attend and was considered by application only.

The Council recessed at 3:30 p.m. and reconvened at 3:45 p.m.

Vice Mayor Rubio's motion to appoint the following candidates to the Sustainability Advisory Committee with staggered terms expiring in 2029 and 2030, was seconded by Councilmember Verose. The motion passed 5-0-0-0.

**Regular Members**

- Manuel Beltran - Term Expires 2029
- Ben Cherry - Term Expires 2029
- Chris Dembiczak - Term Expires 2030
- Alex Hurd - Term Expires 2030
- John Larsen - Term Expires 2029

**Alternate Members**

- Madhuri Adettiwar - Term Expires 2030
- Jennifer Shuen - Term Expires 2029

### **3. Adjournment**

The meeting was adjourned at 6:00 p.m.

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Mark Armstrong, Mayor

**Attest:**

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Joan Snashall, City Clerk

**Minutes of the  
City of San Ramon  
City Council Special Meeting  
April 7, 2026**

**1. Call to Order/Roll Call**

The meeting was called to order at 7:00 PM.

**Present:**

Mayor Mark Armstrong  
Vice Mayor Marisol Rubio  
Councilmember Richard Adler  
Councilmember Robert Jweinat  
Councilmember Sridhar Verose

Also in attendance: City Manager Steven Spedowfski, City Attorney Martin Lysons, Planning Division Manager Cindy Yee, and City Clerk Joan Snashall.

**2. New Business**

- 2.1. **Public Hearing:** Appeal of Planning Commission Resolution No. 02-26 approving the Orchards Development Project (MJ 2024-0004, DP 2024-0006, DP 2024-0008, AR 2024-0013, TRP 2024-0009, and ENVR 2025-0003); located at 6001 Bollinger Canyon Road

Recommendation: Receive the staff report, receive testimony from the Applicant and the Appellant, open public comment, receive public testimony, close public comment and public hearing, discuss and deliberate, and adopt Resolution No. 2026-040 denying the appeal filed by Brian Swanson; and approving the Orchards Development Project MJ 2024-0004, DP 2024-0006, DP 2024-0008, AR 2024-0013, TRP 2024-0009, and ENVR 2025-0003; located at 6001 Bollinger Canyon Road, subject to the Project Findings and Conditions of Approval.

*Staff Report by Cindy Yee, Planning Division Manager*

A presentation was given by Planning Division Manager Cindy Yee and Senior Vice President of Environmental Services at First Carbon Solutions Mary Bean.

A presentation was given by the Appellant Brian Swanson.

A presentation was given by the Applicant Stephanie Hill c/o Sunset Development.

The City Council went to recess at 9:29 p.m. and reconvened at 9:37 p.m.

Vice Mayor Rubio's motion to open the public hearing was seconded by Councilmember Verose. The motion Passed 5-0-0-0.

|                     |                                                                              |
|---------------------|------------------------------------------------------------------------------|
| <b>Result:</b>      | <b>Passed [ 5-0-0-0 ]</b>                                                    |
| <b>Mover:</b>       | Vice Mayor Marisol Rubio                                                     |
| <b>Second:</b>      | Councilmember Sridhar Verose                                                 |
| <b>Ayes:</b>        | Mark Armstrong, Sridhar Verose, Richard Adler, Marisol Rubio, Robert Jweinat |
| <b>Nays:</b>        | None                                                                         |
| <b>Abstentions:</b> | None                                                                         |

Public comment was received from Gregory Carr, Kirsten Dunatov, Susan Clayton, Jim Blickenstaff, Susie Ferris-Inderkum and Shreyes Bhagavatla. Written public comments were received from Deb Briggs, James Lloyd of California Housing Defense Fund, Matthew Gelfand of Californians for Homeownership, and Sherrie Sivaraman. Supplemental information was received from the Appellant Brian Swanson.

Vice Mayor Rubio's motion to close the public hearing was seconded by Councilmember Adler. The motion Passed 5-0-0-0.

|                     |                                                                              |
|---------------------|------------------------------------------------------------------------------|
| <b>Result:</b>      | <b>Passed [ 5-0-0-0 ]</b>                                                    |
| <b>Mover:</b>       | Vice Mayor Marisol Rubio                                                     |
| <b>Second:</b>      | Councilmember Richard Adler                                                  |
| <b>Ayes:</b>        | Mark Armstrong, Sridhar Verose, Richard Adler, Marisol Rubio, Robert Jweinat |
| <b>Nays:</b>        | None                                                                         |
| <b>Abstentions:</b> | None                                                                         |

Appellant rebuttal remarks were given by Brian Swanson.

Following discussion and consideration of all pertinent information, the City Council proceeded to make a motion.

Councilmember Jweinat's motion to Adopt Resolution No. 2026-040 denying the appeal filed by Brian Swanson; and approving the Orchards Development Project MJ 2024-0004, DP 2024-0006, DP 2024-0008, AR 2024-0013, TRP 2024-0009, and ENVR 2025-0003; located at 6001 Bollinger Canyon Road was seconded by Councilmember Adler. The motion Passed 5-0-0-0.

|                |                              |
|----------------|------------------------------|
| <b>Result:</b> | <b>Passed [ 5-0-0-0 ]</b>    |
| <b>Mover:</b>  | Councilmember Robert Jweinat |
| <b>Second:</b> | Councilmember Richard Adler  |

|                     |                                                                              |
|---------------------|------------------------------------------------------------------------------|
| <b>Ayes:</b>        | Mark Armstrong, Sridhar Verose, Richard Adler, Marisol Rubio, Robert Jweinat |
| <b>Nays:</b>        | None                                                                         |
| <b>Abstentions:</b> | None                                                                         |

### 3. Adjournment

The meeting was adjourned at 10:26 p.m.

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Mark Armstrong, Mayor

**Attest:**

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Joan Snashall, City Clerk



## City Council Staff Report Item No. 5.4.

**Date:** April 14, 2026

**To:** San Ramon City Council

**From:** Christina Franco, Deputy City Manager  
Joan Snashall, City Clerk

**Subject:** Resolution No. 2026-041 - Approving the Display of the Progress Pride Flag

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### **Executive Summary:**

The City Council is considering a request from Councilmember Verose to display the Progress Pride Flag during June 2026, consistent with the City's flag display policy. If approved, the flag would be installed at Alcosta Boulevard and Bollinger Canyon Road and shown on the City Hall marquee.

### **Recommendation:**

Staff recommends the City Council consider a resolution to display the Progress Pride Flag for the month of June.

### **Background:**

On April 28, 2021, the City Council approved Resolution No. 2021-066 a Resolution of the City Council of the City of San Ramon adopting a Use of City Flagpoles and Flags Display Policy. The policy establishes guidelines for the display of flags on City of San Ramon owned flagpoles, flag-stands, and other City-owned property. Flag display requests must come from a member of the Council as flagpoles are explicitly reserved for City speech as defined under the Government Speech Doctrine.

On April 3, 2026, staff received a request from Councilmember Verose to display the Progress Pride Flag (Attachment B) for the month of June 2026. If approved, the City will fly the Progress Pride Flag on a flagpole at the corner of Alcosta Boulevard and Bollinger Canyon Road and display digitally on the marquee in front of City Hall per the flag policy.

### **Fiscal Impact:**

None.

### **Alternative Option(s):**

The City Council may choose not to approve the display of the Progress Pride Flag or display the flag for a shorter or modified period.

**Next Steps:**

Following approval, staff will display the Progress Pride Flag at the corner of Alcosta Boulevard and Bollinger Canyon Road and digitally on the City Hall marquee for the month of June 2026.

**Attachment(s):**

- A. Resolution No. 2026-041
- B. Flag Request - Progress Flag Example

**RESOLUTION NO. 2026-041**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN RAMON  
APPROVING THE DISPLAY OF THE PROGRESS PRIDE FLAG**

**WHEREAS**, on April 28, 2021, the City Council approved Resolution No. 2021-066 a Resolution of the City Council of the City of San Ramon Adopting a Use of City Flagpoles and Flags Display Policy; and

**WHEREAS**, the Use of City Flagpoles and Flags Display Policy allows for commemorative flags to be displayed at the request of a San Ramon City Council Member; and

**WHEREAS**, on April 3, 2026, staff received a request from Councilmember Verose to display the Progress Pride Flag for the month of June 2026.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of San Ramon hereby approves the display of the Progress Pride Flag for the month of June 2026 as outlined in the Use of City Flagpoles and Flag Display Policy.

**PASSED, APPROVED, AND ADOPTED**, at the meeting of April 14, 2026 by the following votes:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
Mark Armstrong, Mayor

**ATTEST:**

\_\_\_\_\_  
Joan Snashall, City Clerk



Progress Pride Flag



**City Council Staff Report  
Item No. 5.5.**

**Date:** April 14, 2026

**To:** San Ramon City Council

**From:** Megan O'Donoghue, Director

**Subject:** Resolution No. 2026-042 - Approving Amendment No. 2 to the Memorandum of Understanding with The San Ramon Police Officers' Association, Regarding an Alternative Work Schedule for Non-Patrol Shifts

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**Executive Summary:**

Representatives for the City and the San Ramon Police Officers' Association (POA) have met and agreed to add an alternative work schedule for non-patrol shifts following a request by the POA, as reflected in the proposed Amendment No. 2 to the Memorandum of Understanding (MOU) with the POA.

**Recommendation:**

The City Council's role is to consider authorizing Amendment No. 2 to the Memorandum of Understanding with the San Ramon Police Officers' Association regarding an alternative schedule for non-patrol shifts.

**Background:**

On July 23, 2024, Council approved Resolution No. 2024-086, authorizing and executing the MOU between the City and the POA, for a term of July 1, 2024, through June 30, 2027. Within the MOU, Section 7, Hours of Work and Overtime Compensation, included language regarding standard work hours for represented employees, as well as alternative work schedules for patrol and non-patrol shifts.

Following the execution of the MOU, representatives from the POA contacted the City requesting an alternative schedule for non-patrol shifts, specifically a schedule comprised of three (3) - 13.33 hour shifts per week. The City and the POA engaged in discussions about the proposed alternative schedule and ultimately agreed that the additional schedule would be mutually beneficial for both parties, allowing greater flexibility for staffing non-patrol shifts. As a final step, the City and the POA agreed to amend the MOU with new language outlining the addition of the alternative schedule for non-patrol shifts, as reflected in the side letter signed by both parties and Amendment No. 2.

**Fiscal Impact:**

Because Amendment No. 2 merely adds an alternative work schedule to the MOU with the POA, approving the amendment will not have a fiscal impact.

**Alternative Option(s):**

If the City Council prefers an alternative to approving the proposed Amendment No. 2, the following options can be considered.

- Direct Staff to Pursue a Different Alternative Schedule for Non-Patrol Shifts

The Council may provide alternative guidance to staff regarding the POA's request for an alternative schedule for non-patrol shifts. This option may prompt objections from the POA, as the two parties met and agreed to Amendment No. 2 as proposed in good faith.

- Decline to Approve Amendment No. 2

The Council may decline to approve Amendment No. 2 and deny the addition of a new alternative schedule for non-patrol shifts. This option may prompt objections from the POA, as the two parties met and agreed to Amendment No. 2 as proposed in good faith.

**Next Steps:**

If approved by the Council, Amendment No. 2, along with the Resolution, will be executed as an amendment to the MOU; both documents will be posted on the City's intranet and on the City's web page for access by others.

**Attachment(s):**

- A. Resolution No. 2026-042
- B. 13 Hour Non-Patrol Schedule Side Letter
- C. Amendment No. 2\_full-mark-up
- D. Amendment No. 2\_final

**RESOLUTION NO. 2026-042**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN RAMON  
APPROVING AMENDMENT NO. 2 TO THE MEMORANDUM OF  
UNDERSTANDING WITH THE SAN RAMON POLICE OFFICERS'  
ASSOCIATION, REGARDING AN ALTERNATIVE SCHEDULE FOR  
NON-PATROL SHIFTS**

**WHEREAS**, on July 23, 2024, Resolution No. 2024-086 authorized the execution of the Memorandum of Understanding (MOU) between the City of San Ramon and the San Ramon Police Officers' Association (POA) from July 1, 2024, through June 30, 2027; and

**WHEREAS**, following the execution of the MOU, representatives from the POA contacted the City requesting an additional alternative schedule for employees assigned to non-patrol shifts; and

**WHEREAS**, the City and the POA agreed that the addition of a three (3) – 13.33 hour non-patrol shifts per week schedule would be mutually beneficial for both parties; and

**WHEREAS**, the City and the POA agreed to amend the MOU with new language outlining the addition of the alternative schedule for non-patrol shifts, as reflected in the side letter signed by both parties and Amendment No. 2.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of San Ramon does hereby approve the attached Amendment No. 2 to the MOU with the POA regarding an additional alternative schedule for non-patrol shifts.

**PASSED, APPROVED, AND ADOPTED**, at the meeting of April 14, 2026, by the following votes:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
Mark Armstrong, Mayor

**ATTEST:**

\_\_\_\_\_  
Joan Snashall, City Clerk

**SIDE LETTER AGREEMENT BETWEEN  
SAN RAMON POLICE OFFICERS ASSOCIATION  
AND CITY OF SAN RAMON**

**RE: 13.33 HOUR SHIFTS/WEEK WORK SCHEDULE FOR NON-PATROL POSITIONS**

This Side Letter Agreement (Agreement) is made by and between the City of San Ramon ("City") and the San Ramon Police Officers' Association ("Association") (collectively the "Parties").

**WHEREAS**, the Parties have agreed to a Memorandum of Understanding (MOU) covering wages, hours and terms of employment for the period of July 1, 2024 through June 30, 2027; and

**WHEREAS**, the Parties agreed to add a three – 13.33 hour shifts/week schedule for non-patrol staff positions (Section 7.1.E., below); and

**WHEREAS**, the Parties agree that the three – 13.33 hour non-patrol shifts/week schedule is an alternative schedule, to which employees are assigned based on operational need and Department discretion; and

**WHEREAS**, the Parties agree that, whenever possible, the City will provide employees assigned to a three – 13.33 hour non-patrol shifts/week schedule with at least six (6) weeks' (forty-five (45) days) notice of a change to their assigned schedule; and

**WHEREAS**, all other provisions of the MOU between the City and Association dated July 1, 2024 through June 30, 2027, shall remain in effect.

**NOW THEREFORE**, the Parties hereby agree to amend the MOU between the Parties as follows:

**Section 7      HOURS OF WORK AND OVERTIME COMPENSATION**

**7.1      HOURS WORKED**

Police Services has a variety of different work shifts to meet the needs of the City and the Department.

The regular work hours for unit employees shall be five (5) shifts of eight (8) work hours in a seven (7) day work period. The eight (8) work hours per shift shall be consecutive except for an unpaid duty-free meal period of one-half (.50) hour. In addition, work hours shall include one fifteen (15) minute rest period.

Alternative schedules are in place to accommodate the needs of the Department. Effective August 30, 2021:

**A. Four – 9.5 Hour Patrol Shifts/Week**

Employees assigned to a 4/9.5 will work four (4) nine and one-half (9.5) hour work days in a seven day period, plus ten (10), 10-hour training days per year. The work hours per shift shall be consecutive including a paid meal period consisting of one-half (.50) hour and two (2) paid fifteen (15) minute rest periods.

To avoid complication of dramatically varying pay between payroll cycles, employees working this schedule shall be paid for forty (40) hours worked at the straight time rate for each payroll week even though the employee is only scheduled to work thirty-eight (38)

**SIDE LETTER AGREEMENT BETWEEN  
SAN RAMON POLICE OFFICERS ASSOCIATION  
AND CITY OF SAN RAMON**

**RE: 13.33 HOUR SHIFTS/WEEK WORK SCHEDULE FOR NON-PATROL POSITIONS**

hours. This advance of two (2) hours of regular salary shall be offset when the employees work the required ten (10) 10-hour training days. Training days are eligible for FLSA overtime but are not eligible for contractual overtime as defined herein. It shall be the duty of the Department to schedule each 10-hour training day, and no employee shall be required to attend more than one (1) 10-hour training day in any calendar month.

**B. Three – 12.67 Hour Patrol Shifts/Week**

Employees on a 3/12.67 will be assigned three (3) twelve hour and 40-minute work days in a seven (7) day period, plus ten (10), 10-hour training days per year. The work hours per shift shall be consecutive including a paid meal period of one-half (.50) hour and two (2) fifteen (15) minute rest periods.

To avoid complication of dramatically varying pay between payroll cycles, employees working this schedule shall be paid for forty (40) hours worked at the straight time rate for each payroll week even though the employee is only scheduled to work thirty-eight (38) hours. This advance of two (2) hours of regular salary shall be offset when the employees work the required ten (10) 10-hour training days. Training days are eligible for FLSA overtime but are not eligible for contractual overtime as defined herein. It shall be the duty of the Department to schedule each 10-hour training day, and no employee shall be required to attend more than one (1) 10-hour training day in any calendar month.

**C. Four – 10 Hour Non-Patrol Shifts/Week**

Employees on a 4/10 will be assigned four (4) ten (10) hour work days in a seven (7) day period. The work hours per shift will be consecutive including a paid meal period consisting of one-half (.50) hour and two (2) fifteen (15) minute rest periods. The Department will seek to schedule required training for employees on a 4/10 during their regular work schedule to mitigate the need for overtime.

**D. Three – 13 Hour Patrol Shifts/Week**

Employees on a 3/13 will be assigned three (3) thirteen (13) hour work days in a seven (7) day period, plus a compensated 20-minute donning and doffing time for their regularly scheduled work days. The work hours per shift shall be consecutive, including a meal period consisting of one-half (.50) hour and two (2) fifteen (15) minute rest periods. The Department will seek to schedule required training for employees on a 3/13 schedule during their regular work schedule to mitigate the need for overtime.

**E. Three – 13.33 Hour Non-Patrol Shifts/Week**

Employees on a 3/13.33 will be assigned three (3) thirteen hour and 20-minute work days in a seven (7) day period. The work hours per shift will be consecutive including a paid meal break consisting of one-half (.50) hour and two (2) fifteen (15) minute rest periods.

**SIDE LETTER AGREEMENT BETWEEN  
SAN RAMON POLICE OFFICERS ASSOCIATION  
AND CITY OF SAN RAMON**

**RE: 13.33 HOUR SHIFTS/WEEK WORK SCHEDULE FOR NON-PATROL POSITIONS**

The Department will seek to schedule required training for employees on a 3/13.33 schedule during their regular work schedule to mitigate the need for overtime.

The City agrees that it is responsible for keeping an accurate account of all hours worked to ensure that employees are compensated and scheduled for training days as necessary to carry out the objectives of this schedule. The City will conduct an annual audit (based on fiscal year) regarding training hours. Employees who do not attend the required training days will be required to use their paid leave and shall have their accrued vacation or compensatory time balance, or sick leave if applicable, reduced by a corresponding amount of time for all hours missing on a training day. Employees will be responsible for documenting this reduction of accrued leave on their timecard in the same pay period the missed training occurred.

At termination or separation employees are required to pay back the City for any pay advanced, but not “made up” at time of separation. Employees who move between alternative schedules will also be required to pay back the City for time advanced but not made up at the end of the fiscal year.

SO AGREED:



\_\_\_\_\_  
FOR THE CITY

**Mar 26, 2026**

\_\_\_\_\_  
DATE



\_\_\_\_\_  
FOR THE ASSOCIATION

**Mar 26, 2026**

\_\_\_\_\_  
DATE

# 13 Hour Non-Patrol Schedule Side Letter\_final

Final Audit Report

2026-03-26

|                 |                                               |
|-----------------|-----------------------------------------------|
| Created:        | 2026-03-26                                    |
| By:             | Megan O'Donoghue (modonoghue@sanramon.ca.gov) |
| Status:         | Signed                                        |
| Transaction ID: | CBJCHBCAABAAeyjij3J0BPwxkD_IX0TL_JRRA7zlrVJ   |

## "13 Hour Non-Patrol Schedule Side Letter\_final" History

-  Document created by Megan O'Donoghue (modonoghue@sanramon.ca.gov)  
2026-03-26 - 4:28:38 PM GMT
-  Document emailed to Steven Spedowski (spedowski@sanramon.ca.gov) for signature  
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-  Email viewed by Steven Spedowski (spedowski@sanramon.ca.gov)  
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-  Document e-signed by Steven Spedowski (spedowski@sanramon.ca.gov)  
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-  Document emailed to Ryan Kiefer (RKiefer@sanramon.ca.gov) for signature  
2026-03-26 - 4:31:12 PM GMT
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-  Document e-signed by Ryan Kiefer (RKiefer@sanramon.ca.gov)  
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-  Agreement completed.  
2026-03-26 - 4:39:22 PM GMT

**AMENDMENT NO. 2 TO THE SAN RAMON POLICE OFFICERS' ASSOCIATION  
MEMORANDUM OF UNDERSTANDING**

**Section 7 is amended as follows:**

**7.1 Hours Worked**

Police Services has a variety of different work shifts to meet the needs of the City and the Department.

The regular work hours for unit employees shall be five (5) shifts of eight (8) work hours in a seven (7) day work period. The eight (8) work hours per shift shall be consecutive except for an unpaid duty-free meal period of one half (.50) hour. In addition, work hours shall include one fifteen (15) minute rest period.

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**B. Three – 12.67 Hour Patrol Shifts/Week**

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**AMENDMENT NO. 2 TO THE SAN RAMON POLICE OFFICERS' ASSOCIATION  
MEMORANDUM OF UNDERSTANDING**

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**AMENDMENT NO. 2 TO THE SAN RAMON POLICE OFFICERS' ASSOCIATION  
MEMORANDUM OF UNDERSTANDING**

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Dated: April 14, 2026

**City of San Ramon**

**San Ramon Police Officers' Association**

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By: Steven Spedowski, City Manager

---

By: Ryan Kiefer, President

**Attest:**

---

Joan Snashall, City Clerk

**AMENDMENT NO. 2 TO THE SAN RAMON POLICE OFFICERS' ASSOCIATION  
MEMORANDUM OF UNDERSTANDING**

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**AMENDMENT NO. 2 TO THE SAN RAMON POLICE OFFICERS' ASSOCIATION  
MEMORANDUM OF UNDERSTANDING**

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Dated: April 14, 2026

**City of San Ramon**

**San Ramon Police Officers' Association**

\_\_\_\_\_  
By: Steven Spedowski, City Manager

\_\_\_\_\_  
By: Ryan Kiefer, President

**Attest:**

\_\_\_\_\_  
Joan Snashall, City Clerk



**City Council Staff Report  
Item No. 5.6.**

**Date:** April 14, 2026

**To:** San Ramon City Council

**From:** Henry Perezalonso, Department Director  
Mae Mlyniec, Program Manager

**Subject:** Resolution No. 2026-043 - Authorizing the Mayor to Execute a Revenue Sharing Agreement with San Ramon Valley Aquatics for Swim Lesson Instruction for an Initial Three-Year Term for \$404,036, with an Option to Renew for Three Successive One-Year Terms, for a Cumulative Six-Year Total, Not to Exceed \$964,519

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**Executive Summary:**

This item approves and authorizes the Mayor to execute a revenue sharing agreement with San Ramon Valley Aquatics for Swim Lesson Instruction. This period includes an initial three (3)- year term for \$404,036, with an option to renew for three (3) successive one (1)- year terms, for a cumulative six (6)- year total, not to exceed \$964,519.

**Recommendation:**

Staff recommends that City Council approve and authorize the Mayor to execute the revenue sharing Agreement with San Ramon Valley Aquatics for Swim Lesson Instruction for an initial three (3)- year term for \$404,036, with an option to renew for three (3) successive one (1)- year terms, for a cumulative six (6)- year total, not to exceed \$964,519.

**Background:**

The City requires a Swim Lesson Instruction vendor for the City's San Ramon Olympic Pool ("SROP") and Dougherty Valley Aquatic Center ("DVAC"). The City's swim lesson program offers a variety of lessons ranging from group lessons for infants to adults and private lessons. Levels of the Learn to Swim program include 'parent & me', five group lessons of various skill levels for ages 3-10, adult (ages 11+), private and family small group lessons. The goal of the program is to introduce participants to basic fundamental swimming skills that will keep them safe in and around the water, while also promoting proper technique for life-long swimming. After mastering these skills in lower levels, participants learn and refine their strokes, including freestyle, backstroke, butterfly and breaststroke. At the highest level, swimmers master a 300-yard freestyle, a 100-yard backstroke, and a 100-

yard medley.

On February 19, 2026, the City issued and advertised the Swim Lesson Instruction Request for Proposals (RFP) on the City website, and additionally notified fourteen (14) companies in the Swim Lesson industry that the City would be accepting proposals to provide Swim Lesson Instruction. By the due date of March 19, 2026, the City received one complete proposal from San Ramon Valley Aquatics ("SRVA").

A selection panel consisting of City staff reviewed and rated each Proposal. The vendor was rated on the following criteria:

1. General Qualifications
2. Relevant Experience
3. Proposed Staffing
4. Pricing/Revenue Split
5. Proposed Approach
6. Responsiveness
7. References
8. Interview

Staff recommends SRVA be awarded the revenue sharing Swim Lesson Instruction contract based upon the criteria listed above.

The proposed contract includes an option to extend the contract past the initial agreement of 3 years. The City shall have the option to renew the agreement for not more than three successive 1-year terms. Any contract extension or amendment must be fully executed by both parties to take effect. The contract year for Year 1 will be May 1 through March 31 and April 1 through March 31 for each year thereafter to account for the period in which swim lessons will be scheduled.

**Fiscal Impact:**

The cost for the Swim Lesson Instruction three-year contract, including a potential contingency amount as described below, is set to not exceed \$404,036. Fees will be collected by the City for the swim lessons and split with the contractor using a tiered revenue share model as indicated below.

| Revenue Range    | % to City | Projected Revenue | Projected City Income |
|------------------|-----------|-------------------|-----------------------|
| < \$180K         | 35%       | \$180,000         | \$63,000              |
| \$180K to \$200K | 40%       | \$200,000         | \$80,000              |
| \$200K to \$225K | 42%       | \$225,000         | \$94,500              |
| \$225K to \$250K | 43%       | \$250,000         | \$107,500             |
| > \$250K         | 45%       | \$260,000         | \$117,000             |

Based on past experience, staff expects the following for the first contract year:

Y1 – May 1, 2026 through March 31, 2027: Estimated gross revenue: \$162,175

- CONTRACTOR split 65%: **\$105,414**
- CITY split 35%: \$56,761

The following years reflect estimated gross revenue based on specific programmatic changes planned by staff with the contractor receiving their split per the revenue share table or the minimum contracted annual escalator of 5%.

Y2 - April 1, 2027 through March 31, 2028: Estimated gross revenue: \$230,485 *[42% increase due to the addition of spring lessons]*

- CONTRACTOR split 57%: **\$131,376**
- CITY split 43%: \$99,109

Y3 - April 1, 2028 through March 31, 2029: Estimated gross revenue: \$254,725 *[11% increase due to additional swim lesson registrations]*

- CONTRACTOR split 55%: **\$140,099**
- CITY split 45%: \$114,626

Y4 - April 1, 2029 through March 31, 2030: Estimated gross revenue: \$294,324 *[16% increase due to additional swim lesson registrations]*

- CONTRACTOR split 55%: **\$161,878**
- CITY split 45%: \$132,446

Y5 - April 1, 2030 through March 31, 2031: Estimated gross revenue: \$308,318

- CONTRACTOR split 55%: **\$169,575** *[5% increase per contract]*
- CITY split 45%: \$138,743

Y6 - April 1, 2031 through March 31, 2032: Estimated gross revenue: \$323,776

- CONTRACTOR split 55%: **\$178,077** *[5% increase per contract]*
- CITY split 45%: \$145,699

Total to CONTRACTOR **\$886,419**

Total to CITY \$609,284

Since this is a revenue sharing contract, the amount owed to SRVA can fluctuate depending on the number of classes purchased by the community and total revenue collected. Staff is hopeful that actual revenues will exceed what is projected here and has included a 10% contingency in the agreement on the amount paid to the contractor so that if successful, payment can be made without having to return to Council for additional approvals. In the case that additional monies are paid to the contractor via a contingency due to higher revenues, the City will also be receiving higher proceeds from this program.

Y1-3 Contingency: \$27,148

Y4-6 Contingency: \$50,953

**Total \$78,101**

The approved FY 2025/26 Parks and Community Services Department budget includes the necessary funds during the current fiscal year for this contract. The proposed FY 2026/27 department budget includes funds to maintain the Swim Lesson Instruction services with this vendor.

**Alternative Option(s):**

If this item is not approved, the Parks & Community Services department will not be able to offer swim lessons to the community until a swim instructor is hired.

**Next Steps:**

Staff will prepare the contract for a not to exceed amount of \$404,036 per the established Purchasing and Procurement Policy.

**Attachment(s):**

A. Resolution No. 2026-043

**ATTACHMENT A**

**RESOLUTION NO. 2026-043**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN RAMON  
AUTHORIZING THE MAYOR TO EXECUTE A REVENUE SHARING AGREEMENT WITH  
SAN RAMON VALLEY AQUATICS SWIM LESSON INSTRUCTION FOR AN INITIAL THREE-  
YEAR TERM FOR \$404,036, WITH AN OPTION TO RENEW FOR THREE SUCCESSIVE  
ONE-YEAR TERMS, FOR A CUMULATIVE SIX-YEAR TOTAL, NOT TO EXCEED \$964,519.**

**WHEREAS**, CITY solicited Proposals by Request for Proposals (“RFP”) for Swim Lesson Instruction on February 19, 2026; and

**WHEREAS**, after review of all Proposals submitted pursuant to said RFP, CONTRACTOR’s Proposal for Swim Lesson Instruction services was accepted by the CITY and identified as most advantageous to the CITY; and

**WHEREAS**, CONTRACTOR by reason of qualifications, experience, and facilities for performing the type of services contemplated herein, is willing to provide the requested services; and

**WHEREAS**, the cost of the initial three-year contract shall not exceed \$404,036 and if renewed for three successive one-year terms, the total six-year contract shall not exceed \$964,519

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of San Ramon does hereby authorize the Mayor to Execute a Revenue Sharing Agreement with San Ramon Valley Aquatics Swim Lesson Instruction for an Initial Three-Year Term for \$404,036, with an Option to Renew for Three Successive One-Year Terms, for a Cumulative Six-Year Total, Not to Exceed \$964,519.

**PASSED, APPROVED, AND ADOPTED**, at the meeting of April 14, 2026 by the following votes:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

---

Mark Armstrong, Mayor

**ATTEST:**

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Joan Snashall, City Clerk



## City Council Staff Report Item No. 5.7.

**Date:** April 14, 2026

**To:** San Ramon City Council

**From:** Brian Bornstein, Department Director  
Roderick Wui, City/District Engineer

**Subject:** Resolution No. 2026-044 - Authorizing the Mayor to Amend the Agreement with Ghirardelli Associates, Inc. (C2025-077) for On-Call Civil Engineering Consulting Service for Land Development and Project Management in an Amount Not to Exceed \$300,000 Through June 30, 2027, with the Option to Renew for Two Additional One-Year Terms

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### Executive Summary:

The City currently contracts with Ghirardelli Associates, Inc. (Ghirardelli) for on-call civil engineering consulting service for land development and project management. The current contract (C2025-077) with Ghirardelli has been utilized for work on large developments projects that include Avalon Bay Apartments (Bishop Ranch 3A), Bartlett residential (Bishop Ranch 7) and the Orchards (Chevron Park). It is anticipated that Ghirardelli's current Agreement of \$100,000 will be expended by May 1, 2026. The attached resolution will allow the Mayor to execute Amendment No. 1 with Ghirardelli so that they can continue to review these existing projects and future projects as needed to augment staff due to the high volume of development at this time.

### Recommendation:

The City Council's role is to consider adoption of this Resolution authorizing the Mayor to execute Amendment No. 1 to the Agreement (C2025-077) with Ghirardelli Associates Inc. for On-Call Civil Engineering Consulting Services for Land Development and Project Management in an amount not to exceed \$300,000 through June 30, 2027, with the option to renew for two additional one-year terms.

### Background:

In November 2025, the City solicited a Request for Proposals/Qualifications (RFP/Q) for Land Development and Project Management services. This was in response to the unprecedented development occurring in the City at that time, and the lack of internal staff available. Ghirardelli was the only respondent to the request and was deemed qualified.

On December 1, 2025, an agreement with Ghirardelli (C2025-077) was executed for land development plan review and project management services in an amount not to exceed \$100,000 through April 30, 2026.

**Discussion:**

Ghirardelli is currently performing essential land development plan review and project management services for the City related to large development projects to assist by augmenting staff at this time due to the high volume of development, specifically in Bishop Ranch. This includes review and approval of plans and permits, and project management related to the following:

- Heritage Park – a publicly accessible privately owned park at Bishop Ranch 1A
- Avalon Bay Apartments – 457-unit residential apartment project at Bishop Ranch 3A
- City Village – 404-unit residential for sale homes at Bishop Ranch 6
- Bartlett Pear Park – 2-acre public park at Bishop Ranch 6
- Bartlett residential – 190-unit for sale homes at Bishop Ranch 7
- Canopy – 255-unit for sale homes and affordable apartments at Bishop Ranch 8
- Orchards – 125,000 s.f. mixed-use retail, 1,465 apartments, condominiums, senior and affordable housing, and 368 single-family units at the former Chevron Office Park

These projects are all currently in various stages of development (i.e. preliminary review, entitlements, plan review, construction, closeout) which makes it difficult to estimate the number of hours needed to process and close out these applications. In addition, many of these projects are being done by developers who are unfamiliar with City processes which require more staff involvement than usual. Continuation of Ghirardelli's work on these projects would provide greater consistency of review and efficiency in processing.

Based on the current workload, it is anticipated that the current Agreement not to exceed amount of \$100,000 will be expended by mid-April 2026. In addition, it is anticipated that these projects, currently in development and future projects in need of their review, will extend beyond the April 30, 2026 timeframe. In order to meet developer timelines and provide quality City services related to existing and future projects, it is necessary to amend the existing Agreement to extend the timeframe and increase the not-to-exceed amount. Cost for this work is provided through development fees collected for the various applicants of the development projects.

**Fiscal Impact:**

The proposed amendment will allow the expenditure of an additional \$200,000 and extend the term of the Agreement to June 30, 2027, with the option to renew for two additional one-year terms. There are no fiscal impacts on the FY 2025/2026 operating budget, as the current expenditures will be paid from the approved Public Works – Engineering Services Division's Operating Budget (adjusted at mid-year) and paid from fees received from

developers. The additional \$200,000 is currently included in the proposed FY 2026/2027 Public Works – Engineering Services Division Operating Budget and will be offset by the revenue received from fees from the developers.

**Alternative Option(s):**

If the City Council does not approve the resolution to amend the Agreement, then the review and approval of current and future development projects will be significantly delayed and not conforming to typical City timelines and processing, affecting the timeline for the overall review and approval of these specific projects. This will result in a delay in the start of grading and vertical construction, the collection of impact fees, and ultimately a delay to available affordable housing, parks, retail and other public amenities.

**Next Steps:**

The City Attorney's Office will forward Amendment No. 1 to Agreement (C2025-077) to Ghirardelli. Upon receipt of the executed Amendment No. 1, the City Attorney's Office will send a copy of the executed Amendment to the Public Works – Engineering Services Division. Staff will continue to monitor the performance of the consultant throughout the remainder of the Agreement.

**Attachment(s):**

- A. Resolution 2026-044

**RESOLUTION NO. 2026-044**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN RAMON  
AUTHORIZING THE MAYOR TO EXECUTE AMENDMENT NO. 1 TO THE AGREEMENT  
(C2025-077) WITH GHIRARDELLI ASSOCIATES, INC. FOR ON-CALL CIVIL  
ENGINEERING CONSULTING SERVICE FOR LAND DEVELOPMENT AND PROJECT  
MANAGEMENT IN AN AMOUNT NOT TO EXCEED \$300,000 THROUGH JUNE 30, 2027  
WITH THE OPTION TO RENEW FOR TWO ADDITIONAL ONE-YEAR TERMS**

**WHEREAS**, the City is currently experiencing unprecedented land development; and

**WHEREAS**, the City solicited a Request for Proposals/Qualifications for Land Development and Project Management services due to lack of adequate staff; and

**WHEREAS**, Ghirardelli Associates, Inc. was the only respondent to the RFP/Q; and

**WHEREAS**, on December 1, 2025, the City entered into an Agreement with Ghirardelli Associates, Inc. (C2025-077) in an amount not to exceed \$100,000 with expiration date of April 30, 2026; and

**WHEREAS**, Ghirardelli is currently performing this work related to a number of projects within Bishop Ranch at different stages of development; and

**WHEREAS**, services provided through February 2026 total \$85,181; and

**WHEREAS**, it is anticipated that existing Agreement not to exceed amount of \$100,000 will be fully expended by April 2026; and

**WHEREAS**, an amendment to the Agreement with Ghirardelli Associates is necessary to continue timely plan review and project management of existing and future projects; and

**WHEREAS**, costs associated with this work are paid for by development fees related to these projects and collected by the applicants.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of San Ramon does hereby authorize the Mayor to execute Amendment No. 1 to Agreement (C2025-077) with Ghirardelli Associates, Inc. for On-Call Civil Engineering Consulting Service with Land Development and Project Management in an amount not to exceed \$300,000 through June 30, 2027, with the option to renew for two additional one-year terms.

**PASSED, APPROVED, AND ADOPTED**, at the meeting of April 14, 2026, by the following votes:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

---

Mark Armstrong, Mayor

**ATTEST:**

---

Joan Snashall, City Clerk



## City Council Staff Report Item No. 5.8.

**Date:** April 14, 2026

**To:** San Ramon City Council

**From:** Brian Bornstein, Department Director  
Mike Dodds, Program Manager

**Subject:** Resolution No. 2026-045 - Authorizing the Mayor to Reappropriate \$49,123 from the City Facilities Floor Covering Replacement Project (CIP 925432) to the Interior Amenities Renovation Project (CIP 925515) to Support City Hall Office Space Improvements

---

### Executive Summary:

The City is experiencing increased demand for office space within the City Administration and Human Resources departments at City Hall due to staffing needs. To address this, Public Works evaluated options and developed a cost-effective plan to convert underutilized storage areas into functional office space.

Working with the City's on-call architect, BKF Engineers, Public Works developed a reconfiguration plan that will create four new offices and six workstations. Public Services staff will complete the majority of the work in-house, with licensed contractors performing required fire sprinkler modifications.

If approved, this action authorizes the release of unused funds from the City Facilities Floor Covering Replacement Project (CIP 925432) and reappropriating the funds to the Interior Amenities Renovation Project (CIP 925515) to complete the office improvements.

### Recommendation:

The City Council's role is to consider approval of this Resolution authorizing the Mayor to reappropriate \$49,123 from the City Facilities Floor Covering Replacement Project (CIP 925432) to the Interior Amenities Renovation Project (CIP 925515).

### Background:

Public Works evaluated opportunities to address growing workspace needs within City Hall, particularly for City Administration and Human Resources departments.

An assessment of existing facilities identified underutilized storage areas that could be converted into office space. Public Works worked with the City's on-call architect, Noll & Tam Architects, to develop layout options, including private offices, cubicles, and reduced storage configurations.

Based on operational needs and space efficiency, a preferred layout was selected that maximizes available space while minimizing disruption and cost. The proposed reconfiguration will result in four new offices and six workstations within the existing building footprint.

Separately, the City Facilities Floor Covering Replacement Project (CIP 925432), which included the replacement of failed floor drains and cracked tiles, was completed at a significantly lower cost than originally budgeted. As a result, \$49,123 of unused funds can be reappropriated to the Interior Amenities Renovation Project (CIP 925515) to complete this work with the cost savings.

**Fiscal Impact:**

The Interior Amenities Renovation Project (CIP 925515) currently has a budget of \$68,145, with \$41,000 available for this project. The total estimated cost of the project is approximately \$90,000, including construction materials, fire sprinkler modifications, and office furniture.

Approval of this item will:

1. Release \$49,123 from CIP 925432 (City Facilities Floor Covering Replacement); and
2. Reappropriate \$49,123 to CIP 925515 (Interior Amenities Renovation).

This action does not require additional funding but rather reallocates previously appropriated Infrastructure Maintenance funds from a completed project to address current facility needs.

**Alternative Option(s):**

If the proposed action is not approved, the City will be unable to complete the office reconfiguration as planned. This would limit the ability to accommodate current staffing needs and new hires and may require temporary workspace solutions.

**Next Steps:**

1. Upon approval, the Finance Department will release funds from CIP 925432 and process the reappropriation to CIP 925515.
2. Public Works will proceed with the office reconfiguration project.

**Attachment(s):**

- A. Resolution 2026-045

**RESOLUTION NO. 2026-045**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN RAMON  
AUTHORIZING THE MAYOR TO REAPPROPRIATE \$49,123 FROM THE CITY  
FACILITIES FLOOR COVERING REPLACEMENT PROJECT (CIP 925432) TO THE  
INTERIOR AMENITIES RENOVATION PROJECT (CIP 925515) TO SUPPORT CITY HALL  
OFFICE SPACE IMPROVEMENTS**

**WHEREAS**, the City is experiencing increased demand for office space within the City Administration and Human Resources departments at City Hall due to staffing needs; and

**WHEREAS**, Public Works evaluated options to convert underutilized storage areas into functional office space and worked with the City's on-call architect, BKF Engineers, to develop a reconfiguration plan; and

**WHEREAS**, the proposed reconfiguration will result in four new offices and six workstations within the existing building footprint; and

**WHEREAS**, the total estimated cost of the project is approximately \$90,000, including construction materials, fire sprinkler modifications, and office furniture; and

**WHEREAS**, the City Facilities Floor Covering Replacement Project (CIP 925432), which included the replacement of failed floor drains and cracked tiles, was completed at a significantly lower cost than originally budgeted, resulting in available unused funds; and

**WHEREAS**, the Interior Amenities Renovation Project (CIP 925515) currently has a budget of \$68,145, with \$41,000 available for this project; and

**WHEREAS**, these unused funds in the amount of \$49,123 may be reappropriated to support the Interior Amenities Renovation Project (CIP 925515);

**WHEREAS**, this proposed reappropriation from the City Facilities Floor Covering Replacement (CIP 925432) to Interior Amenities Renovation Project (CIP 925515) keeps the same Infrastructure Maintenance funding source.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of San Ramon does hereby authorize the Mayor to:

1. Authorize the release of \$49,123 from the City Facilities Floor Covering Replacement Project (CIP 925432); and
2. Authorize the reappropriation of \$49,123 to the Interior Amenities Renovation Project (CIP 925515) to support City Hall office space improvements.

**PASSED, APPROVED, AND ADOPTED**, at the meeting of April 14, 2026, by the following votes:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

---

Mark Armstrong, Mayor

**ATTEST:**

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Joan Snashall, City Clerk



## City Council Staff Report Item No. 5.9.

**Date:** April 14, 2026

**To:** San Ramon City Council

**From:** Jennifer Wakeman, Department Director

**Subject:** Resolution No. 2026-046 - Approving the Statement of Investment Policy for Fiscal Year 2026-27

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### Executive Summary:

The City is required to review the investment policy annually, a process which historically begins with the Finance Committee before advancing to the City Council for approval. As part of its contract, the City's investment advisor provides their industry insights to make recommended updates.

### Recommendation:

The City Council is asked to adopt the attached resolution approving the Statement of Investment Policy for Fiscal Year 2026-27.

### Background:

California Government Code Section 53646 requires annual review and approval of the Statement of Investment Policy by city councils of California municipalities. It is now appropriate to proceed with approval of an Investment Policy for the 2026-27 Fiscal Year. The City Council first adopted a Statement of Investment Policy in 1989 with Resolution No. 89-76. Since that time the Statement of Investment Policy has been reviewed annually and amended when appropriate to keep up with changes in state law. The City Council last adopted an Investment Policy on June 25, 2024, for the 2024-25 Fiscal Year, as there were no changes recommended for Fiscal Year 2025-26.

Currently Meeder Public Funds, the City's investment advisor, has the following recommended changes:

- Dates were updated for the upcoming fiscal year
- Section headers were updated to reflect current practices
  - Purpose and Annual Policy Review and Adoption
  - Investment Objectives and Prudence

- Information in the “Permitted Investments” section was reformatted to a simplified and easier to reference layout.
- Instruments listed in the “Permitted Investments” section were updated to reflect current practices.
  - “Money Market Funds” replaced “Shares of beneficial interest issued by diversified management companies”
  - “California Local Agency Bonds and Obligations” was broken out from its previous grouping with City of San Ramon Bonds and Obligations
  - “Joint Powers Authority Pool” was added
  - “Collateralized Bank Deposits” was added
  - “Negotiable Order of Withdrawal” was removed
- Clarifying language was added to the “Market Risk” section
- New sections added based on recommended language from the investment advisor and the California Municipal Treasurers Association (CMTA)
  - “Internal Controls”
  - “Collateralization”
  - “Due Diligence of Investment Pools”

The Finance Committee reviewed this item at their meeting on April 1, 2026, and forwarded the policy to the City Council for approval.

**Fiscal Impact:**

The proposed action adopts an Investment Policy that meets current industry standards and improves communication of several aspects, including Permitted Investments. Approval of the attached resolution does not have a direct fiscal impact on the City.

**Alternative Option(s):**

The City Council may provide feedback for further revision of the Investment Policy.

**Next Steps:**

If approved, staff will implement the Statement of Investment Policy for Fiscal Year 2026-27.

**Attachment(s):**

- A. CC Statement of Investment Policy FY2026-27 - Red Line Version
- B. CC Statement of Investment Policy FY2026-27 - Clean Version
- C. Resolution No. 2026-40- Statement of Investment Policy 2026-2027



## CITY OF SAN RAMON

### STATEMENT OF INVESTMENT POLICY

Fiscal Year 202~~46~~-2~~57~~

#### Purpose and Annual Policy Review and Adoption

This statement implements §53646 of the Government Code, of the State of California, by providing a Statement of Investment Policy. It is intended to provide sound procedures for the prudent investment and management of public funds of the City of San Ramon. Consistent with provisions of this code section, this policy shall be annually reviewed and adopted by the City Council.

#### Scope

This policy applies to all liquid financial assets of the City of San Ramon. These assets are accounted for in the City's *Annual Comprehensive Financial Report (ACFR)*, which includes the annual independent audit report, under the following categories:

- General Fund
- Special Revenue Funds
- Capital Project Funds
- Debt Service Funds
- Internal Service Funds
- Trust and Agency Funds

Funds excluded from this policy:

1. Bond Proceeds - The investment of bond proceeds held with trustees is directed by the City, but is governed by the restrictions on permitted investments in the applicable bond indenture or similar agreements.
2. Deferred Compensation, Retirement, Other Post-Employment Benefits (OPEB) 115 Trust, and Supplement Pension 115 Trust – Investments related to these plans are not subject to this policy since third-party administrators or trustees manage the funds and either the individual plan participants or trustees direct investment selection.

## **Objective**

The City's objective is to accurately monitor and forecast expenditures and revenues, thus enabling the City to invest idle funds to the fullest extent possible. Idle cash management and investment transactions are the responsibility of the Finance Division of the Administrative Services Department. The City shall attempt to obtain a market rate of return, provided that criteria for safety and liquidity are adequately met, and that all provisions of this investment policy are strictly adhered to.

## **Investment Principles Objectives and Prudence**

The City of San Ramon operates its temporary pooled idle cash investments under the "*prudent investor standard*". This standard states: *When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section and considering individual investments as part of an overall strategy, investments may be acquired as authorized by law.*

Consistent with this principle, the following basic tenets shall serve to guide the City's investment program:

**Safety** — The first priority for the investment program shall be the safety of principal investment. Procedures for ensuring safety of principal shall involve compliance with legal requirements set forth under sections of the Government Code, development and maintenance of adequate records and controls, and avoidance of market speculation through an underlying "buy and hold" investment strategy.

**Liquidity** — The second priority for the investment program shall be to provide adequate cash for operations or capital purposes on an as-needed basis. Procedures for ensuring adequate liquidity shall include maintenance of pro forma City cash needs through analysis of historical and projected future cash flows, and matching investment maturities to cash requirements.

**Yield** — The City's investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into consideration the investment risk constraints and liquidity needs. Yield on the City's investment portfolio is of secondary importance compared to the safety and liquidity objectives described above. Investments are limited to relatively low-risk securities in anticipation of earning a market rate of return relative to the risk being assumed. Nevertheless, investment performance shall be periodically monitored and evaluated by the Administrative Services Director by comparison with other benchmark yields.

### **Delegation of Authority**

The City of San Ramon Municipal Code assigns treasury responsibilities to the Administrative Services Director who serves as the City Treasurer. The Administrative Services Director currently performs the duties of the Director of Finance. The authority to invest City Funds rests with the Administrative Services Director and his designated staff, herein referred to as the Deputy Treasurer. The Administrative Services Director has further authority, with consent of the City Council to delegate investment portfolio management to Meeder Public Funds, an Investment Advisory firm. No person may engage in an investment transaction except as provided for under the terms of this policy. The Administrative Services Director shall be responsible for all transactions undertaken and will establish a system of controls to regulate the activities of subordinate officials.

### **Ethics and Conflicts of Interest**

Officers, Councilmembers, and employees involved in the investment process shall refrain from personal business activity that conflicts with proper execution of the investment program, or impairs their ability to make impartial investment decisions. Employees, Councilmembers and investment officials shall disclose any material financial interests that could be related to the performance of the City's investment portfolio.

### **GASB 31**

The Government Accounting Standards Board (GASB) Statement No. 31 requires that governmental entities report all investments with a maturity in excess of one-year at fair market value in the balance sheet or other statement of financial condition as of the end of the annual reporting cycle. Market value increases/declines are recognized by booking the variation against earnings at year-end. This book gain/loss would be realized by way of an increase/reduction in reserves, increasing/reducing funds available for appropriation. Because longer-term investments are subject to greater fluctuations in price and market value, specific constraints in the form of percentage limitations have been incorporated into this policy. These limitations minimize material gains/losses in the value of the portfolio in a declining/rising interest rate environment and mitigate the risks inherent in GASB Statement 31.

### **Permitted Investments**

- ~~• Bonds issued by the City of San Ramon or other local agency of the State of California, provided that the obligations are rated Aa3, AA-, AA- or higher by a Nationally Recognized Statistical Rating Organization (NRSRO), Moody's Investors Services (Moody's), Standard and Poor's Ratings Services (S&P), or Fitch Ratings (Fitch), respectively. Purchases of eligible municipal securities shall not exceed five years to maturity.~~
- ~~• United States Treasury notes, bonds, bills or other obligations for which full faith and credit of United States are pledged for payment of principal and interest. Purchases of eligible treasury securities shall not exceed five years to maturity.~~

- ~~**Federal Agency Securities.** Federal agency or United States government-sponsored enterprise obligations, participations or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises. Purchases of eligible federal agency securities shall not exceed five years maturity.~~
- ~~**Bonds issued by the State of California.** Provided that the obligations are rated Aa3 or higher provided by (Moody's), has an AA or higher rating provided by (S&P), or has an AA or higher rating provided by (Fitch). Purchases of eligible federal agency securities shall not exceed five years to maturity.~~
- ~~**Bankers' Acceptances,** issued by domestic or foreign banks, which are eligible for purchase by the Federal Reserve System, the short-term paper of which is rated in the highest category by Moody's or by S&P. Purchases of Bankers' Acceptances may not exceed 180 days to maturity, or 40% of the City's surplus funds, nor may the City invest more than 2% of its surplus funds in the Bankers' Acceptances of any one commercial bank.~~
- ~~**Commercial Paper** issued by corporations organized and operating within the United States with total assets in excess of \$500,000,000. Commercial paper must have a minimum short-term rating by at least two of the following NRSRO's: A-1 by S&P, P-1 by Moody's, or F-1 by Fitch and a minimum long-term debt rating of A2 by Moody's, A by S&P, or A by Fitch. Purchases of eligible Commercial Paper may not exceed 270 days to maturity nor represent more than 10% of the outstanding paper of an issuing corporation, nor may the City's investments in Commercial Paper exceed 25% for the City's surplus funds.~~
- ~~**FDIC Insured Certificates of Deposit** issued by a nationally or state-chartered bank, or a state or federal savings and loan association, or by a state-licensed branch of a foreign bank. The invested amount per institution shall not exceed the current FDIC insured limit (currently \$250,000). Purchases of eligible FDIC insured certificates of deposit shall not exceed five years to maturity.~~
- ~~**Negotiable Certificates of Deposit** issued by a nationally or state-chartered bank or a state or federal savings and loan association or by a state-licensed branch of a foreign bank; provided (1) that the senior debt obligations of the issuing institution are rated Aa2 or better by Moody's or rated AA or better by S&P and (2) that the financial institution has received a minimum overall "satisfactory" rating for meeting the credit needs of California communities in its most recent evaluation. Purchases of negotiable certificates of deposit may not to exceed 30% of the City's surplus funds, nor in excess of the greater of either the net worth of the depository or \$500,000. Purchases of eligible negotiable certificates of deposit shall not exceed five years maturity.~~
- ~~**Repurchase Agreements** used solely as short-term investments not to exceed 30 days. The following collateral restrictions will be observed. Only U.S. Treasury securities or Federal Agency securities allowable in this policy will be acceptable collateral. All~~

~~securities underlying Repurchase Agreements must be delivered to the City's custodian bank by book entry, physical delivery, or third-party custodial agreement. The total of all collateral for each Repurchase Agreement must equal or exceed, on the basis of market value, 102 percent of the funds borrowed against those securities. For any Repurchase Agreement with a term of more than one day, the value of the underlying securities must be reviewed on a weekly basis. Investments in repurchase agreements shall not exceed 30% of the City's surplus funds.~~

~~Additional Repurchase Agreement Provisions: Market value must be calculated each time there is a substitution of collateral.~~

~~The City or its trustee shall have perfected first security interest under the Uniform Commercial Code in all securities subject to Repurchase Agreement~~

~~The City may enter into Repurchase Agreements only with primary dealers of the Federal Reserve Bank of New York.~~

~~The City will have specific written agreements with each firm with which it enters into Repurchase Agreements.~~

- ~~• **Medium Term Corporate Notes** issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state operating within the United States. Medium-term corporate notes shall have a maximum maturity of five years, and a minimum long-term debt rating by at least two of these NRSRO's: A2 by Moody's, A by S&P, or A by Fitch. Purchases shall not to exceed 30% of the City's surplus funds.~~
- ~~• **State of California Local Agency Investment Fund.** Investment in LAIF may not exceed \$40 million. No more than 15% of the total City investment portfolio is to be invested in LAIF.~~
- ~~• **Negotiable Order of Withdrawal** that functions as an interest bearing checking account that is fully collateralized with securities rated "AA" or higher and offered by a nationally or state-chartered bank or a State or Federal savings and loan association or by a state-licensed branch\* of a foreign bank with assets exceeding \$5 Billion. No more than \$3,500,000 of the City investment portfolio is to be invested in this type of account.~~
- ~~• **Supranational Debt Obligations.** United States dollar-denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development of the World Bank (IBRD), International Finance Corporation (IFC), and Inter-American Development Bank (IABD), with maximum remaining maturity of five years or less, and eligible for purchase and sale within the United States. Investments must have a minimum rating of AA or better by at least two of the following NRSRO's: Moody's, S&P, or Fitch, and shall not exceed~~

30% of the City's surplus funds.

- ~~Shares of beneficial interest issued by diversified management companies, that are money market funds (MMFs) registered with the Securities and Exchange Commission under the Investment Advisory Company Act of 1940 (15 U.S.C. See 80a-1 et seq.). To be eligible for investment pursuant to this subdivision these companies shall either (1) attain the highest ranking letter or numerical rating provided by not less than two of the three largest nationally recognized rating services or (2) have an investment advisor registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience investing in the securities and obligations listed above and with assets in excess of \$500,000,000. The MMF invests only in Treasury and Federal Government Agency securities, and in repurchase agreements backed by Treasury and Federal Government Agency securities.~~

~~The purchase price of the MMF shares shall not exceed 20% of the City's surplus funds. (Per section 53601 L)~~

#### **United States (U.S.) Treasury Obligations**

|                                      |                  |
|--------------------------------------|------------------|
| <u>California State Code:</u>        | <u>53601 (b)</u> |
| <u>Maximum Term:</u>                 | <u>5 years</u>   |
| <u>Maximum Type Allocation:</u>      | <u>100%</u>      |
| <u>Maximum Issuer Concentration:</u> | <u>100%</u>      |
| <u>Minimum Issuer Rating:</u>        | <u>N/A</u>       |

#### **Federal Agency Securities**

|                                      |                  |
|--------------------------------------|------------------|
| <u>California State Code:</u>        | <u>53601 (f)</u> |
| <u>Maximum Term:</u>                 | <u>5 years</u>   |
| <u>Maximum Type Allocation:</u>      | <u>100%</u>      |
| <u>Maximum Issuer Concentration:</u> | <u>50%</u>       |
| <u>Minimum Issuer Rating:</u>        | <u>N/A</u>       |

#### **Money Market Funds**

|                                      |                                                                                                                                                                                                                                                                                                                                                                                                                   |
|--------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <u>California State Code:</u>        | <u>53601 (r)</u>                                                                                                                                                                                                                                                                                                                                                                                                  |
| <u>Maximum Term:</u>                 | <u>1 day</u>                                                                                                                                                                                                                                                                                                                                                                                                      |
| <u>Maximum Type Allocation:</u>      | <u>20%</u>                                                                                                                                                                                                                                                                                                                                                                                                        |
| <u>Maximum Issuer Concentration:</u> | <u>20%</u>                                                                                                                                                                                                                                                                                                                                                                                                        |
| <u>Minimum Issuer Rating:</u>        | <u>The money market funds must have an average weighted maturity of 90 days or less and abide by SEC regulations; funds must receive the highest ranking by 2 of the 3 largest nationally recognized rating agencies OR retain an investment advisor who is registered, or exempt from registration, with the SEC and has at least 5 years' experience managing money market funds in excess of \$500 million</u> |

|               |                                                                                                                                                                                                                                                                                                                |
|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <u>Other:</u> | <u>Invest in U.S. Treasuries, U.S. Federal Agencies, or repurchase agreements fully collateralize by U.S. treasury/federal agency securities and maintain a constant net asset value (“NAV”). The purchase price of the MMF shares shall not exceed 20% of the City's surplus funds. (Per section 53601-L)</u> |
|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

#### **City of San Ramon Bonds and Obligations**

|                                      |                                |
|--------------------------------------|--------------------------------|
| <u>California State Code:</u>        | <u>53601 (e)</u>               |
| <u>Maximum Term:</u>                 | <u>5 years</u>                 |
| <u>Maximum Type Allocation:</u>      | <u>10%</u>                     |
| <u>Maximum Issuer Concentration:</u> | <u>10%</u>                     |
| <u>Minimum Issuer Rating:</u>        | <u>Aa3 or AA- by one NRSRO</u> |

#### **State Obligations – California and Others**

|                                      |                                |
|--------------------------------------|--------------------------------|
| <u>California State Code:</u>        | <u>53601 (c) (d)</u>           |
| <u>Maximum Term:</u>                 | <u>5 years</u>                 |
| <u>Maximum Type Allocation:</u>      | <u>3%</u>                      |
| <u>Maximum Issuer Concentration:</u> | <u>3%</u>                      |
| <u>Minimum Issuer Rating:</u>        | <u>Aa3 or AA- by one NRSRO</u> |

#### **California Local Agency Bonds and Obligations**

|                                      |                                |
|--------------------------------------|--------------------------------|
| <u>California State Code:</u>        | <u>53601 (e)</u>               |
| <u>Maximum Term:</u>                 | <u>5 years</u>                 |
| <u>Maximum Type Allocation:</u>      | <u>10%</u>                     |
| <u>Maximum Issuer Concentration:</u> | <u>2%</u>                      |
| <u>Minimum Issuer Rating:</u>        | <u>Aa3 or AA- by one NRSRO</u> |

#### **Bankers’ Acceptances**

|                                      |                                    |
|--------------------------------------|------------------------------------|
| <u>California State Code:</u>        | <u>53601 (g)</u>                   |
| <u>Maximum Term:</u>                 | <u>180 days</u>                    |
| <u>Maximum Type Allocation:</u>      | <u>40%</u>                         |
| <u>Maximum Issuer Concentration:</u> | <u>2%</u>                          |
| <u>Minimum Issuer Rating:</u>        | <u>A1/P1 by S&amp;P or Moody’s</u> |

#### **Local Agency Investment Fund (“LAIF”)**

|                                      |                                        |
|--------------------------------------|----------------------------------------|
| <u>California State Code:</u>        | <u>16429.1</u>                         |
| <u>Maximum Term:</u>                 | <u>None</u>                            |
| <u>Maximum Type Allocation:</u>      | <u>\$75 million (per LAIF account)</u> |
| <u>Maximum Issuer Concentration:</u> | <u>None</u>                            |

### **Joint Powers Authority Pool (“JPA”)**

|                                      |                                                                                                                                                                                                                                                                                       |
|--------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <u>California State Code:</u>        | <u>53601 (p)</u>                                                                                                                                                                                                                                                                      |
| <u>Maximum Term:</u>                 | <u>N/A</u>                                                                                                                                                                                                                                                                            |
| <u>Maximum Type Allocation:</u>      | <u>None</u>                                                                                                                                                                                                                                                                           |
| <u>Maximum Issuer Concentration:</u> | <u>None</u>                                                                                                                                                                                                                                                                           |
| <u>Other:</u>                        | <u>Must retain an investment advisor who is registered with the SEC (or exempt from registration), has assets under management in excess of \$500 million, and has at least five years’ experience investing in instruments authorized by Section 53601, subdivisions (a) to (o).</u> |

### **Commercial Paper (“CP”)**

|                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|--------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <u>California State Code:</u>        | <u>53601(h)(2)(c)</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <u>Maximum Term:</u>                 | <u>397 days</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <u>Maximum Type Allocation:</u>      | <u>25%</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <u>Maximum Issuer Concentration:</u> | <u>10% in a single issuer and 2% in aggregate with corporate notes/bonds and certificate of deposits (“CDs”) at time of purchase.</u>                                                                                                                                                                                                                                                                                                                                                                                                          |
| <u>Minimum Issuer Rating:</u>        | <u>A-1, P-1, F-1 equivalent or better by a NRSRO</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <u>Other:</u>                        | <u>1. is organized within the U.S. as a special purpose corporation, trust, or LLC, and has program wide credit enhancements, and have CP that is rated “A-1” or higher, or the equivalent, by a NRSRO.</u><br><u>2. Is organized within the United States as a special purpose corporation, trust, or limited liability company, has programmable credit enhancements including, but not limited to, overcollateralization, letters of credit, or surety bond, has commercial paper rated "A-1" or higher, or the equivalent, by a NRSRO.</u> |

### **Negotiable CD (At or below the FDIC Limit)**

|                                      |                                                                                                                                                             |
|--------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <u>California State Code:</u>        | <u>53601(i)</u>                                                                                                                                             |
| <u>Maximum Term:</u>                 | <u>5 years</u>                                                                                                                                              |
| <u>Maximum Type Allocation:</u>      | <u>30%</u>                                                                                                                                                  |
| <u>Maximum Issuer Concentration:</u> | <u>2% in aggregate with corporate notes/bonds and CP</u>                                                                                                    |
| <u>Minimum Issuer Rating:</u>        | <u>Not applicable</u>                                                                                                                                       |
| <u>Other:</u>                        | <u>Issued by a nationally or state-chartered bank, or a state or federal savings and loan association, or by a state-licensed branch of a foreign bank.</u> |

### **Negotiable CD**

|                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|--------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <u>California State Code:</u>        | <u>53601(i)</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <u>Maximum Term:</u>                 | <u>5 years</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <u>Maximum Type Allocation:</u>      | <u>30%</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <u>Maximum Issuer Concentration:</u> | <u>2% in aggregate with corporate notes/bonds and CP</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <u>Minimum Issuer Rating:</u>        | <u>provided (1) that the senior debt obligations of the</u><br><u>issuing institution are rated Aa2 or better by Moody's</u><br><u>or rated AA or better by-S&amp;P and (2) that the</u><br><u>financial institution has received a minimum overall</u><br><u>"satisfactory" rating for meeting the credit needs of</u><br><u>California communities in its most recent evaluation</u><br><u>issued by a nationally or state-chartered bank or a</u><br><u>state or federal savings and loan association or by a</u><br><u>state-licensed branch of a foreign bank.</u> |
| <u>Other:</u>                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

### **Medium-Term Corporate Notes**

|                                      |                                                                                                  |
|--------------------------------------|--------------------------------------------------------------------------------------------------|
| <u>California State Code:</u>        | <u>53601 (k)</u>                                                                                 |
| <u>Maximum Term:</u>                 | <u>5 years</u>                                                                                   |
| <u>Maximum Type Allocation:</u>      | <u>30%</u>                                                                                       |
| <u>Maximum Issuer Concentration:</u> | <u>2% in aggregate with CDs and CP</u>                                                           |
| <u>Minimum Issuer Rating:</u>        | <u>A/A2 less than 4yrs, Aa-/Aa3 greater than 4 yrs by at</u><br><u>least two of the NRSRO's.</u> |

### **Repurchase Agreements**

|                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|--------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <u>California State Code:</u>        | <u>53601 (j)</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <u>Maximum Term:</u>                 | <u>30 days</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <u>Maximum Type Allocation:</u>      | <u>30%</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <u>Maximum Issuer Concentration:</u> | <u>Not applicable</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <u>Minimum Issuer Rating:</u>        | <u>Not applicable</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <u>Collateral:</u>                   | <u>102%, by treasury and federal agency securities</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <u>Marked-to-Market</u>              | <u>At least weekly</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <u>Other:</u>                        | <u>Executed with a bank organized and operating or</u><br><u>licensed to operate in the United States under federal</u><br><u>or state law or a securities dealer which is a registered</u><br><u>broker/dealer, designated by the Federal Reserve</u><br><u>Bank of New York as a primary dealer in United</u><br><u>States government securities, and in full compliance</u><br><u>with all applicable capital requirements, City</u><br><u>Treasurer maintains a list of approved counterparties</u><br><u>following a thorough review, counterparties execute a</u><br><u>Master Repurchase Agreement, counterparties</u><br><u>regularly provide audited financial statements</u> |

### **Collateralized Bank Deposits**

|                                      |                  |
|--------------------------------------|------------------|
| <u>California State Code:</u>        | <u>53601 (n)</u> |
| <u>Maximum Term:</u>                 | <u>5 years</u>   |
| <u>Maximum Type Allocation:</u>      | <u>none</u>      |
| <u>Maximum Issuer Concentration:</u> | <u>none</u>      |
| <u>Minimum Issuer Rating:</u>        | <u>N/A</u>       |

### **Supranational Obligations**

|                                      |                                                                                                                                                                                                                                                                                                                                          |
|--------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <u>California State Code:</u>        | <u>53601(q)</u>                                                                                                                                                                                                                                                                                                                          |
| <u>Maximum Term:</u>                 | <u>5 years</u>                                                                                                                                                                                                                                                                                                                           |
| <u>Maximum Type Allocation:</u>      | <u>30%</u>                                                                                                                                                                                                                                                                                                                               |
| <u>Maximum Issuer Concentration:</u> | <u>5%</u>                                                                                                                                                                                                                                                                                                                                |
| <u>Minimum Issuer Rating:</u>        | <u>Must be rated AA or better by at least two NRSRO.<br/>Must be senior unsubordinated obligations<br/>denominated in U.S. Dollars.</u>                                                                                                                                                                                                  |
| <u>Other:</u>                        | <u>Issued by International Bank for Reconstruction and<br/>Development ("IBRD"), International Finance<br/>Corporation ("IFC"), or the Inter-American<br/>Development Bank ("IDB"). Obligations shall be<br/>denominated in U.S. dollars, be senior unsecured<br/>unsubordinated debt, purchased from a registered<br/>broker/dealer</u> |

### **Ineligible Investments**

Any security type not specifically approved by this policy is hereby specifically prohibited. Security types which are thereby prohibited include, but are not limited to:

- "Complex" derivative structures such as range notes, dual index notes, inverse floaters, leveraged or deleveraged floating-rate notes, or any other complex variable-rate or structured note.
- Interest only strips that are derived from a pool of mortgages, or any security that could result in zero interest accrual if held to maturity.
- Asset Backed Securities
- Common Stocks
- Reverse Repurchase Agreements

### **Maximum Maturity**

Pursuant to Government Code §53601, the City Council limits investments to securities with remaining maturity periods of no greater than five years.

## **Credit/Issuer Risk**

The City will seek to mitigate credit risk by requiring that issuers meet specific qualifying criteria. The following guidelines will be used to determine the distribution of funds between issuers.

For medium term corporate notes and negotiable certificates of deposit, issuers must possess an acceptable long-term senior debt rating by at least two of the nationally recognized ratings services, i.e. Moody's, S&P's, and Fitch, as detailed below:

1. For maturities of four years or less, a minimum rating of A2 by Moody's, A by S&P, or A by Fitch.
2. For maturities of four to five years, a minimum rating of Aa3 by Moody's, AA- by S&P, or AA- by Fitch.

In the event an issuer is downgraded to below A2 (Moody's) or A (S&P or Fitch), an analysis will be prepared of the exposure to the City and a recommendation will be made regarding holding the security or a possible sale.

## **Market Risk**

Market risk shall be addressed by diversification of security types and distribution. Percentage limitations and maturity restrictions will comply with the State of California Government Code. Maturity distribution, particularly as impacted by changes in the yield curve will be frequently monitored by staff. Market risk will further be mitigated by maintaining at least 30% of the total book value in securities having a maturity of one (1) year or less, this will provide sufficient liquidity to meet daily expenditure requirements~~limiting the portion of the portfolio investments with maturities in excess of one year to 70%~~. The weighted average maturity of the portfolio shall not exceed 2.5 years. The amount of maturities required ~~in excess of~~within one- year and the weighted average maturity of the portfolio shall be considered at time of purchase.

## **Diversification by Investment Type and Issuer**

Percentage limitations by investment type are outlined in Section 53600 of the Government Code. As described above the City will further diversify the portfolio by issuer, with the exception of Treasury securities, which will have no percentage limitations. The City shall seek to preserve principal by mitigating credit risk by diversifying the investment portfolio so that the failure of any one issuer or backer will not place an undue financial burden on the City. Listed below are sector and issuer limitations:

|  | <b>Sector</b>                                  | <b><u>Sector<br/>Limit</u>CA Gov.<br/><u>Code % of<br/>funds<br/>permitted</u></b> | <b><u>Issuer<br/>San<br/>Ramon<br/>%<br/>Limits</u></b> | <b><u>CA<br/>Gov.<br/>Code<br/>Max.<br/>Years</u></b> | <b><u>San<br/>Ramon<br/>Max.<br/>Years</u></b> | <b>Minimum Rating</b><br><i>(NRSROs: S&amp;P, Moody's, Fitch)</i> |
|--|------------------------------------------------|------------------------------------------------------------------------------------|---------------------------------------------------------|-------------------------------------------------------|------------------------------------------------|-------------------------------------------------------------------|
|  | U.S. Treasuries                                | 100%                                                                               | 100%                                                    | <u>5 Years</u>                                        | 5 Years                                        | N/A                                                               |
|  | Federal Agencies                               | 100%                                                                               | <u>100%;<br/>50% of<br/>a single<br/>issuer</u>         | <u>5 Years</u>                                        | 5 Years                                        | N/A                                                               |
|  | Money Market                                   | 20%                                                                                | 20%                                                     | <u>N/A</u>                                            | N/A                                            | AAA/Aaa by at least two NRSROs                                    |
|  | City of San Ramon<br>Bonds                     | <u>100</u> <del>10</del> %                                                         | 10%;<br><u>10% of<br/>a single<br/>issuer</u>           | <u>5 Years</u>                                        | 5 Years                                        | Aa3 or AA- by one NRSRO                                           |
|  | State of California<br>Obligations             | <u>100</u> <del>3</del> %                                                          | 3%; <u>3%<br/>of a<br/>single<br/>issuer</u>            | <u>5 Years</u>                                        | 5 Years                                        | Aa3 or AA- by one NRSRO                                           |
|  | Local Agencies of<br>California                | <u>100</u> <del>10</del> %                                                         | <u>10%;<br/>2% of a<br/>single<br/>issuer</u>           | <u>5 Years</u>                                        | 5 Years                                        | Aa3 or AA- by one NRSRO                                           |
|  | Bankers' Acceptances                           | <u>40%; 30% of a<br/>single issuer</u>                                             | <u>40%;<br/>2%* of<br/>a single<br/>issue</u>           | <u>180<br/>Days</u>                                   | 180<br>Days                                    | A1/P1 by S&P or Moody's                                           |
|  | <u>Local Agency<br/>Investment Fund (LAIF)</u> | <u>\$75 million per<br/>account</u>                                                | <u>N/A</u>                                              | <u>N/A</u>                                            | <u>N/A</u>                                     | <u>Per CA Code Limit \$75 million per<br/>account</u>             |
|  | <u>Joint Powers Authority<br/>Pool (JPA)</u>   | <u>N/A</u>                                                                         | <u>N/A</u>                                              | <u>N/A</u>                                            | <u>N/A</u>                                     | <u>N/A</u>                                                        |

|                                                 |                                    |                                    |                 |                                |                                                                         |
|-------------------------------------------------|------------------------------------|------------------------------------|-----------------|--------------------------------|-------------------------------------------------------------------------|
| Commercial Paper                                | <u>25%; 5% of a single issuer</u>  | <u>25%; 2%* of a single issuer</u> | <u>397 Days</u> | <u>397</u> <del>270</del> Days | A1/P1/F1 and long-term A/A2/A by one NRSRO                              |
| Negotiable CDs                                  | 30%                                | <u>30%; 2%* of a single issuer</u> | <u>5 Years</u>  | 5 Years                        | See page 4 for rating criteria                                          |
| Medium-Term Notes                               | 30%                                | <u>30%; 2%* of a single issuer</u> | <u>5 Years</u>  | 5 Years                        | A/A2 less than 4 yrs, Aa-/Aa3 greater than 4 yrs by at least two NRSROs |
| <u>Repurchase Agreements</u>                    | <u>100%</u>                        | <u>30%</u>                         | <u>1 Year</u>   | <u>30 Days</u>                 | <u>N/A</u>                                                              |
| <u>Collateralized Bank Deposits</u>             | <u>N/A</u>                         | <u>N/A</u>                         | <u>5 Years</u>  | <u>5 Years</u>                 | <u>N/A</u>                                                              |
| Supranational Obligations (IFC, IBRD, and IADB) | <u>30%; 30% of a single issuer</u> | <u>30%; 5% of a single issuer</u>  | <u>5 Years</u>  | 5 Years                        | AA/Aa2 by at least two NRSROs                                           |

\*The issuer limits for Banker's Acceptances, Commercial Paper, Negotiable Certificates of Deposits and Medium-Term Corporate Notes shall be calculated in aggregate at time of purchase.

### **Sale of Securities**

The City does not make investments for the purpose of trading or speculation but buys with the prevalent intent to hold securities to maturity. The prohibition of speculative investment precludes pursuit of profit through unusual risk or conjectural fluctuations in market prices. However, fluctuations in market rates or changes in credit quality may produce situations where securities may be sold at a nominal loss in order to mitigate further erosion of principal. Securities shall generally be held until maturity with the following exceptions:

- A security with declining credit may be sold early to minimize loss of principal.
- A security swap would improve the quality, yield, or target duration in the portfolio.
- Liquidity needs of the portfolio require that the security be sold.

## **Brokers/Dealers**

A competitive bid/offer process, utilizing a minimum of three financial institutions on the approved broker/dealer list maintained by the City or the City's Investment Advisor, will be used to place all investment purchases and sales of secondary traded issues, if possible. Some secondary issues may be offered by only one or two broker/dealers. Purchases of securities that are new issues do not require three offers.

All brokers/dealers with whom business is transacted shall be subject to regulation by the Securities and Exchange Commission. The investment advisor annually conducts a review of all broker/dealers, including their adherence to the Securities and Exchange Commission Uniform Net Capital Rule (Rule 15c3-1).

## **Safekeeping and Custody**

The assets of the City shall be secured through third-party custody and safekeeping procedures. Bearer instruments shall be held only through third-party institutions. Collateralized securities such as repurchase agreements shall be purchased using the delivery versus payment procedures.

## **Reporting Requirements**

Pursuant to Government Code §53646, the Administrative Services Director shall render a quarterly investment report to the City Manager and City Council showing the type of investment, issuer, purchase date, purchase price, date of maturity, amount of deposit, coupon rate of interest, investment yield, and, for investments with a maturity exceeding 12 months, current market value, and source of market valuation. The quarterly report shall state its relationship to the adopted investment policy and shall provide assurance that the investment portfolio provides sufficient cash flow to meet the cash requirements for the following six months. The investment report shall be submitted within 30 days following the end of the quarter. Additionally, pursuant to Government Code §53607, a monthly transaction report shall be presented to the City Manager and City Council.

## **Performance Standards**

The City portfolio is managed with the objective of obtaining a market rate of return, commensurate with identified risk constraints and cash flow characteristics. The appropriate benchmarks will be periodically reviewed by the City Council Finance Committee.

## **Allocation of Interest**

Interest from the City's pooled investments is allocated proportionately to the City's various funds in the month it is received.

## **Internal Controls**

The Finance Director shall establish an annual process of independent review by an external auditor. This review will provide internal control by assuring compliance with policies and procedures.

## **Collateralization**

California Government Code, Sections 53652, et. seq., requires depositories to post certain types and levels of collateral for public funds above the FDIC insurance amounts. The collateral requirements apply to bank deposits, both active (checking and savings accounts) and inactive (non-negotiable time certificates of deposit).

## **Due Diligence of Investment Pools**

The City shall conduct a thorough investigation of any pool or mutual fund prior to making an investment, and on a continual basis thereafter. Annually, the Finance Director or their designee shall seek responses to the following questions from any investment pool or mutual fund in which the City invests:

-

- A description of eligible investment securities, and a written statement of investment policy and objectives.
- A description of interest calculations and how it is distributed, and how gains and losses are treated.
- A description of how the securities are safeguarded (including the settlement processes), and how often the securities are priced and the program audited.
- A description of who may invest in the program, how often, what size deposit and withdrawal are allowed.
- A schedule for receiving statements and portfolio listings.
- Are reserves, retained earnings, etc. utilized by the pool/fund?
- A fee schedule, and when and how it is assessed.
- Is the pool/fund eligible for bond proceeds and/or will it accept such proceeds?

## **Glossary**

**Annual Comprehensive Financial Report (ACFR):** The official annual financial report for the City. It includes combined statements for each individual fund and account group prepared in conformity with Generally Accepted Accounting Principles. It also includes supporting schedules necessary to demonstrate compliance with finance related legal and contractual provisions, extensive introductory material and a details Statistical section.

**Agencies:** Federal agency securities.

**Banker's Acceptance (BA):** A draft or bill of exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer. The drafts are drawn on a bank by an exporter or importer to obtain funds to pay for specific merchandise. An acceptance is a high grade negotiable instrument.

**Benchmark:** A comparative base for measuring the performance or risk tolerance of the investment portfolio. A benchmark should represent a close correlation to the level of risk and the average duration of the portfolio's investments.

**Bid:** The price offered by a buyer of securities. (When you are selling securities, you ask for a bid.)

**Broker:** A broker brings buyers and sellers together for a commission. He/she does not take a position.

**Certificate of Deposit (CD):** A time deposit with a specific maturity evidenced by a certificate. Large-denomination CD's are typically negotiable.

**Collateral:** Securities, evidence of deposit or other property, which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

**Commercial Paper:** Short term unsecured promissory note issued by a corporation (including limited liability companies) to raise working capital. These negotiable instruments are purchased at a discount to par value or at par value with interest bearing. Commercial paper is issued by corporations such as General Motors Acceptance Corporation, IBM, Bank of America, etc.

~~**Comprehensive Annual Financial Report (CAFR):** The official annual report for the City. It includes combined statements for each individual fund and account group prepared in conformity with Generally Accepted Accounting Principles. It also includes supporting schedules necessary to demonstrate compliance with finance related legal and contractual provisions, extensive introductory material and a detailed Statistical section.~~

**Coupon:** a) The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value. b) A certificate attached to a bond evidencing interest due on a payment date.

**Custody:** A banking service that provides safekeeping for the individual securities in a customer's investment portfolio under a written agreement which also calls for the bank to collect and pay out income, to buy, sell, receive and deliver securities when ordered to do so by the principal.

**Dealer:** A dealer, as opposed to a broker, acts as a principal in all transactions; buying and selling for his/her own account.

**Delivery versus Payment:** There are two methods of delivery of securities: delivery versus payment and delivery versus receipt. Delivery versus payment is delivery of securities with an exchange of money for the securities. Delivery versus receipt is delivery of securities with an exchange of a signed receipt for the securities.

**Derivatives:** (1) Financial instruments whose return profile is linked to, or derived from, the movement of one or more underlying index or security, and may include a leveraging factor, or (2) financial contracts based upon notional amounts whose value is derived from an underlying index or security (interest rates, foreign exchange rates, equities or commodities).

**Diversification:** Dividing investment among a variety of securities offering independent returns with the objective of lowering risk.

**Federal Deposit Insurance Corporation (FDIC):** A Federal agency that insures bank deposits, currently up to \$250,000 per deposit.

**Federal Home Loan Banks (FHLB):** Government sponsored wholesale banks which lend funds and provide correspondent banking services to member commercial banks, thrifty institutions, credit unions and insurance companies. The mission of the FHLBs is to liquefy the housing related assets of its members who must purchase stock in their district Bank.

**Federal Home Loan Mortgage Corporation (FHLMC):** The FHLMC was created under the Federal Home Loan Mortgage Act, Title III of the Emergency Home Finance Act of 1970 as a stockholder owned government-sponsored enterprise. Freddie Mac, as the corporation is called, is charged with providing stability and assistance to the secondary home mortgage market by buying first mortgages and participation interests and reselling these securities in the form of guaranteed mortgage securities. Although agency obligations are not explicitly guaranteed by the federal government, the rating agencies believe that in the unlikely event of financial difficulties, the federal government will support the agency to the extent necessary to provide for full and timely payment on their securities.

**Federal National Mortgage Association (FNMA):** FNMA, like GNMA was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing and Urban Development (HUD). It is the largest single provider of residential mortgage funds in the United States. Fannie Mae, as the corporation is called, is a private stockholder-owned corporation. The corporation's purchases include a variety of adjustable mortgages and second loans, in addition to fixed-rate mortgages. FNMA's securities are also highly liquid and are widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

**Federal Reserve System:** The central bank of the United States created by congress and consisting of a seven-member Board of Governors in Washington, D.C.; 12 regional banks and approximately 38 percent of the 8,039 commercial banks in the United States are members of the Federal Reserve System. National banks must be members; state-chartered banks may join if they meet certain requirements.

**Interest Rate:** The annual yield earned on an investment, expressed as a percentage.

**Liquidity:** A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. A security is said to be liquid if the spread between bid and asked prices is narrow and a reasonable size can be done at those quotes.

**Market Value:** The price at which a security is trading and could presumably be purchased or sold.

**Maturity:** The date upon which the principal or stated value of an investment becomes due and payable.

**Money Market:** A segment of the financial market in which short-term debt instruments (bills, commercial paper, bankers' acceptances, etc.) are traded.

**Municipal Securities of Local Agencies:** Debt securities issued by states, cities, counties and other governmental entities to fund day-to-day obligations and to finance capital projects. The purchase of municipal securities is a loan to the bond issuer in exchange for regular interest payments and the return of the original investment.

**Nationally Recognized Statistical Rating Organization ("NRSRO"):** Firms that review and assess the creditworthiness of an obligor as an entity or with respect to specific securities or money market instruments and express their opinion in the form of a letter rating. A credit rating agency may apply to the SEC for registration as a nationally recognized statistical rating organization ("NRSRO"). The primary rating agencies are Standard & Poor's Corporation, Moody's Investor Services, Inc. and Fitch, Inc.

**Negotiable Certificates of Deposit:** Unsecured obligations of the financial institution, bank or savings and loan, bought at par value with the promise to pay face value plus accrued interest at maturity. They are high-grade negotiable instruments, paying a higher interest rate than regular certificates of deposit.

**Offer:** The price asked by a seller of securities. (When you are buying securities, you ask for an offer.) See "Asked" and "Bid".

**Portfolio:** Collection of securities held by an investor.

**Primary Dealer:** A group of government securities dealers who submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York

and are subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC)-registered securities broker/dealers, banks and a few unregulated firms.

**Rate of Return:** The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity; on a bond, the current income return.

**Repurchase Agreement (RP OR REPO):** A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed date. The security “buyer” in effect lends the “seller” money for the period of the agreement, and the terms of the agreement are structured to compensate him for this.

**Risk:** Degree of uncertainty of return on an asset.

**Safekeeping:** A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank’s vaults for protection.

**Structured Notes:** Notes issued by Government Sponsored Enterprises (FHLB, FNMA, FHLMC, etc.) and Corporations, which have imbedded option (e.g. call features, step-up coupons, floating rate coupons, derivative-based returns) into their debt structure. Their market performance is impacted by the fluctuation of interest rates, the volatility of the imbedded options and shifts in the shape of the yield curve.

**Securities & Exchange Commission:** Agency created by Congress to protect investors in securities transactions by administering securities legislation.

**SEC Rule 15C3-1:** See “Uniform Net Capital Rule”.

**Supranational Securities:** A supranational organization is formed by a group of countries through an international treaty with specific objectives such as promoting economic development. Supranational organizations also issue debt in the United States. The most commonly recognized supranational debt is issued by the International Bank for Reconstruction and Development (IBRD or World Bank).

**Treasury Bills:** A non-interest-bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months, or one year.

**Treasury Bond:** Long-term U.S. Treasury securities having initial maturities of more than 10 years.

**Treasury Notes:** Intermediate-term coupon bearing U.S. Treasury having initial maturities of from one year to ten years.

**Trustee:** A financial institution with powers to act in a fiduciary capacity for the benefit of the bondholders in enforcing the terms of the bond contract.

**Uniform Net Capital Rule:** Securities and Exchange Commission requirement that member firms as well as nonmember broker/dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1; also called net capital rule and net capital ratio. Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among members of underwriting syndicates. Liquid capital includes cash and assets easily converted into cash.

**Yield:** The rate of annual income return on an investment expressed as a percentage. (a) Income Yield is obtained by dividing the current dollar income by the current market price for the security. (b) Net Yield or Yield to Maturity is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.



**CITY OF SAN RAMON**

**STATEMENT OF INVESTMENT POLICY**

**Fiscal Year 2026-27**

**Purpose and Annual Policy Review and Adoption**

This statement implements §53646 of the Government Code, of the State of California, by providing a Statement of Investment Policy. It is intended to provide sound procedures for the prudent investment and management of public funds of the City of San Ramon. Consistent with provisions of this code section, this policy shall be annually reviewed and adopted by the City Council.

**Scope**

This policy applies to all liquid financial assets of the City of San Ramon. These assets are accounted for in the City's *Annual Comprehensive Financial Report (ACFR)*, which includes the annual independent audit report, under the following categories:

- General Fund
- Special Revenue Funds
- Capital Project Funds
- Debt Service Funds
- Internal Service Funds
- Trust and Agency Funds

Funds excluded from this policy:

1. Bond Proceeds - The investment of bond proceeds held with trustees is directed by the City, but is governed by the restrictions on permitted investments in the applicable bond indenture or similar agreements.
2. Deferred Compensation, Retirement, Other Post-Employment Benefits (OPEB) 115 Trust, and Supplement Pension 115 Trust – Investments related to these plans are not subject to this policy since third-party administrators or trustees manage the funds and either the individual plan participants or trustees direct investment selection.

## **Objective**

The City's objective is to accurately monitor and forecast expenditures and revenues, thus enabling the City to invest idle funds to the fullest extent possible. Idle cash management and investment transactions are the responsibility of the Finance Division of the Administrative Services Department. The City shall attempt to obtain a market rate of return, provided that criteria for safety and liquidity are adequately met, and that all provisions of this investment policy are strictly adhered to.

## **Investment Objectives and Prudence**

The City of San Ramon operates its temporary pooled idle cash investments under the "*prudent investor standard*". This standard states: *When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section and considering individual investments as part of an overall strategy, investments may be acquired as authorized by law.*

Consistent with this principle, the following basic tenets shall serve to guide the City's investment program:

**Safety** — The first priority for the investment program shall be the safety of principal investment. Procedures for ensuring safety of principal shall involve compliance with legal requirements set forth under sections of the Government Code, development and maintenance of adequate records and controls, and avoidance of market speculation through an underlying "buy and hold" investment strategy.

**Liquidity** — The second priority for the investment program shall be to provide adequate cash for operations or capital purposes on an as-needed basis. Procedures for ensuring adequate liquidity shall include maintenance of pro forma City cash needs through analysis of historical and projected future cash flows, and matching investment maturities to cash requirements.

**Yield** — The City's investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into consideration the investment risk constraints and liquidity needs. Yield on the City's investment portfolio is of secondary importance compared to the safety and liquidity objectives described above. Investments are limited to relatively low-risk securities in anticipation of earning a market rate of return relative to the risk being assumed. Nevertheless, investment performance shall be periodically monitored and evaluated by the Administrative Services Director by comparison with other benchmark yields.

### **Delegation of Authority**

The City of San Ramon Municipal Code assigns treasury responsibilities to the Administrative Services Director who serves as the City Treasurer. The Administrative Services Director currently performs the duties of the Director of Finance. The authority to invest City Funds rests with the Administrative Services Director and his designated staff, herein referred to as the Deputy Treasurer. The Administrative Services Director has further authority, with consent of the City Council to delegate investment portfolio management to Meeder Public Funds, an Investment Advisory firm. No person may engage in an investment transaction except as provided for under the terms of this policy. The Administrative Services Director shall be responsible for all transactions undertaken and will establish a system of controls to regulate the activities of subordinate officials.

### **Ethics and Conflicts of Interest**

Officers, Councilmembers, and employees involved in the investment process shall refrain from personal business activity that conflicts with proper execution of the investment program, or impairs their ability to make impartial investment decisions. Employees, Councilmembers and investment officials shall disclose any material financial interests that could be related to the performance of the City's investment portfolio.

### **GASB 31**

The Government Accounting Standards Board (GASB) Statement No. 31 requires that governmental entities report all investments with a maturity in excess of one-year at fair market value in the balance sheet or other statement of financial condition as of the end of the annual reporting cycle. Market value increases/declines are recognized by booking the variation against earnings at year-end. This book gain/loss would be realized by way of an increase/reduction in reserves, increasing/reducing funds available for appropriation. Because longer-term investments are subject to greater fluctuations in price and market value, specific constraints in the form of percentage limitations have been incorporated into this policy. These limitations minimize material gains/losses in the value of the portfolio in a declining/rising interest rate environment and mitigate the risks inherent in GASB Statement 31.

### **Permitted Investments**

#### **United States (U.S.) Treasury Obligations**

|                               |           |
|-------------------------------|-----------|
| California State Code:        | 53601 (b) |
| Maximum Term:                 | 5 years   |
| Maximum Type Allocation:      | 100%      |
| Maximum Issuer Concentration: | 100%      |
| Minimum Issuer Rating:        | N/A       |

**Federal Agency Securities**

|                               |           |
|-------------------------------|-----------|
| California State Code:        | 53601 (f) |
| Maximum Term:                 | 5 years   |
| Maximum Type Allocation:      | 100%      |
| Maximum Issuer Concentration: | 50%       |
| Minimum Issuer Rating:        | N/A       |

**Money Market Funds**

|                               |                                                                                                                                                                                                                                                                                                                                                                                                            |
|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| California State Code:        | 53601 (r)                                                                                                                                                                                                                                                                                                                                                                                                  |
| Maximum Term:                 | 1 day                                                                                                                                                                                                                                                                                                                                                                                                      |
| Maximum Type Allocation:      | 20%                                                                                                                                                                                                                                                                                                                                                                                                        |
| Maximum Issuer Concentration: | 20%                                                                                                                                                                                                                                                                                                                                                                                                        |
| Minimum Issuer Rating:        | The money market funds must have an average weighted maturity of 90 days or less and abide by SEC regulations; funds must receive the highest ranking by 2 of the 3 largest nationally recognized rating agencies OR retain an investment advisor who is registered, or exempt from registration, with the SEC and has at least 5 years' experience managing money market funds in excess of \$500 million |
| Other:                        | Invest in U.S. Treasuries, U.S. Federal Agencies, or repurchase agreements fully collateralized by U.S. treasury/federal agency securities and maintain a constant net asset value ("NAV"). The purchase price of the MMF shares shall not exceed 20% of the City's surplus funds. (Per section 53601-L)                                                                                                   |

**City of San Ramon Bonds and Obligations**

|                               |                         |
|-------------------------------|-------------------------|
| California State Code:        | 53601 (e)               |
| Maximum Term:                 | 5 years                 |
| Maximum Type Allocation:      | 10%                     |
| Maximum Issuer Concentration: | 10%                     |
| Minimum Issuer Rating:        | Aa3 or AA- by one NRSRO |

**State Obligations – California and Others**

|                               |                         |
|-------------------------------|-------------------------|
| California State Code:        | 53601 (c) (d)           |
| Maximum Term:                 | 5 years                 |
| Maximum Type Allocation:      | 3%                      |
| Maximum Issuer Concentration: | 3%                      |
| Minimum Issuer Rating:        | Aa3 or AA- by one NRSRO |

**California Local Agency Bonds and Obligations**

|                               |                         |
|-------------------------------|-------------------------|
| California State Code:        | 53601 (e)               |
| Maximum Term:                 | 5 years                 |
| Maximum Type Allocation:      | 10%                     |
| Maximum Issuer Concentration: | 2%                      |
| Minimum Issuer Rating:        | Aa3 or AA- by one NRSRO |

**Bankers' Acceptances**

|                               |                         |
|-------------------------------|-------------------------|
| California State Code:        | 53601 (g)               |
| Maximum Term:                 | 180 days                |
| Maximum Type Allocation:      | 40%                     |
| Maximum Issuer Concentration: | 2%                      |
| Minimum Issuer Rating:        | A1/P1 by S&P or Moody's |

**Local Agency Investment Fund ("LAIF")**

|                               |                                 |
|-------------------------------|---------------------------------|
| California State Code:        | 16429.1                         |
| Maximum Term:                 | None                            |
| Maximum Type Allocation:      | \$75 million (per LAIF account) |
| Maximum Issuer Concentration: | None                            |

**Joint Powers Authority Pool ("JPA")**

|                               |                                                                                                                                                                                                                                                                                |
|-------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| California State Code:        | 53601 (p)                                                                                                                                                                                                                                                                      |
| Maximum Term:                 | N/A                                                                                                                                                                                                                                                                            |
| Maximum Type Allocation:      | None                                                                                                                                                                                                                                                                           |
| Maximum Issuer Concentration: | None                                                                                                                                                                                                                                                                           |
| Other:                        | Must retain an investment advisor who is registered with the SEC (or exempt from registration), has assets under management in excess of \$500 million, and has at least five years' experience investing in instruments authorized by Section 53601, subdivisions (a) to (o). |

**Commercial Paper ("CP")**

|                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| California State Code:        | 53601(h)(2)(c)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Maximum Term:                 | 397 days                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Maximum Type Allocation:      | 25%                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Maximum Issuer Concentration: | 10% in a single issuer and 2% in aggregate with corporate notes/bonds and certificate of deposits ("CDs") at time of purchase.                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Minimum Issuer Rating:        | A-1, P-1, F-1 equivalent or better by a NRSRO                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Other:                        | <ol style="list-style-type: none"><li>1. is organized within the U.S. as a special purpose corporation, trust, or LLC, and has program wide credit enhancements, and have CP that is rated "A-1" or higher, or the equivalent, by a NRSRO.</li><li>2. Is organized within the United States as a special purpose corporation, trust, or limited liability company, has programmable credit enhancements including, but not limited to, overcollateralization, letters of credit, or surety bond, has commercial paper rated "A-1" or higher, or the equivalent, by a NRSRO.</li></ol> |

**Negotiable CD (At or below the FDIC Limit)**

|                               |                                                                                                                                                      |
|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|
| California State Code:        | 53601(i)                                                                                                                                             |
| Maximum Term:                 | 5 years                                                                                                                                              |
| Maximum Type Allocation:      | 30%                                                                                                                                                  |
| Maximum Issuer Concentration: | 2% in aggregate with corporate notes/bonds and CP                                                                                                    |
| Minimum Issuer Rating:        | Not applicable                                                                                                                                       |
| Other:                        | Issued by a nationally or state-chartered bank, or a state or federal savings and loan association, or by a state-licensed branch of a foreign bank. |

**Negotiable CD**

|                               |                                                                                                                                                                                                                                                                                                                           |
|-------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| California State Code:        | 53601(i)                                                                                                                                                                                                                                                                                                                  |
| Maximum Term:                 | 5 years                                                                                                                                                                                                                                                                                                                   |
| Maximum Type Allocation:      | 30%                                                                                                                                                                                                                                                                                                                       |
| Maximum Issuer Concentration: | 2% in aggregate with corporate notes/bonds and CP                                                                                                                                                                                                                                                                         |
| Minimum Issuer Rating:        | provided (1) that the senior debt obligations of the issuing institution are rated Aa2 or better by Moody's or rated AA or better by-S&P and (2) that the financial institution has received a minimum overall "satisfactory" rating for meeting the credit needs of California communities in its most recent evaluation |
| Other:                        | issued by a nationally or state-chartered bank or a state or federal savings and loan association or by a state-licensed branch of a foreign bank.                                                                                                                                                                        |

**Medium-Term Corporate Notes**

|                               |                                                                                 |
|-------------------------------|---------------------------------------------------------------------------------|
| California State Code:        | 53601 (k)                                                                       |
| Maximum Term:                 | 5 years                                                                         |
| Maximum Type Allocation:      | 30%                                                                             |
| Maximum Issuer Concentration: | 2% in aggregate with CDs and CP                                                 |
| Minimum Issuer Rating:        | A/A2 less than 4yrs, Aa-/Aa3 greater than 4 yrs by at least two of the NRSRO's. |

**Repurchase Agreements**

|                               |                                                                                                                                                                                                                                                                                                                       |
|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| California State Code:        | 53601 (j)                                                                                                                                                                                                                                                                                                             |
| Maximum Term:                 | 30 days                                                                                                                                                                                                                                                                                                               |
| Maximum Type Allocation:      | 30%                                                                                                                                                                                                                                                                                                                   |
| Maximum Issuer Concentration: | Not applicable                                                                                                                                                                                                                                                                                                        |
| Minimum Issuer Rating:        | Not applicable                                                                                                                                                                                                                                                                                                        |
| Collateral:                   | 102%, by treasury and federal agency securities                                                                                                                                                                                                                                                                       |
| Marked-to-Market              | At least weekly                                                                                                                                                                                                                                                                                                       |
| Other:                        | Executed with a bank organized and operating or licensed to operate in the United States under federal or state law or a securities dealer which is a registered broker/dealer, designated by the Federal Reserve Bank of New York as a primary dealer in United States government securities, and in full compliance |

with all applicable capital requirements, City Treasurer maintains a list of approved counterparties following a thorough review, counterparties execute a Master Repurchase Agreement, counterparties regularly provide audited financial statements

### **Collateralized Bank Deposits**

|                               |           |
|-------------------------------|-----------|
| California State Code:        | 53601 (n) |
| Maximum Term:                 | 5 years   |
| Maximum Type Allocation:      | none      |
| Maximum Issuer Concentration: | none      |
| Minimum Issuer Rating:        | N/A       |

### **Supranational Obligations**

|                               |                                                                                                                                                                                                                                                                                                           |
|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| California State Code:        | 53601(q)                                                                                                                                                                                                                                                                                                  |
| Maximum Term:                 | 5 years                                                                                                                                                                                                                                                                                                   |
| Maximum Type Allocation:      | 30%                                                                                                                                                                                                                                                                                                       |
| Maximum Issuer Concentration: | 5%                                                                                                                                                                                                                                                                                                        |
| Minimum Issuer Rating:        | Must be rated AA or better by at least two NRSRO. Must be senior unsubordinated obligations denominated in U.S. Dollars.                                                                                                                                                                                  |
| Other:                        | Issued by International Bank for Reconstruction and Development ("IBRD"), International Finance Corporation ("IFC"), or the Inter-American Development Bank ("IDB"). Obligations shall be denominated in U.S. dollars, be senior unsecured unsubordinated debt, purchased from a registered broker/dealer |

### **Ineligible Investments**

Any security type not specifically approved by this policy is hereby specifically prohibited. Security types which are thereby prohibited include, but are not limited to:

- "Complex" derivative structures such as range notes, dual index notes, inverse floaters, leveraged or deleveraged floating-rate notes, or any other complex variable-rate or structured note.
- Interest only strips that are derived from a pool of mortgages, or any security that could result in zero interest accrual if held to maturity.
- Asset Backed Securities
- Common Stocks
- Reverse Repurchase Agreements

### **Maximum Maturity**

Pursuant to Government Code §53601, the City Council limits investments to securities with remaining maturity periods of no greater than five years.

### **Credit/Issuer Risk**

The City will seek to mitigate credit risk by requiring that issuers meet specific qualifying criteria. The following guidelines will be used to determine the distribution of funds between issuers.

For medium term corporate notes and negotiable certificates of deposit, issuers must possess an acceptable long-term senior debt rating by at least two of the nationally recognized ratings services, i.e. Moody's, S&P's, and Fitch, as detailed below:

1. For maturities of four years or less, a minimum rating of A2 by Moody's, A by S&P, or A by Fitch.
2. For maturities of four to five years, a minimum rating of Aa3 by Moody's, AA- by S&P, or AA- by Fitch.

In the event an issuer is downgraded to below A2 (Moody's) or A (S&P or Fitch), an analysis will be prepared of the exposure to the City and a recommendation will be made regarding holding the security or a possible sale.

### **Market Risk**

Market risk shall be addressed by diversification of security types and distribution. Percentage limitations and maturity restrictions will comply with the State of California Government Code. Maturity distribution, particularly as impacted by changes in the yield curve will be frequently monitored by staff. Market risk will further be mitigated by maintaining at least 30% of the total book value in securities having a maturity of one (1) year or less, this will provide sufficient liquidity to meet daily expenditure requirements. The weighted average maturity of the portfolio shall not exceed 2.5 years. The amount of maturities required within one- year and the weighted average maturity of the portfolio shall be considered at time of purchase.

### **Diversification by Investment Type and Issuer**

Percentage limitations by investment type are outlined in Section 53600 of the Government Code. As described above the City will further diversify the portfolio by issuer, with the exception of Treasury securities, which will have no percentage limitations. The City shall seek to preserve principal by mitigating credit risk by diversifying the investment portfolio so that the failure of any one issuer or backer will not place an undue financial burden on the City. Listed below are sector and issuer limitations:

| <b>Sector</b>                          | <b>CA Gov. Code<br/>% of funds<br/>permitted</b> | <b>San<br/>Ramon<br/>%<br/>Limits</b> | <b>CA<br/>Gov.<br/>Code<br/>Max.<br/>Years</b> | <b>San Ramon<br/>Max. Years</b> | <b>Minimum Rating</b><br><i>(NRSROs: S&amp;P, Moody's,<br/>Fitch)</i> |
|----------------------------------------|--------------------------------------------------|---------------------------------------|------------------------------------------------|---------------------------------|-----------------------------------------------------------------------|
| U.S. Treasuries                        | 100%                                             | 100%                                  | 5 Years                                        | 5 Years                         | N/A                                                                   |
| Federal Agencies                       | 100%                                             | 100%;<br>50% of<br>a single<br>issuer | 5 Years                                        | 5 Years                         | N/A                                                                   |
| Money Market                           | 20%                                              | 20%                                   | N/A                                            | N/A                             | AAA/Aaa by at least two<br>NRSROs                                     |
| City of San Ramon<br>Bonds             | 100%                                             | 10%;<br>10% of<br>a single<br>issuer  | 5 Years                                        | 5 Years                         | Aa3 or AA- by one NRSRO                                               |
| State of California<br>Obligations     | 100%                                             | 3%; 3%<br>of a<br>single<br>issuer    | 5 Years                                        | 5 Years                         | Aa3 or AA- by one NRSRO                                               |
| Local Agencies of<br>California        | 100%                                             | 10%;<br>2% of a<br>single<br>issuer   | 5 Years                                        | 5 Years                         | Aa3 or AA- by one NRSRO                                               |
| Bankers' Acceptances                   | 40%; 30% of a<br>single issuer                   | 40%;<br>2%* of<br>a single<br>issue   | 180<br>Days                                    | 180 Days                        | A1/P1 by S&P or Moody's                                               |
| Local Agency<br>Investment Fund (LAIF) | \$75 million per<br>account                      | N/A                                   | N/A                                            | N/A                             | Per CA Code Limit \$75 million<br>per account                         |
| Joint Powers Authority<br>Pool (JPA)   | N/A                                              | N/A                                   | N/A                                            | N/A                             | N/A                                                                   |

| <b>Sector</b>                                         | <b>CA Gov. Code<br/>% of funds<br/>permitted</b> | <b>San<br/>Ramon<br/>%<br/>Limits</b> | <b>CA<br/>Gov.<br/>Code<br/>Max.<br/>Years</b> | <b>San Ramon<br/>Max. Years</b> | <b>Minimum Rating</b><br>(NRSROs: S&P, Moody's,<br>Fitch)                     |
|-------------------------------------------------------|--------------------------------------------------|---------------------------------------|------------------------------------------------|---------------------------------|-------------------------------------------------------------------------------|
| Commercial Paper                                      | 25%; 5% of a<br>single issuer                    | 25%;<br>2%* of<br>a single<br>issuer  | 397<br>Days                                    | 397 Days                        | A1/P1/F1 and long-term<br>A/A2/A by one NRSRO                                 |
| Negotiable CDs                                        | 30%                                              | 30%;<br>2%* of<br>a single<br>issuer  | 5 Years                                        | 5 Years                         | See page 4 for rating criteria                                                |
| Medium-Term Notes                                     | 30%                                              | 30%;<br>2%* of<br>a single<br>issuer  | 5 Years                                        | 5 Years                         | A/A2 less than 4 yrs, Aa-/Aa3<br>greater than 4 yrs by at least two<br>NRSROs |
| Repurchase Agreements                                 | 100%                                             | 30%                                   | 1 Year                                         | 30 Days                         | N/A                                                                           |
| Collateralized Bank<br>Deposits                       | N/A                                              | N/A                                   | 5 Years                                        | 5 Years                         | N/A                                                                           |
| Supranational<br>Obligations (IFC, IBRD,<br>and IADB) | 30%; 30% of a<br>single issuer                   | 30%;<br>5% of a<br>single<br>issuer   | 5 Years                                        | 5 Years                         | AA/Aa2 by at least two<br>NRSROs                                              |

\*The issuer limits for Banker's Acceptances, Commercial Paper, Negotiable Certificates of Deposits and Medium-Term Corporate Notes shall be calculated in aggregate at time of purchase.

### **Sale of Securities**

The City does not make investments for the purpose of trading or speculation but buys with the prevalent intent to hold securities to maturity. The prohibition of speculative investment precludes pursuit of profit through unusual risk or conjectural fluctuations in market prices. However, fluctuations in market rates or changes in credit quality may produce situations where securities may be sold at a nominal loss in order to mitigate further erosion of principal. Securities shall generally be held until maturity with the following exceptions:

- A security with declining credit may be sold early to minimize loss of principal.
- A security swap would improve the quality, yield, or target duration in the portfolio.
- Liquidity needs of the portfolio require that the security be sold.

### **Brokers/Dealers**

A competitive bid/offer process, utilizing a minimum of three financial institutions on the approved broker/dealer list maintained by the City or the City's Investment Advisor, will be used to place all investment purchases and sales of secondary traded issues, if possible. Some secondary issues may be offered by only one or two broker/dealers. Purchases of securities that are new issues do not require three offers.

All brokers/dealers with whom business is transacted shall be subject to regulation by the Securities and Exchange Commission. The investment advisor annually conducts a review of all broker/dealers, including their adherence to the Securities and Exchange Commission Uniform Net Capital Rule (Rule 15c3-1).

### **Safekeeping and Custody**

The assets of the City shall be secured through third-party custody and safekeeping procedures. Bearer instruments shall be held only through third-party institutions. Collateralized securities such as repurchase agreements shall be purchased using the delivery versus payment procedures.

### **Reporting Requirements**

Pursuant to Government Code §53646, the Administrative Services Director shall render a quarterly investment report to the City Manager and City Council showing the type of investment, issuer, purchase date, purchase price, date of maturity, amount of deposit, coupon rate of interest, investment yield, and, for investments with a maturity exceeding 12 months, current market value, and source of market valuation. The quarterly report shall state its relationship to the adopted investment policy and shall provide assurance that the investment portfolio provides sufficient cash flow to meet the cash requirements for the following six months. The investment report shall be submitted within 30 days following the end of the quarter. Additionally, pursuant to Government Code §53607, a monthly transaction report shall be presented to the City Manager and City Council.

### **Performance Standards**

The City portfolio is managed with the objective of obtaining a market rate of return, commensurate with identified risk constraints and cash flow characteristics. The appropriate benchmarks will be periodically reviewed by the City Council Finance Committee.

### **Allocation of Interest**

Interest from the City's pooled investments is allocated proportionately to the City's various funds in the month it is received.

## **Internal Controls**

The Finance Director shall establish an annual process of independent review by an external auditor. This review will provide internal control by assuring compliance with policies and procedures.

## **Collateralization**

California Government Code, Sections 53652, et. seq., requires depositories to post certain types and levels of collateral for public funds above the FDIC insurance amounts. The collateral requirements apply to bank deposits, both active (checking and savings accounts) and inactive (non-negotiable time certificates of deposit).

## **Due Diligence of Investment Pools**

The City shall conduct a thorough investigation of any pool or mutual fund prior to making an investment, and on a continual basis thereafter. Annually, the Finance Director or their designee shall seek responses to the following questions from any investment pool or mutual fund in which the City invests:

- A description of eligible investment securities, and a written statement of investment policy and objectives.
- A description of interest calculations and how it is distributed, and how gains and losses are treated.
- A description of how the securities are safeguarded (including the settlement processes), and how often the securities are priced and the program audited.
- A description of who may invest in the program, how often, what size deposit and withdrawal are allowed.
- A schedule for receiving statements and portfolio listings.
- Are reserves, retained earnings, etc. utilized by the pool/fund?
- A fee schedule, and when and how it is assessed.
- Is the pool/fund eligible for bond proceeds and/or will it accept such proceeds?

## Glossary

**Annual Comprehensive Financial Report (ACFR):** The official annual financial report for the City. It includes combined statements for each individual fund and account group prepared in conformity with Generally Accepted Accounting Principles. It also includes supporting schedules necessary to demonstrate compliance with finance related legal and contractual provisions, extensive introductory material and a details Statistical section.

**Agencies:** Federal agency securities.

**Banker's Acceptance (BA):** A draft or bill of exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer. The drafts are drawn on a bank by an exporter or importer to obtain funds to pay for specific merchandise. An acceptance is a high grade negotiable instrument.

**Benchmark:** A comparative base for measuring the performance or risk tolerance of the investment portfolio. A benchmark should represent a close correlation to the level of risk and the average duration of the portfolio's investments.

**Bid:** The price offered by a buyer of securities. (When you are selling securities, you ask for a bid.)

**Broker:** A broker brings buyers and sellers together for a commission. He/she does not take a position.

**Certificate of Deposit (CD):** A time deposit with a specific maturity evidenced by a certificate. Large-denomination CD's are typically negotiable.

**Collateral:** Securities, evidence of deposit or other property, which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

**Commercial Paper:** Short term unsecured promissory note issued by a corporation (including limited liability companies) to raise working capital. These negotiable instruments are purchased at a discount to par value or at par value with interest bearing. Commercial paper is issued by corporations such as General Motors Acceptance Corporation, IBM, Bank of America, etc.

**Coupon:** a) The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value. b) A certificate attached to a bond evidencing interest due on a payment date.

**Custody:** A banking service that provides safekeeping for the individual securities in a customer's investment portfolio under a written agreement which also calls for the bank to collect and pay out income, to buy, sell, receive and deliver securities when ordered to do so by the principal.

**Dealer:** A dealer, as opposed to a broker, acts as a principal in all transactions; buying and selling for his/her own account.

**Delivery versus Payment:** There are two methods of delivery of securities: delivery versus payment and delivery versus receipt. Delivery versus payment is delivery of securities with an

exchange of money for the securities. Delivery versus receipt is delivery of securities with an exchange of a signed receipt for the securities.

**Derivatives:** (1) Financial instruments whose return profile is linked to, or derived from, the movement of one or more underlying index or security, and may include a leveraging factor, or (2) financial contracts based upon notional amounts whose value is derived from an underlying index or security (interest rates, foreign exchange rates, equities or commodities).

**Diversification:** Dividing investment among a variety of securities offering independent returns with the objective of lowering risk.

**Federal Deposit Insurance Corporation (FDIC):** A Federal agency that insures bank deposits, currently up to \$250,000 per deposit.

**Federal Home Loan Banks (FHLB):** Government sponsored wholesale banks which lend funds and provide correspondent banking services to member commercial banks, thrifty institutions, credit unions and insurance companies. The mission of the FHLBs is to liquefy the housing related assets of its members who must purchase stock in their district Bank.

**Federal Home Loan Mortgage Corporation (FHLMC):** The FHLMC was created under the Federal Home Loan Mortgage Act, Title III of the Emergency Home Finance Act of 1970 as a stockholder owned government-sponsored enterprise. Freddie Mac, as the corporation is called, is charged with providing stability and assistance to the secondary home mortgage market by buying first mortgages and participation interests and reselling these securities in the form of guaranteed mortgage securities. Although agency obligations are not explicitly guaranteed by the federal government, the rating agencies believe that in the unlikely event of financial difficulties, the federal government will support the agency to the extent necessary to provide for full and timely payment on their securities.

**Federal National Mortgage Association (FNMA):** FNMA, like GNMA was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing and Urban Development (HUD). It is the largest single provider of residential mortgage funds in the United States. Fannie Mae, as the corporation is called, is a private stockholder-owned corporation. The corporation's purchases include a variety of adjustable mortgages and second loans, in addition to fixed-rate mortgages. FNMA's securities are also highly liquid and are widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

**Federal Reserve System:** The central bank of the United States created by congress and consisting of a seven-member Board of Governors in Washington, D.C.; 12 regional banks and approximately 38 percent of the 8,039 commercial banks in the United States are members of the Federal Reserve System. National banks must be members; state-chartered banks may join if they meet certain requirements.

**Interest Rate:** The annual yield earned on an investment, expressed as a percentage.

**Liquidity:** A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. A security is said to be liquid if the spread between bid and asked prices is narrow and a reasonable size can be done at those quotes.

**Market Value:** The price at which a security is trading and could presumably be purchased or sold.

**Maturity:** The date upon which the principal or stated value of an investment becomes due and payable.

**Money Market:** A segment of the financial market in which short-term debt instruments (bills, commercial paper, bankers' acceptances, etc.) are traded.

**Municipal Securities of Local Agencies:** Debt securities issued by states, cities, counties and other governmental entities to fund day-to-day obligations and to finance capital projects. The purchase of municipal securities is a loan to the bond issuer in exchange for regular interest payments and the return of the original investment.

**Nationally Recognized Statistical Rating Organization ("NRSRO"):** Firms that review and assess the creditworthiness of an obligor as an entity or with respect to specific securities or money market instruments and express their opinion in the form of a letter rating. A credit rating agency may apply to the SEC for registration as a nationally recognized statistical rating organization ("NRSRO"). The primary rating agencies are Standard & Poor's Corporation, Moody's Investor Services, Inc. and Fitch, Inc.

**Negotiable Certificates of Deposit:** Unsecured obligations of the financial institution, bank or savings and loan, bought at par value with the promise to pay face value plus accrued interest at maturity. They are high-grade negotiable instruments, paying a higher interest rate than regular certificates of deposit.

**Offer:** The price asked by a seller of securities. (When you are buying securities, you ask for an offer.) See "Asked" and "Bid".

**Portfolio:** Collection of securities held by an investor.

**Primary Dealer:** A group of government securities dealers who submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC)-registered securities broker/dealers, banks and a few unregulated firms.

**Rate of Return:** The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity; on a bond, the current income return.

**Repurchase Agreement (RP OR REPO):** A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed date. The security "buyer" in effect lends the "seller" money for the period of the agreement, and the terms of the agreement are structured to compensate him for this.

**Risk:** Degree of uncertainty of return on an asset.

**Safekeeping:** A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

**Structured Notes:** Notes issued by Government Sponsored Enterprises (FHLB, FNMA, FHLMC, etc.) and Corporations, which have imbedded option (e.g. call features, step-up coupons, floating rate coupons, derivative-based returns) into their debt structure. Their market performance is impacted by the fluctuation of interest rates, the volatility of the imbedded options and shifts in the shape of the yield curve.

**Securities & Exchange Commission:** Agency created by Congress to protect investors in securities transactions by administering securities legislation.

**SEC Rule 15C3-1:** See "Uniform Net Capital Rule".

**Supranational Securities:** A supranational organization is formed by a group of countries through an international treaty with specific objectives such as promoting economic development. Supranational organizations also issue debt in the United States. The most commonly recognized supranational debt is issued by the International Bank for Reconstruction and Development (IBRD or World Bank).

**Treasury Bills:** A non-interest-bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months, or one year.

**Treasury Bond:** Long-term U.S. Treasury securities having initial maturities of more than 10 years.

**Treasury Notes:** Intermediate-term coupon bearing U.S. Treasury having initial maturities of from one year to ten years.

**Trustee:** A financial institution with powers to act in a fiduciary capacity for the benefit of the bondholders in enforcing the terms of the bond contract.

**Uniform Net Capital Rule:** Securities and Exchange Commission requirement that member firms as well as nonmember broker/dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1; also called net capital rule and net capital ratio. Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among members of underwriting syndicates. Liquid capital includes cash and assets easily converted into cash.

**Yield:** The rate of annual income return on an investment expressed as a percentage. (a) Income Yield is obtained by dividing the current dollar income by the current market price for the security. (b) Net Yield or Yield to Maturity is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.

**RESOLUTION NO. 2026-046**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN RAMON  
APPROVING THE STATEMENT OF INVESTMENT POLICY FOR  
FISCAL YEAR 2026-27**

**WHEREAS**, the California Government Code §53646 requires the annual submission of a Statement of Investment Policy to the City Council; and

**WHEREAS**, the Statement of Investment Policy for Fiscal Year 2026-2027 was submitted to Meeder Public Funds to review the policy and make necessary changes to comply with City Policy and Government Code; and

**WHEREAS**, on April 14, 2026, at a Regular City Council meeting, the City Council reviewed and accepted the Statement of Investment Policy for Fiscal Year 2026-2027.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of San Ramon does hereby approve the Statement of Investment Policy for Fiscal Year 2026-2027 that is attached as Exhibit B.

**PASSED, APPROVED, AND ADOPTED**, at the meeting of April 14, 2026 by the following votes:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
Mark Armstrong, Mayor

**ATTEST:**

\_\_\_\_\_  
Joan Snashall, City Clerk

Exhibit B: Statement of Investment Policy for Fiscal Year 2026-2027



## City Council Staff Report Item No. 8.1.

**Date:** April 14, 2026

**To:** San Ramon City Council

**From:** Jennifer Wakeman, Department Director  
Yuliya Elbo, Budget Program Manager

**Subject:** Public Hearing: Resolution No. 2026-047 - Adopting the Master Fee Schedule for Various Municipal Services for Fiscal Year 2026-27, and Repealing Resolution No. 2025-036

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### **Executive Summary:**

FY 2026-27 Master Fee Schedule adoption and implementation effective July 1, 2026.

### **Recommendation:**

Staff recommends that the City Council adopt Resolution No. 2026-046 approving the Master Fee Schedule for Various Municipal Services for Fiscal Year 2026-27 and repeal Resolution No. 2025-036. Staff also requests that the City Council approve the addition of 2 new fees to the Master Fee Schedule and the proposed revisions to Planning Division appeal fees.

### **Background:**

Periodically, and typically in conjunction with the budget development process, the City of San Ramon reviews and adjusts fees to ensure they are set appropriately and that the fees reflect the estimated reasonable cost of providing a service or use of a facility for which a fee is charged.

State of California Government Code Sections 65104, 65909.5, and 66014 allow government agencies to establish fees to offset costs in processing permits, licenses, subdivision maps and entitlements, and other services.

On April 23, 2024, the City Council accepted the User Fee Study and Cost Allocation Plan for FY 2024-25 conducted by Matrix Consulting Group. The FY 2024-25 master fee schedule was prepared based on the recommendations of this study. The City continues to adjust the fee schedule based on CPI and CCI rates accordingly in conformance with the original recommendations.

At the March 10, 2026, City Council meeting, the Council approved the Nexus Fee Study conducted by David Taussig and Associates (DTA) for the Community Development Department. The Council also provided direction on the modification of the Planning Division appeal fees structure and the successful appeal refund provision, and gave direction to set a public hearing to consider adoption of Resolution No. 2026-41 approving the Master Fee Schedule for FY 2026-27.

**Changes to Fees since the Council Meeting of March 10, 2026**

I. Two new fees have been added to the Master Fee Schedule:

1. General Government

A new Collection Agency Service Fee has been added to the schedule. When parties are delinquent in paying balances owed, a remedy available to the City is referral to a collection agency. This is a highly efficient option for the City to utilize and can be cost effective when the collection cost of 33% is passed on to the debtor. This fee addition is in alignment with the Council's cost recovery goals and also doesn't put the cost of delinquent accounts on the San Ramon taxpayer.

|                                      |          |             |
|--------------------------------------|----------|-------------|
| Collection Agency Administration Fee | Per Case | Actual Cost |
|--------------------------------------|----------|-------------|

2. Police Department

|                     |           |      |
|---------------------|-----------|------|
| Firearm Storage Fee | Per Month | \$30 |
|---------------------|-----------|------|

II. Revision of Appeal Fees as directed by the City Council at the March 10, 2026, meeting:

| <b>Appeals</b>                                                                                     |                          |         |
|----------------------------------------------------------------------------------------------------|--------------------------|---------|
| Appeal from Zoning Administrator's Decision for Residential Property under SRMC §D7-8              | Deposit <sup>1,2,3</sup> | \$1,500 |
| Appeal from Zoning Administrator's Decision for Non- Residential Property under SRMC §D7-8         | Deposit <sup>1,2,3</sup> | \$1,500 |
| Appeal from Planning Commission Decision, Land Use, for Residential Property, under SRMC §D7-8     | Deposit <sup>1,2,3</sup> | \$2,500 |
| Appeal from Planning Commission Decision, Land Use, for Non- Residential Property under SRMC §D7-8 | Deposit <sup>1,2,3</sup> | \$2,500 |

|                                                                                                                                                                     |                          |         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|---------|
| Appeal from Planning Commission Decision, Residential and Mix Use Developments, under SRMC §D7-8                                                                    | Deposit <sup>1,2,3</sup> | \$2,500 |
| Appeal from Planning Commission Decision, Commercial Development, (non-residential), under SRMC §D7-8                                                               | Deposit <sup>1,2,3</sup> | \$2,500 |
| <b>Appeal Deposit Refund Footnotes:</b><br>Only a successful appeal, completely overturning a prior approval, will be eligible for a refund of appeal Deposit paid. |                          |         |

For FY 2026-27, the proposed Master Fee schedule contains a total of 1,013 fees: 480 fees (47%) remain unchanged as they are regulated by the State, the County, City Ordinance, or a Nexus Fee Study; 521 fees (52%) have been adjusted; and 12 new fees (1%) have been added by General Government, Police Department, and Parks and Community Services (PCS).

The fees in the FY 2026-27 Master Fee Schedule are adjusted based on multiple factors:

- Consumer Price Index (CPI) of 2.82%,
- Construction Cost Index (CCI) of 0.6%.
- Actual Labor Rate/Market Rate
- Nexus Fee Study, and/or
- Council Direction

Staff adjusted 424 of 521 fees under review based on the 2024 average rate of San Francisco-Oakland-Hayward Area Consumer Price Index (CPI) of 2.82%, data compiled annually by the Western Information Office of the U. S. Bureau of Labor Statistics.

Staff also adjusted 30 Public Works Traffic Impact Mitigation Fees based on the 2025 San Francisco Bay Area Construction Cost Index (CCI), which was 0.6%. Staff referenced the CCI through the Engineering News Record (ENR), an industry standard for Public Works projects and consistent with the methodology used by the Tri Valley Transportation Council.

Additionally, 11 fees were adjusted to reflect actual labor rate, 20 fees were adjusted based on market rate to align with fees charged by other agencies in the area for similar services, and 8 Parks and Community Service fees were adjusted to ensure consistency across locations.

In Fiscal Year 2025-26, the Community Development Department contracted with David Taussig and Associates (DTA) to conduct a Nexus Fee Study, resulting in the adjustments of twenty-eight fees, with some fees increasing and others decreasing. Among these, 6 appeal fees in the Community Development Department were revised in accordance with the Council's direction.

**Fiscal Impact:**

Staff have fully implemented the Council's direction to fully recover those fees not otherwise exempted in April 2024 User Fee Study. As such, the Finance Department will continue to administer Master Fee Schedule updates aimed at recovering up to 100% of the cost of the services provided. The proposed FY 2026-27 Master Fee Schedule is included as Attachment A

**Alternative Option(s):**

1. Adopt the FY26-27 Master Fee Schedule as presented; or
2. Provide alternate direction regarding the fees; or
3. Make no change to fees.

**Next Steps:**

Implement FY 2026-27 Master fee schedule effective July 1, 2026

**Attachment(s):**

- A. FY26-27 Master Fee Schedule
- B. Resolution No. 2026-047

## City of San Ramon Master Fee Schedule FY26-27

| Fee Name                                                                           | Unit                        | FY2026-27             | FY2025-26         | Description              |
|------------------------------------------------------------------------------------|-----------------------------|-----------------------|-------------------|--------------------------|
| <b>GENERAL FEES</b>                                                                |                             |                       |                   |                          |
| <b>Administrative Violations</b>                                                   |                             |                       |                   |                          |
| First Violation                                                                    | Not to Exceed               | \$100                 | \$100             | No change                |
| Second Violation – (Within one [1] year)                                           | Not to Exceed               | \$200                 | \$200             | No change                |
| Each Additional Violation - (Within one [1] year)                                  | Not to Exceed               | \$500                 | \$500             | No change                |
| For Each Additional Violation - Within 3 years                                     | Not to Exceed               | \$1,000               | \$1,000           | No change                |
| Late Fine Fee                                                                      | Fine                        | \$5,000               | \$5,000           | No change                |
| Appeals from Administrative Decision Under Municipal Code §A1-95                   | Per Appeal                  | \$446                 | \$446             | No change                |
| All Reports, Fiscal Year Budget and printed/bound documents                        | Actual Cost                 | Actual Cost + 10%     | Actual Cost + 10% | No change                |
| Document Certification                                                             | Each                        | \$15                  | \$15              | No change - State Set    |
| Franchise Fees                                                                     | Deposit                     | Actual Cost           | Actual Cost       | No change                |
| Late Filing Fine for Fair Political Practices Commission Statements                | Per Day                     | \$10                  | \$10              | No change                |
| Late Filing Fine for Fair Political Practices Commission Statements                | Max Fee                     | \$100                 | \$100             | No change                |
| Late Payment Fee                                                                   | After a 30 day Grace Period | \$25                  | \$25              | No Change                |
| Credit Card Convenience Fee                                                        | % of the Total Transactions | Actual Cost           | Actual Cost       | No change                |
| ACH/eCheck Processing Convenience Fee                                              | Per Transaction             | Actual Cost           | Actual Cost       | No change                |
| Collection Agency Administration Fee                                               | Per Case                    | Actual Cost           |                   | New Fee Added in FY26-27 |
| <b>Marriage Ceremony Fee</b>                                                       |                             |                       |                   |                          |
| Resident                                                                           | Per Ceremony                | \$123                 | \$120             | Increase by 2.82% CPI    |
| Non-Resident                                                                       | Per Ceremony                | \$137                 | \$133             | Increase by 2.82% CPI    |
| Notice of Intent to Circulate Petition                                             | Per Petition                | \$200                 | \$200             | No change - State Set    |
| <b>Returned Check Charge</b>                                                       |                             |                       |                   |                          |
| First Check/ACH Payment                                                            | Per Check/ACH               | \$25                  | \$25              | No change - State Set    |
| Subsequent Checks/ACH Payments                                                     | Per Check/ACH               | \$35                  | \$35              | No change - State Set    |
| Research Time                                                                      | Per Hour                    | \$134                 | \$130             | Increase by 2.82% CPI    |
| <b>Subordination Fee</b>                                                           |                             |                       |                   |                          |
| Processing Fee                                                                     | Each                        | \$499                 | \$486             | Increase by 2.82% CPI    |
| Subordination Processing                                                           | Deposit                     | \$532                 | \$518             | Increase by 2.82% CPI    |
| Actual Cost                                                                        | Actual Cost                 | Actual Cost           | Actual Cost       | No change                |
| <b>Subpoena Fee*</b>                                                               |                             |                       |                   |                          |
| Production of Business Records                                                     | Each                        | No change - State Set | \$15              | No change - State Set    |
| Personal Appearance                                                                | Per Employee / Day          | No change - State Set | \$275             | No change - State Set    |
| *includes the rates plus all reasonable expenses                                   |                             |                       |                   |                          |
| Copies - Color and black & white                                                   | Per Sheet                   | \$0.20                | \$0.10            | Increase to market rate  |
| CDs, DVDs, Flash Drives                                                            | Each                        | \$20                  | \$10              | Increase to market rate  |
| City Pins                                                                          | Each                        | \$25                  | \$24              | Increase by 2.82% CPI    |
| <b>BUSINESS LICENSE FEES</b>                                                       |                             |                       |                   |                          |
| <b>General Business</b>                                                            |                             |                       |                   |                          |
| 0 – 5 Employees                                                                    | Annual                      | \$341                 | \$331             | Increase by 2.82% CPI    |
| 6 – 50 Employees                                                                   | Annual                      | \$341                 | \$331             | Increase by 2.82% CPI    |
| More than 50 Employees                                                             | Annual                      | \$341                 | \$331             | Increase by 2.82% CPI    |
| <b>Lessors of Commercial Property</b>                                              |                             |                       |                   |                          |
| Less than 5,000 Square Feet                                                        | Annual                      | \$341                 | \$331             | Increase by 2.82% CPI    |
| 5,001 – 10,000 Square Feet                                                         | Annual                      | \$341                 | \$331             | Increase by 2.82% CPI    |
| More than 10,000 Square Feet                                                       | Annual                      | \$341                 | \$331             | Increase by 2.82% CPI    |
| <b>Lessors of Residential Property</b>                                             |                             |                       |                   |                          |
| One unit only                                                                      | Annual                      | \$341                 | \$331             | Increase by 2.82% CPI    |
| Two (2) to Five (5) units                                                          | Annual                      | \$341                 | \$331             | Increase by 2.82% CPI    |
| More than Five (5) units                                                           | Annual                      | \$341                 | \$331             | Increase by 2.82% CPI    |
| <b>Amusements &amp; Itinerant Businesses, Circuses, Carnivals, and Exhibitions</b> |                             |                       |                   |                          |
| Flat Fee (+TUP or SEP)                                                             | Annual                      | \$341                 | \$331             | Increase by 2.82% CPI    |

| Fee Name                                                                                                                                                                                  | Unit                     | FY2026-27   | FY2025-26   | Description                 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|-------------|-------------|-----------------------------|
| <b>Temporary Place of Sale</b>                                                                                                                                                            |                          |             |             |                             |
| One (1) Day                                                                                                                                                                               | Annual                   | \$341       | \$331       | Increase by 2.82% CPI       |
| Two (2) to Five (5) Days                                                                                                                                                                  | Annual                   | \$341       | \$331       | Increase by 2.82% CPI       |
| Six (6) to Thirty (30) Days                                                                                                                                                               | Annual                   | \$341       | \$331       | Increase by 2.82% CPI       |
| <b>Vending Machines</b>                                                                                                                                                                   |                          |             |             |                             |
| One (1) to Five (5) Machines                                                                                                                                                              | Annual                   | \$341       | \$331       | Increase by 2.82% CPI       |
| More than Five (5) Machines                                                                                                                                                               | Annual                   | \$341       | \$331       | Increase by 2.82% CPI       |
| <b>Other Business License Fees</b>                                                                                                                                                        |                          |             |             |                             |
| Non-Standard Report                                                                                                                                                                       | Actual Cost              | Actual Cost | Actual Cost | No change - Actual Cost     |
| Business License Document Reprint                                                                                                                                                         | Each                     | \$17        | \$17        | Increase by 2.82% CPI       |
| Standard Business License Listing (public data only) including CDs                                                                                                                        | Each                     | \$39        | \$38        | Increase by 2.82% CPI       |
| New Business License Listing                                                                                                                                                              | Each                     | \$45        | \$43        | Increase by 2.82% CPI       |
| Business License Fee pursuant to SB 1379 signed into law by Governor Brown on October 11, 2017; requires for a local business license or similar instrument or permit, or renewal thereof | Each                     | \$4         | \$4         | No change - State Surcharge |
| <b>PLANNING</b>                                                                                                                                                                           |                          |             |             |                             |
| <b>Annexations</b>                                                                                                                                                                        |                          |             |             |                             |
| Annexation Processing                                                                                                                                                                     | Deposit <sup>1,2,3</sup> | \$5,500     | \$5,500     | No Change - Deposits        |
| <b>Architectural Review</b>                                                                                                                                                               |                          |             |             |                             |
| Architectural Review - Conceptual                                                                                                                                                         | Each (1 ARB Meeting)     | \$1,701     | \$1,654     | Increase by 2.82% CPI       |
| Architectural Review - Minor Alteration                                                                                                                                                   | Each                     | \$1,021     | \$993       | Increase by 2.82% CPI       |
| <b>Residential</b>                                                                                                                                                                        |                          |             |             |                             |
| <b>New Construction</b>                                                                                                                                                                   |                          |             |             |                             |
| Architectural Review - Residential - 1 DU <sup>4</sup>                                                                                                                                    | Deposit <sup>1,2,3</sup> | \$1,500     | \$1,500     | No Change - Deposits        |
| Architectural Review - Residential - 2-10 DU <sup>4</sup> 's                                                                                                                              | Deposit <sup>1,2,3</sup> | \$2,000     | \$2,000     | No Change - Deposits        |
| Architectural Review - Residential - More than 10 DU <sup>4</sup> 's                                                                                                                      | Deposit <sup>1,2,3</sup> | \$3,500     | \$3,500     | No Change - Deposits        |
| Architectural Review - Residential - Single-Family 2nd Story Addition                                                                                                                     | Each                     | \$1,701     | \$1,654     | Increase by 2.82% CPI       |
| <b>Office / Commercial / Industrial - New Construction, Additions,</b>                                                                                                                    |                          |             |             |                             |
| Architectural Review - Commercial - New Construction-Small (up to 10,000 sf.)                                                                                                             | Deposit <sup>1,2,3</sup> | \$2,000     | \$2,000     | No Change - Deposits        |
| Architectural Review - Commercial - New Construction-Large (greater than 10,000 sf.)                                                                                                      | Deposit <sup>1,2,3</sup> | \$3,500     | \$3,500     | No Change - Deposits        |
| Architectural Review - Commercial - Alterations                                                                                                                                           | Deposit <sup>1,2,3</sup> | \$2,000     | \$2,000     | No Change - Deposits        |
| Architectural Review - Administrative Review – ARB Review (All Districts)                                                                                                                 | Deposit <sup>1,2,3</sup> | \$1,000     | \$1,000     | No Change - Deposits        |
| <b>Development Plan</b>                                                                                                                                                                   |                          |             |             |                             |
| Development Plan - Preliminary Housing Development Application Fee                                                                                                                        | Each                     | \$1,701     | \$1,654     | Increase by 2.82% CPI       |
| <b>Development Plan:</b>                                                                                                                                                                  |                          |             |             |                             |
| Development Plan - Conceptual Development Plan Review – ARB Review                                                                                                                        | Each                     | \$4,082     | \$3,970     | Increase by 2.82% CPI       |
| Development Plan - Conceptual Development Plan Review – PC Review                                                                                                                         | Each                     | \$4,082     | \$3,970     | Increase by 2.82% CPI       |
| Development Plan - Residential                                                                                                                                                            | Deposit <sup>1,2,3</sup> | \$5,500     | \$5,500     | No Change - Deposits        |
| Development Plan - Non-Residential                                                                                                                                                        | Deposit <sup>1,2,3</sup> | \$5,500     | \$5,500     | No Change - Deposits        |

| Fee Name                                                                                                               | Unit                     | FY2026-27                                           | FY2025-26                                           | Description              |
|------------------------------------------------------------------------------------------------------------------------|--------------------------|-----------------------------------------------------|-----------------------------------------------------|--------------------------|
| <b>Development Plan Amendment (Changes to Site Plan and/or Sq Ft)</b>                                                  |                          |                                                     |                                                     |                          |
| Development Plan Amendment - Administrative Review                                                                     | Each                     | \$3,402                                             | \$3,308                                             | Increase by 2.82% CPI    |
| Development Plan Amendment - Public Hearing Required                                                                   | Deposit <sup>1,2,3</sup> | \$5,500                                             | \$5,500                                             | No Change - Deposits     |
| Environmental Review - Categorical Exemption                                                                           | Each                     | \$170                                               | \$166                                               | Increase by 2.82% CPI    |
| Environmental Review - Negative Declaration -Administratively Prepared                                                 | Deposit <sup>1,2,3</sup> | \$10,000                                            | \$10,000                                            | No Change - Deposits     |
| Environmental Review - Negative Declaration - Consultant Prepared                                                      | Deposit <sup>1,2,3</sup> | Consultant's costs plus T&M<br>and \$5,500 deposit  | Consultant's costs plus T&M<br>and \$5,500 deposit  | No Change - Deposits     |
| Environmental Review - Environmental Impact Report                                                                     | Deposit <sup>1,2,3</sup> | Consultant's costs plus T&M<br>and \$13,000 deposit | Consultant's costs plus T&M<br>and \$13,000 deposit | No Change - Deposits     |
| <b>Mitigation Monitoring Administration</b>                                                                            |                          |                                                     |                                                     |                          |
| Mitigation Monitoring Administration - Mitigation Monitoring Staff Time                                                | Deposit <sup>1,2,3</sup> | \$3,000                                             | \$3,000                                             | No Change - Deposits     |
| Mitigation Monitoring Administration - Mitigation Monitoring Program Implementation / Special Peer / Consultant Review | Deposit <sup>1,2,3</sup> | \$4,000                                             | \$4,000                                             | No Change - Deposits     |
| Mitigation Monitoring Administration - Contra Costa County Clerk Filing Fee (Fee payable to County Clerk)              | Each <sup>5</sup>        | Set by State                                        | Set by State                                        | No Change - Set by State |
| Mitigation Monitoring Administration - Department of Fish & Game User Fee – Negative Declaration                       | Each <sup>5</sup>        | Set by State                                        | Set by State                                        | No Change - Set by State |
| Mitigation Monitoring Administration - Department of Fish & Game User Fee - Environmental Impact Report                | Each <sup>5</sup>        | Set by State                                        | Set by State                                        | No Change - Set by State |
| Mitigation Monitoring Administration - Department of Fish & Game User Fee - Certified Regulatory Program               | Each <sup>5</sup>        | Set by State                                        | Set by State                                        | No Change - Set by State |
| <b>Rezoning</b>                                                                                                        |                          |                                                     |                                                     |                          |
| Rezoning (All Districts)                                                                                               | Deposit <sup>1,2,3</sup> | \$8,000                                             | \$8,000                                             | No Change - Deposits     |
| <b>Sign Review</b>                                                                                                     |                          |                                                     |                                                     |                          |
| Sign Permit (Each face copy charge) /Administrative Sign Review                                                        | Each                     | \$425                                               | \$414                                               | Increase by 2.82% CPI    |
| Sign Permit (Each new sign requiring ARB Review)                                                                       | Each                     | \$4,082                                             | \$3,970                                             | Increase by 2.82% CPI    |
| Master Sign Program Approved Signs                                                                                     | Each                     | \$425                                               | \$414                                               | Increase by 2.82% CPI    |
| New Master Sign Program                                                                                                | Deposit <sup>1,2,3</sup> | \$4,500                                             | \$4,500                                             | No Change - Deposits     |
| Master Sign Program Amendment                                                                                          | Deposit <sup>1,2,3</sup> | \$4,500                                             | \$4,500                                             | No Change - Deposits     |
| Temporary Sign Permit (Ninety [90] Consecutive Days)                                                                   | Each                     | \$425                                               | \$414                                               | Increase by 2.82% CPI    |
| Temporary Banner / Special Event Sign (Twenty-one [21] Consecutive Days, Maximum one [1] per Quarter)                  | Each                     | \$425                                               | \$414                                               | Increase by 2.82% CPI    |
| <b>Special Reviews</b>                                                                                                 |                          |                                                     |                                                     |                          |
| Special Reviews - Document / File Research                                                                             | Deposit <sup>1,2,3</sup> | \$500                                               | \$500                                               | No Change - Deposits     |
| Special Reviews - Special Peer / Consultant Review                                                                     | Deposit <sup>1,2,3</sup> | \$3,000                                             | \$3,000                                             | No Change - Deposits     |
| <b>Specific Plan</b>                                                                                                   |                          |                                                     |                                                     |                          |
| Specific Plan (Consultant Prepared)                                                                                    | Deposit <sup>1,2,3</sup> | \$12,500                                            | \$12,500                                            | No Change - Deposits     |
| <b>Subdivisions</b>                                                                                                    |                          |                                                     |                                                     |                          |
| Major Subdivision                                                                                                      | Deposit <sup>1,2,3</sup> | \$6,500                                             | \$6,500                                             | No Change - Deposits     |
| Minor Subdivision                                                                                                      | Deposit <sup>1,2,3</sup> | \$5,000                                             | \$5,000                                             | No Change - Deposits     |
| Urban Lot Split                                                                                                        | Each                     | \$5,613                                             | \$5,459                                             | Increase by 2.82% CPI    |
| <b>Text Amendment</b>                                                                                                  |                          |                                                     |                                                     |                          |
| General Plan Text Amendment                                                                                            | Deposit <sup>1,2,3</sup> | \$12,500                                            | \$12,500                                            | No Change - Deposits     |
| Specific Plan Text Amendment                                                                                           | Deposit <sup>1,2,3</sup> | \$12,500                                            | \$12,500                                            | No Change - Deposits     |
| Zoning Text Amendment                                                                                                  | Deposit <sup>1,2,3</sup> | \$10,000                                            | \$10,000                                            | No Change - Deposits     |

| Fee Name                                                                                                                                 | Unit                     | FY2026-27 | FY2025-26 | Description                          |
|------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|-----------|-----------|--------------------------------------|
| <b>Time Extensions</b>                                                                                                                   |                          |           |           |                                      |
| Time Extension Approved Administratively (Architectural Review, Development Plan, Use Permit Major / Minor Subdivisions, Variance, etc.) | Each                     | \$341     | \$331     | Increase by 2.82% CPI                |
| Time Extension Requiring Public Hearing(s) (Development Plan, Use Permit, Major / Minor Subdivisions, Variance, etc.)                    | Deposit <sup>1,2,3</sup> | \$2,000   | \$2,000   | No Change - Deposits                 |
| <b>Use Permits</b>                                                                                                                       |                          |           |           |                                      |
| Minor Land Use Permit and Amendments (All Districts)                                                                                     | Deposit <sup>1,2,3</sup> | \$4,000   | \$4,000   | No Change - Deposits                 |
| Major Land Use Permits Requiring Public Hearing(s) & Amendment to Land Use Permit and/or Conditions of Approval (All Districts)          | Deposit <sup>1,2,3</sup> | \$7,500   | \$7,500   | No Change - Deposits                 |
| Temporary Land Use Permit (Special Events e.g. Christmas Tree and Halloween Lots, etc.)                                                  | Each                     | \$850     | \$827     | Increase by 2.82% CPI                |
| <b>Temporary Land Use Permit – Portable Outdoor Storage Unit (POSU)</b>                                                                  |                          |           |           |                                      |
| Temporary Land Use Permit - Portable Outdoor Storage Unit - Residential                                                                  | Each                     | \$341     | \$331     | Increase by 2.82% CPI                |
| Temporary Land Use Permit - Portable Outdoor Storage Unit - Non-Residential                                                              | Each                     | \$341     | \$331     | Increase by 2.82% CPI                |
| <b>Other Fees</b>                                                                                                                        |                          |           |           |                                      |
| Zoning Clearance                                                                                                                         | Each                     | \$850     | \$827     | Increase by 2.82% CPI                |
| Home Occupation Permit                                                                                                                   | Each                     | \$255     | \$248     | Increase by 2.82% CPI                |
| <b>Short-Term Rental Registration</b>                                                                                                    |                          |           |           |                                      |
| Short-Term Rental Registration - New                                                                                                     | Each                     | \$425     | \$413     | Increase by 2.82% CPI                |
| Short-Term Rental Registration - Renewal                                                                                                 | Each                     | \$341     | \$331     | Increase by 2.82% CPI                |
| <b>Telecommunications Use Permit</b>                                                                                                     |                          |           |           |                                      |
| Telecommunications Use Permit - Right-of-way Use Permit                                                                                  | Deposit <sup>1,2,3</sup> | \$3,500   | \$3,500   | No Change - Deposits                 |
| Telecommunications Use Permit - Requiring Administrative Review                                                                          | Deposit <sup>1,2,3</sup> | \$4,000   | \$4,000   | No Change - Deposits                 |
| Telecommunications Use Permit - Requiring ARB Review                                                                                     | Deposit <sup>1,2,3</sup> | \$6,500   | \$6,500   | No Change - Deposits                 |
| Telecommunications Use Permit - Requiring Planning Commission Review                                                                     | Deposit <sup>1,2,3</sup> | \$6,500   | \$6,500   | No Change - Deposits                 |
| Telecommunications Use Permit - Small Wireless Site License Fee                                                                          | Each                     | \$1,021   | \$993     | Increase by 2.82% CPI                |
| <b>Variances</b>                                                                                                                         |                          |           |           |                                      |
| Variance - Single Family Residence                                                                                                       | Each                     | \$2,721   | \$2,647   | Increase by 2.82% CPI                |
| Variance - Requiring Public Hearing (Each Application)                                                                                   | Deposit                  | \$5,500   | \$5,500   | No Change - Deposits                 |
| Variance – Processed Administratively                                                                                                    | Each                     | \$2,721   | \$2,647   | Increase by 2.82% CPI                |
| Minor Exception                                                                                                                          | Each                     | \$2,381   | \$2,316   | Increase by 2.82% CPI                |
| <b>Appeals</b>                                                                                                                           |                          |           |           |                                      |
| Appeal from Zoning Administrator's Decision for Residential Property under SRMC §D7-8                                                    | Deposit <sup>1,2,3</sup> | \$1,500   | \$4,000   | Per 3/10/2026 Council Direction      |
| Appeal from Zoning Administrator's Decision for Non- Residential Property under SRMC §D7-8                                               | Deposit <sup>1,2,3</sup> | \$1,500   | \$4,500   | Per 3/10/2026 Council Direction      |
| Appeal from Planning Commission Decision, Land Use, for Residential Property, under SRMC §D7-8                                           | Deposit <sup>1,2,3</sup> | \$2,500   |           | New, Per 3/10/2026 Council Direction |
| Appeal from Planning Commission Decision, Land Use, for Non- Residential Property under SRMC §D7-8                                       | Deposit <sup>1,2,3</sup> | \$2,500   |           | New, Per 3/10/2026 Council Direction |
| Appeal from Planning Commission Decision, Residential and Mix Use Developments , under SRMC §D7-8                                        | Deposit <sup>1,2,3</sup> | \$2,500   | \$4,500   | Per 3/10/2026 Council Direction      |
| Appeal from Planning Commission Decision, Commercial Development, (non-residential), under SRMC §D7-8                                    | Deposit <sup>1,2,3</sup> | \$2,500   | \$4,500   | Per 3/10/2026 Council Direction      |
| <b>Appeal Deposit Refund Footnotes:</b>                                                                                                  |                          |           |           |                                      |
| Only a successful appeal, completely overturning a prior approval, will be eligible for a refund of appeal Deposit paid.                 |                          |           |           |                                      |

| Fee Name                                                                                                 | Unit                     | FY2026-27                            | FY2025-26                            | Description               |
|----------------------------------------------------------------------------------------------------------|--------------------------|--------------------------------------|--------------------------------------|---------------------------|
| <b>Development Agreement &amp; Amendments</b>                                                            |                          |                                      |                                      |                           |
| Development Agreement & Amendments                                                                       | Deposit <sup>1,2,3</sup> | \$6,000                              | \$6,000                              | No Change - Deposits      |
| Development Agreement Annual Review                                                                      | Each                     | \$680                                | \$662                                | Increase by 2.82% CPI     |
| <b>Improvement Bonds &amp; Deposits</b>                                                                  |                          |                                      |                                      |                           |
| Improvement Bonds & Deposits - Bond Amount                                                               | Bond                     | 100% of Improvement or 20% Cash Bond | 100% of Improvement or 20% Cash Bond | No Change - Bond Fee      |
| Improvement Bonds & Deposits - Improvement Bond Processing                                               | Deposit <sup>1,2,3</sup> | \$2,000                              | \$2,000                              | No Change Bond Deposit    |
| <b>Zoning Review/Building Permit</b>                                                                     |                          |                                      |                                      |                           |
| Zoning Review/Building Permit - Single Family – Remodel                                                  | Each                     | \$509                                | \$495                                | Increase by 2.82% CPI     |
| Zoning Review/Building Permit - Single Family - New/Addition/Substantial Alteration-                     | Each                     | \$1,020                              | \$992                                | Increase by 2.82% CPI     |
| Zoning Review/Building Permit - Multi-Family/Mixed-Use - Minor Improvement                               | Each                     | \$851                                | \$827                                | Increase by 2.82% CPI     |
| Zoning Review/Building Permit - Multi-Family/Mixed-Use - New/Addition/Substantial Alteration             | Each                     | \$1,701                              | \$1,654                              | Increase by 2.82% CPI     |
| Zoning Review/Building Permit - Commercial/Industrial - New Build                                        | Each                     | \$1,701                              | \$1,654                              | Increase by 2.82% CPI     |
| Zoning Review/Building Permit - Commercial/Industrial - T.I.                                             | Each                     | \$341                                | \$331                                | Increase by 2.82% CPI     |
| Zoning Review/Building Permit - Additional Plan Check fee (each review)                                  | Each                     | \$341                                | \$331                                | Increase by 2.82% CPI     |
| <b>Address / Street Assignments</b>                                                                      |                          |                                      |                                      |                           |
| Address / Street Assignment - Single Address                                                             | Each                     | \$510                                | \$496                                | Increase by 2.82% CPI     |
| Address / Street Assignment - Multiple Addresses                                                         | Deposit <sup>1,2,3</sup> | \$1,500                              | \$1,500                              | No Change - Deposits      |
| <b>Tree Removal Permit</b>                                                                               |                          |                                      |                                      |                           |
| Tree Removal Permit - Residential                                                                        | Per Application          | \$510                                | \$496                                | Increase by 2.82% CPI     |
| Tree Removal Permit - Subdivision                                                                        | Per Application          | \$1,361                              | \$1,323                              | Increase by 2.82% CPI     |
| Tree Removal Permit - Non-Residential, Administrative                                                    | Per Application          | \$510                                | \$496                                | Increase by 2.82% CPI     |
| Tree Removal Permit - Non-Residential - Requiring ARB Meeting                                            | Each                     | \$1,701                              | \$1,654                              | Increase by 2.82% CPI     |
| <b>Miscellaneous Fees</b>                                                                                |                          |                                      |                                      |                           |
| Zoning Certification letter                                                                              | Deposit <sup>1,2,3</sup> | \$500                                | \$500                                | No Change - Deposits      |
| Newspaper Advertisement                                                                                  | Actual Cost              | Actual Cost                          | Actual Cost                          | No Change - Actual Cost   |
| <b>Notices</b>                                                                                           |                          |                                      |                                      |                           |
| Notices - Mailing (Under 100 Notices)                                                                    | Each                     | \$850                                | \$827                                | Increase by 2.82% CPI     |
| Notices - Mailing (Over 100 Notices)                                                                     | Each                     | \$1,361                              | \$1,323                              | Increase by 2.82% CPI     |
| Notices - Postage                                                                                        | Per Address              | Current Postage Rate                 | Current Postage Rate                 | No Change - Postage Rate  |
| <b>Westside Specific Plan Recovery</b>                                                                   |                          |                                      |                                      |                           |
| Westside Specific Plan Recovery - Non-Residential                                                        | Per Gross SF             | \$0.57                               | \$0.56                               | Increase by 2.82% CPI     |
| Westside Specific Plan Recovery - Residential                                                            | Per Unit                 | \$733.62                             | \$713.49                             | Increase by 2.82% CPI     |
| <b>Long-Range Planning Recovery Fees</b>                                                                 |                          |                                      |                                      |                           |
| General Plan Recovery Costs                                                                              | % of Building Valuation  | 0.17% (0.0017)                       | 0.53% (or 0.0053)                    | Change per Nexus Study    |
| Zoning Ordinance Recovery Costs                                                                          | % of Building Valuation  | 0.13% (0.0013)                       | 0.16% (or 0.0016)                    | Change per Nexus Study    |
| <b>San Ramon Village Specific Plan Recovery Fee</b>                                                      |                          |                                      |                                      |                           |
| San Ramon Village Specific Plan Recovery Fee - Commercial                                                | Per Gross SF             | \$0.44                               | \$0.44                               | No Change per Nexus Study |
| San Ramon Village Specific Plan Recovery Fee - Residential                                               | Per Unit                 | \$598.11                             | \$598.11                             | No Change per Nexus Study |
| <b>Microfilm and/or Laserfiche Fee</b>                                                                   |                          |                                      |                                      |                           |
| Microfilm and/or Laserfiche Fee - Administrative Application(s) (Each Application)                       | Each                     | \$170                                | \$165                                | Increase by 2.82% CPI     |
| Microfilm and/or Laserfiche Fee - Application(s) Requiring Public Hearing (Excluding Major Subdivisions) | Each                     | \$341                                | \$331                                | Increase by 2.82% CPI     |
| Microfilm and/or Laserfiche Fee - Residential Subdivisions (Major Subdivision)                           | Each                     | \$1,021                              | \$993                                | Increase by 2.82% CPI     |

| Fee Name                                                                                                                                                                                                                                                                                                                                                                         | Unit                           | FY2026-27 | FY2025-26 | Description            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|-----------|-----------|------------------------|
| <b>Technology Fee Surcharge</b>                                                                                                                                                                                                                                                                                                                                                  |                                |           |           |                        |
| Technology Fee Surcharge                                                                                                                                                                                                                                                                                                                                                         | % of Permit or Application Fee | 4.74%     | 4.60%     | Change per Nexus Study |
| <b>DEVELOPMENT IMPACT FEES</b>                                                                                                                                                                                                                                                                                                                                                   |                                |           |           |                        |
| <b>School Age Child Care Fees<sup>6</sup></b>                                                                                                                                                                                                                                                                                                                                    |                                |           |           |                        |
| <b>Commercial</b>                                                                                                                                                                                                                                                                                                                                                                |                                |           |           |                        |
| School Age Child Care Fees <sup>6</sup> - Commercial - Office                                                                                                                                                                                                                                                                                                                    | Per Gross SF                   | \$0.17    | \$0.61    | Change per Nexus Study |
| School Age Child Care Fees <sup>6</sup> - Commercial - Retail                                                                                                                                                                                                                                                                                                                    | Per Gross SF                   | \$0.23    | \$0.34    | Change per Nexus Study |
| School Age Child Care Fees <sup>6</sup> - Commercial - Hotel                                                                                                                                                                                                                                                                                                                     | Per Guest Room                 | \$200.13  | \$0.18    | Change per Nexus Study |
| School Age Child Care Fees <sup>6</sup> - Commercial - Institutional/Other                                                                                                                                                                                                                                                                                                       | Per Gross SF                   | \$0.19    | \$0.23    | Change per Nexus Study |
| <b>Residential</b>                                                                                                                                                                                                                                                                                                                                                               |                                |           |           |                        |
| School Age Child Care Fees <sup>6</sup> - Residential (all housing types)                                                                                                                                                                                                                                                                                                        | Per Gross SF                   | \$0.29    |           | Change per Nexus Study |
| <b>Park and Recreation Facility Impact Fee<sup>6</sup></b>                                                                                                                                                                                                                                                                                                                       |                                |           |           |                        |
| Park and Recreation Facility Impact Fee <sup>6</sup> - Residential, all housing types                                                                                                                                                                                                                                                                                            | Per Gross SF                   | \$1.39    |           | Change per Nexus Study |
| <b>Parkland Dedication Fee (Quimby Act)<sup>6</sup></b>                                                                                                                                                                                                                                                                                                                          |                                |           |           |                        |
| Parkland Dedication Fee (Quimby Act) <sup>6</sup> - Residential, all housing types                                                                                                                                                                                                                                                                                               | Per Gross SF                   | \$22.63   |           | Change per Nexus Study |
| <b>Open Space Development Impact Fee<sup>6</sup></b>                                                                                                                                                                                                                                                                                                                             |                                |           |           |                        |
| Open Space Development Impact Fee <sup>6</sup> - Residential, all housing types                                                                                                                                                                                                                                                                                                  | Per Gross SF                   | \$1.18    |           | Change per Nexus Study |
| <b>Public Art Fee<sup>6</sup></b>                                                                                                                                                                                                                                                                                                                                                |                                |           |           |                        |
| <b>Residential</b>                                                                                                                                                                                                                                                                                                                                                               |                                |           |           | Change per Nexus Study |
| Public Art Fee <sup>6</sup> - Residential (all housing types)                                                                                                                                                                                                                                                                                                                    | Per Gross SF                   | \$0.03    |           | Change per Nexus Study |
| <b>Commercial</b>                                                                                                                                                                                                                                                                                                                                                                |                                |           |           | Change per Nexus Study |
| Public Art Fee <sup>6</sup> - Commercial - Office                                                                                                                                                                                                                                                                                                                                | Per Gross SF                   | \$0.02    |           | Change per Nexus Study |
| Public Art Fee <sup>6</sup> - Commercial - Retail                                                                                                                                                                                                                                                                                                                                | Per Gross SF                   | \$0.02    |           | Change per Nexus Study |
| Public Art Fee <sup>6</sup> - Commercial - Hotel                                                                                                                                                                                                                                                                                                                                 | Per Guest Room                 | \$20.05   |           | Change per Nexus Study |
| Public Art Fee <sup>6</sup> - Commercial - Institutional/Other                                                                                                                                                                                                                                                                                                                   | Per Gross SF                   | \$0.03    |           | Change per Nexus Study |
| <b>Affordable Housing Impact Fee<sup>7</sup></b>                                                                                                                                                                                                                                                                                                                                 |                                |           |           |                        |
| <b>Commercial</b>                                                                                                                                                                                                                                                                                                                                                                |                                |           |           |                        |
| Affordable Housing Impact Fee <sup>7</sup> - Commercial - Office, Retail, Hotel                                                                                                                                                                                                                                                                                                  | Per Gross SF                   | \$4.88    | \$4.85    | Increase by 0.60% CCI  |
| Affordable Housing Impact Fee <sup>7</sup> - Commercial - Industrial                                                                                                                                                                                                                                                                                                             | Per Gross SF                   | \$3.66    | \$3.64    | Increase by 0.60% CCI  |
| <b>Residential</b>                                                                                                                                                                                                                                                                                                                                                               |                                |           |           |                        |
| Affordable Housing Impact Fee <sup>7</sup> - Residential - Single-Family Detached                                                                                                                                                                                                                                                                                                | Per Livable SF                 | \$31.43   |           | Change per Nexus Study |
| Affordable Housing Impact Fee <sup>7</sup> - Residential - Townhome                                                                                                                                                                                                                                                                                                              | Per Livable SF                 | \$37.40   |           | Change per Nexus Study |
| Affordable Housing Impact Fee <sup>7</sup> - Residential - Condominium                                                                                                                                                                                                                                                                                                           | Per Livable SF                 | \$48.10   |           | Change per Nexus Study |
| Affordable Housing Impact Fee <sup>7</sup> - Residential - Apartment                                                                                                                                                                                                                                                                                                             | Per Livable SF                 | \$45.78   |           | Change per Nexus Study |
| <b>Planning Services Division Footnotes:</b>                                                                                                                                                                                                                                                                                                                                     |                                |           |           |                        |
| 1. Time and Materials charges are calculated using an hourly rate of \$339.31 for each employee working on the application.                                                                                                                                                                                                                                                      |                                |           |           |                        |
| 2. Deposit amounts are set at assumed average cost of time and materials to provide the service. When the deposit has been drawn by 80%, an additional deposit of 25% to 50% of the original deposit fee will be required to continue processing application(s) as determined by the Planning Services Division. Applications may be deemed withdrawn if account deficits exist. |                                |           |           |                        |
| 3. Project Applicants shall pay a cumulative total fee and/or deposits for each application type required.                                                                                                                                                                                                                                                                       |                                |           |           |                        |
| 4. DU = Dwelling Unit                                                                                                                                                                                                                                                                                                                                                            |                                |           |           |                        |
| 5. The State Department of Fish & Game and Contra Costa County require filing fees (AB 3158) at the time of project approval.                                                                                                                                                                                                                                                    |                                |           |           |                        |
| 6. School Age Child Care Fees, Parkland Dedication Fee (Quimby Act), Park and Recreational Facility Impact Fee, Open Space Development Impact Fee, and the Public Art Fee                                                                                                                                                                                                        |                                |           |           |                        |
| 7. Refer to the Inclusionary Housing and Affordable Housing Commercial Linkage Fee Ordinance for on-site construction requirements. The review authority may also consider an applicable alternative means of compliance or waiver/adjustment/reduction claims as allowed by the Ordinance.                                                                                      |                                |           |           |                        |

| Fee Name                                                                                                                                                                         | Unit                                 | FY2026-27       | FY2025-26       | Description                                     |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|-----------------|-----------------|-------------------------------------------------|
| <b>BUILDING &amp; SAFETY FEES</b>                                                                                                                                                |                                      |                 |                 |                                                 |
| <b>Building Permit Fees (Valuation-Based)</b>                                                                                                                                    |                                      |                 |                 |                                                 |
| \$1.00 to \$500.00                                                                                                                                                               | Base                                 | \$213           | \$207           | Increase by 2.82% CPI                           |
| Projects Valued at \$500                                                                                                                                                         | Base                                 | \$213           | \$207           | Increase by 2.82% CPI                           |
| \$501.00 to \$2,000.00                                                                                                                                                           | Each Addl. \$100 or fraction thereof | \$14            | \$14            | Increase by 2.82% CPI                           |
| Projects Valued at \$2,000                                                                                                                                                       | Base                                 | \$417           | \$417           | No Change -Construction Valuation - Cost per SF |
| \$2,001.00 to \$25,000.00                                                                                                                                                        | Each Addl. \$1,000 or fraction       | \$19            | \$18            | Increase by 2.82% CPI                           |
| Projects Valued at \$25,000                                                                                                                                                      | Base                                 | \$831           | \$831           | No Change -Construction Valuation - Cost per SF |
| \$25,001.00 to \$50,000.00                                                                                                                                                       | Each Addl. \$1,000 or fraction       | \$34            | \$33            | Increase by 2.82% CPI                           |
| Projects Valued at \$50,000                                                                                                                                                      | Base                                 | \$1,656         | \$1,656         | No Change -Construction Valuation - Cost per SF |
| \$50,001.00 to \$100,000.00                                                                                                                                                      | Each Addl. \$1,000 or fraction       | \$13            | \$13            | No Change -Construction Valuation - Cost per SF |
| Projects Valued at \$100,000                                                                                                                                                     | Base                                 | \$2,306         | \$2,306         | No Change -Construction Valuation - Cost per SF |
| \$100,001.00 to \$500,000.00                                                                                                                                                     | Each Addl. \$1,000 or fraction       | \$11            | \$11            | No Change                                       |
| Projects Valued at \$500,000                                                                                                                                                     | Base                                 | \$6,706         | \$6,706         | No Change -Construction Valuation - Cost per SF |
| \$500,001.00 to \$1,000,000.00                                                                                                                                                   | Each Addl. \$1,000 or fraction       | \$9             | \$9             | No Change -Construction Valuation - Cost per SF |
| Projects Valued at \$1,000,000                                                                                                                                                   | Base                                 | \$11,206        | \$11,206        | No Change -Construction Valuation - Cost per SF |
| \$1,000,001.00 to \$10,000,000                                                                                                                                                   | Each Addl. \$1,000 or fraction       | \$4             | \$4             | No Change -Construction Valuation - Cost per SF |
| Projects Valued at \$10,000,000                                                                                                                                                  | Base                                 | \$42,706        | \$42,706        | No Change -Construction Valuation - Cost per SF |
| \$10,000,001.00 to \$50,000,000                                                                                                                                                  | Each Addl. \$1,000 or fraction       | \$3             | \$3             | No Change                                       |
| Projects Valued at \$50,000,000                                                                                                                                                  | Base                                 | \$162,706       | \$162,706       | No Change -Construction Valuation - Cost per SF |
| \$50,000,001 to \$100,000,000                                                                                                                                                    | Each Addl. \$1,000 or fraction       | \$3             | \$3             | No Change                                       |
| Projects Valued at \$100,000,000                                                                                                                                                 | Base                                 | \$312,706       | \$312,706       | No Change -Construction Valuation - Cost per SF |
| \$100,000,000+                                                                                                                                                                   | Each Addl. \$1,000 or fraction       | \$3             | \$3             | No Change -Construction Valuation - Cost per SF |
| Permit Valuation shall be set as required in Section 109.3 of the California Building Code as adopted and amended by the City of San Ramon.                                      |                                      |                 |                 |                                                 |
| <b>Building Plan Check Fees</b>                                                                                                                                                  |                                      |                 |                 |                                                 |
| Plan Check Fee                                                                                                                                                                   | % of Building Permit                 | 55%             | 55%             | No Change                                       |
| Disabled Access Plan Check                                                                                                                                                       | % of Plan Check Fee                  | 25%             | 25%             | No Change                                       |
| Energy Plan Check                                                                                                                                                                | % of Plan Check Fee                  | 25%             | 25%             | No Change                                       |
| Plan Check Extension (before plan check expiration)                                                                                                                              | Flat Fee                             | \$207           | \$207           | No Change                                       |
| <b>Additional Fees</b>                                                                                                                                                           |                                      |                 |                 |                                                 |
| Permit Issuance Fee                                                                                                                                                              | Per Permit                           | \$89            | \$87            | Increase by 2.82% CPI                           |
| Disable Access Inspection                                                                                                                                                        | % of Building Permit Fee             | 25%             | 25%             | No Change                                       |
| Energy Inspection                                                                                                                                                                | % of Building Permit Fee             | 25%             | 25%             | No Change                                       |
| Plan Duplication Affidavit Fee                                                                                                                                                   | Per Plan                             | \$89            | \$87            | Increase by 2.82% CPI                           |
| Technology Surcharge*                                                                                                                                                            | % of Permit Fee                      | 4.60%           | 4.60%           | No Change                                       |
| * Only assessed on Development-related applications, and does not include any impact fees.                                                                                       |                                      |                 |                 |                                                 |
| Permit Extension Fee (before permit expiration)                                                                                                                                  | Flat Fee                             | \$207           | \$207           | No Change                                       |
| <b>Temporary Certificate of Occupancy</b>                                                                                                                                        |                                      |                 |                 |                                                 |
| TCO Bond                                                                                                                                                                         | Per Sq. Ft.                          | \$2             | \$2             | No Change - Admin Fee Bond                      |
| TCO Administration Fee                                                                                                                                                           | % of Cash Bond                       | 5%              | 5%              | No Change - Admin Fee Bond                      |
| Review and approve the waste management plan and summary report for all projects with a construction value over \$75,000 and all demolition projects                             | Each                                 | \$469           | \$457           | Increase by 2.82% CPI                           |
| Re-Inspection Fee Assessed When the Work for a Scheduled Inspection is Not Ready to be Inspected                                                                                 | Each                                 | \$151           | \$147           | Increase by 2.82% CPI                           |
| Inspections for which no fee specifically indicated                                                                                                                              | Per Hour                             | \$213           | \$207           | Increase by 2.82% CPI                           |
| Additional Plan Review Required by Changes, Additions or Revisions                                                                                                               | Per Hour                             | \$235           | \$229           | Increase by 2.82% CPI                           |
| Restore Service – A Permit to restore electric utility service (shut-off because of vacancy, fire, or official act), not inclusive of fees for work requiring additional permits | Each Utility                         | \$196           | \$190           | Increase by 2.82% CPI                           |
| Demolition Permit                                                                                                                                                                | Each and Per hour                    | \$106           | \$104           | Increase by 2.82% CPI                           |
| Swimming Pool Permit                                                                                                                                                             | Valuation                            | Valuation-Based | Valuation-Based | No change                                       |

| Fee Name                                                                                                                                                                                                             | Unit                 | FY2026-27           | FY2025-26           | Description                   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|---------------------|---------------------|-------------------------------|
| <b>Flat Fees</b>                                                                                                                                                                                                     |                      |                     |                     |                               |
| <b>Solar Heating and Cooling System</b>                                                                                                                                                                              |                      |                     |                     |                               |
| <b>Residential:</b>                                                                                                                                                                                                  |                      |                     |                     |                               |
| 10kWth or less                                                                                                                                                                                                       | Each                 | \$566               | \$551               | Increase by 2.82% CPI         |
| Per Addl kWth                                                                                                                                                                                                        | Per kWth             | \$19                | \$18                | Increase by 2.82% CPI         |
| <b>Commercial:</b>                                                                                                                                                                                                   |                      |                     |                     |                               |
| 30kWth or less                                                                                                                                                                                                       | Each                 | \$1,156             | \$1,124             | Increase by 2.82% CPI         |
| 31-260 kWth                                                                                                                                                                                                          | Per kWth             | \$11                | \$10                | Increase by 2.82% CPI         |
| 260+ kWth                                                                                                                                                                                                            | Per kWth             | \$7                 | \$7                 | Increase by 2.82% CPI         |
| <b>Photovoltaic (PV) Installation</b>                                                                                                                                                                                |                      |                     |                     |                               |
| <b>Residential:</b>                                                                                                                                                                                                  |                      |                     |                     |                               |
| 10kWth or less                                                                                                                                                                                                       | Each                 | \$566               | \$551               | Increase by 2.82% CPI         |
| Per Addl kWth                                                                                                                                                                                                        | Per kWth             | \$17                | \$17                | Increase by 2.82% CPI         |
| SolarAPP+ Permit Designs                                                                                                                                                                                             | Each                 | \$450               | \$450               | No Change - State Guided Fee  |
| <b>Commercial:</b>                                                                                                                                                                                                   |                      |                     |                     |                               |
| 30kWth or less                                                                                                                                                                                                       | Each                 | \$1,262             | \$1,228             | Increase by 2.82% CPI         |
| 31-260 kWth                                                                                                                                                                                                          | Per kWth             | \$9                 | \$8                 | Increase by 2.82% CPI         |
| 260+ kWth*                                                                                                                                                                                                           | Per kWth             | \$5                 | \$5                 | Increase by 2.82% CPI         |
| *plus additional building permit fee for ground-built support structure                                                                                                                                              |                      |                     |                     |                               |
| <b>Residential Solar Energy Storage (Battery)</b>                                                                                                                                                                    |                      |                     |                     |                               |
| First Battery                                                                                                                                                                                                        | Each                 | \$396               | \$385               | Increase by 2.82% CPI         |
| Each Additional Battery                                                                                                                                                                                              | Each                 | \$35                | \$34                | Increase by 2.82% CPI         |
| <b>Miscellaneous Permit Fee</b>                                                                                                                                                                                      |                      |                     |                     |                               |
| <b>Remodels:</b>                                                                                                                                                                                                     |                      |                     |                     |                               |
| Bathroom Remodel or Repair (w/o structural modification)                                                                                                                                                             | Each                 | \$780               | \$759               | Increase by 2.82% CPI         |
| Kitchen Remodel or Repair (w/o structural modification)                                                                                                                                                              | Each                 | \$780               | \$759               | Increase by 2.82% CPI         |
| <b>Re-roof</b>                                                                                                                                                                                                       |                      |                     |                     |                               |
| Up to 10x10 ft.                                                                                                                                                                                                      | Base                 | \$160               | \$155               | Increase by 2.82% CPI         |
| Each Additional 10x10 Ft                                                                                                                                                                                             | Each                 | \$19                | \$18                | Increase by 2.82% CPI         |
| <b>Window/Door Permit (w/o structural modification)</b>                                                                                                                                                              |                      |                     |                     |                               |
| First 4 Windows and 1 Door                                                                                                                                                                                           | Base                 | \$278               | \$270               | Increase by 2.82% CPI         |
| Each Additional Window                                                                                                                                                                                               | Each                 | \$19                | \$18                | Increase by 2.82% CPI         |
| Each Additional Door                                                                                                                                                                                                 | Each                 | \$19                | \$18                | Increase by 2.82% CPI         |
| <b>Special Inspection</b>                                                                                                                                                                                            |                      |                     |                     |                               |
| Administration of Special Inspection – When required by construction type or special conditions by the Chief Building Official                                                                                       | % of Building Permit | 10%                 | 10%                 | No Change                     |
| Code Compliance Investigation                                                                                                                                                                                        | Each                 | \$266               | \$259               | Increase by 2.82% CPI         |
| Investigation Reports – Minimum                                                                                                                                                                                      | Per Hour             | \$213               | \$207               | Increase by 2.82% CPI         |
| Investigation Reports – With Photos                                                                                                                                                                                  | Each                 | \$320               | \$312               | Increase by 2.82% CPI         |
| Investigation Fee – Work Without Permit*                                                                                                                                                                             | Violation            | Equal to Permit Fee | Equal to Permit Fee | No Change - Council Direction |
| *This provision does not apply to emergency work if the Chief Building Official determines that such work was urgent and necessary as well as if it is not practicable to obtain a permit before the work has begun. |                      |                     |                     |                               |
| <b>Weekly Building Permit Activity Reports</b>                                                                                                                                                                       |                      |                     |                     |                               |
| Annual                                                                                                                                                                                                               | Each                 | \$179               | \$174               | Increase by 2.82% CPI         |
| Per Request                                                                                                                                                                                                          | Each                 | \$30                | \$29                | Increase by 2.82% CPI         |
| <b>Overtime</b>                                                                                                                                                                                                      |                      |                     |                     |                               |
| Weekends (4 hr min)                                                                                                                                                                                                  | Per Hour             | \$254               | \$247               | Increase by 2.82% CPI         |
| Holidays (4 hr min)                                                                                                                                                                                                  | Per Hour             | \$295               | \$287               | Increase by 2.82% CPI         |
| During Regular Business Week                                                                                                                                                                                         | Per Hour             | \$254               | \$247               | Increase by 2.82% CPI         |

| Fee Name                                                             | Unit                     | FY2026-27                   | FY2025-26                   | Description                           |
|----------------------------------------------------------------------|--------------------------|-----------------------------|-----------------------------|---------------------------------------|
| <b>Other Fees</b>                                                    |                          |                             |                             |                                       |
| Electric Vehicle Charging Station                                    | Per kWh                  | \$0.39 kWh - \$2.00 kWh     | \$0.39 kWh - \$2.00 kWh     | No Change - Variable Based on Station |
| <b>Code Enforcement</b>                                              |                          |                             |                             |                                       |
| First Notice / Inspection                                            | Each                     | Courtesy (No Fee)           | Courtesy (No Fee)           | No Change                             |
| Subsequent Notices / Inspections                                     | Per Hour                 | \$427                       | \$415                       | Increase by 2.82% CPI                 |
| Photograph Processing                                                | Actual Cost              | Actual Cost + 15% Admin Fee | Actual Cost + 15% Admin Fee | No Change - Actual Cost               |
| Mileage                                                              | Per Mile                 | \$0.67/mile + 15% Admin Fee | \$0.67/mile + 15% Admin Fee | No Change - Mileage Rate + Admin Fee  |
| Extension Fee                                                        | Each                     | \$138                       | \$135                       | Increase by 2.82% CPI                 |
| Posting Fee                                                          | Each                     | \$104                       | \$101                       | Increase by 2.82% CPI                 |
| Administrative Hearing                                               | Each                     | \$746                       | \$726                       | Increase by 2.82% CPI                 |
| Title Search Fee                                                     | Actual Cost              | Actual Cost + 15% Admin Fee | Actual Cost + 15% Admin Fee | No change as Actual Cost              |
| Declaration of Substandard and/or Public Nuisance Notice             | Each                     | \$853                       | \$829                       | Increase by 2.82% CPI                 |
| Removal of Declaration                                               | Each                     | \$746                       | \$726                       | Increase by 2.82% CPI                 |
| Vehicle Abatement (Removal)                                          | Actual Cost              | Actual Cost + 15% Admin Fee | Actual Cost + 15% Admin Fee | No Change - Actual Cost               |
| Abatement (Cleanup) Cost                                             | Actual Cost              | Actual Cost + 15% Admin Fee | Actual Cost + 15% Admin Fee | No Change - Actual Cost               |
| Preparation of Job Specifications                                    | Each                     | \$640                       | \$622                       | Increase by 2.82% CPI                 |
| City Council Approval of Contract                                    | Each                     | \$213                       | \$207                       | Increase by 2.82% CPI                 |
| Contract Performance Inspection                                      | Each                     | \$213                       | \$207                       | Increase by 2.82% CPI                 |
| Billing                                                              | Each                     | \$106                       | \$104                       | Increase by 2.82% CPI                 |
| Record Special Assessment                                            | Each                     | \$106                       | \$104                       | Increase by 2.82% CPI                 |
| Filing a Special Assessment                                          | Each                     | \$213                       | \$207                       | Increase by 2.82% CPI                 |
| Administrative Costs Pertaining to Violations of the Sign Ordinance  | Per Sign                 | \$22                        | \$21                        | Increase by 2.82% CPI                 |
| <b>Fines for Other City Building Violations</b>                      |                          |                             |                             |                                       |
| First Violation Ordinance and Building Code                          | Not to Exceed            | \$100                       | \$100                       | No Change - Municipal Code            |
| Second Violation (Within one [1] year)                               | Not to Exceed            | \$200                       | \$200                       | No Change - Municipal Code            |
| Each Additional Violation (Same Ordinance within one [1] year)       | Not to Exceed            | \$500                       | \$500                       | No Change - Municipal Code            |
| Second Building Code Violation                                       | Each                     | \$500                       | \$500                       | No Change - Municipal Code            |
| Third Building Code Violation                                        | Each                     | \$1,000                     | \$1,000                     | No Change - Municipal Code            |
| <b>ELECTRIC PERMIT</b>                                               |                          |                             |                             |                                       |
| Minimum Fee                                                          | Minimum                  | \$160                       | \$155                       | Increase by 2.82% CPI                 |
| Electrical Service                                                   | Each                     | \$160                       | \$155                       | Increase by 2.82% CPI                 |
| Additional sub-feeders and distribution power panels                 | Per                      | \$53                        | \$52                        | Increase by 2.82% CPI                 |
| Miscellaneous Permit Fee                                             | Base                     | \$213                       | \$207                       | Increase by 2.82% CPI                 |
| Miscellaneous Permit Fee                                             | % of Contract Cost       | 2%                          | 2%                          | No Change                             |
| Electric Plan Check Fee                                              | % of Electric Permit Fee | 65%                         | 65%                         | No Change                             |
| Residential Dwellings                                                | % of Building Permit Fee | 20%                         | 20%                         | No Change                             |
| In-Ground Swimming Pool, Spas, and Hot Tubs                          | Each                     | \$320                       | \$312                       | Increase by 2.82% CPI                 |
| In-Ground Swimming Pool, Spas, and Hot Tubs Plan Check               | % of Building Permit Fee | 30%                         | 30%                         | No Change                             |
| Above-Ground Swimming Pool, Spas and Hot Tubs                        | Each                     | \$213                       | \$207                       | Increase by 2.82% CPI                 |
| <b>Electric Power Distribution Poles</b>                             |                          |                             |                             |                                       |
| Temporary Electrical Service                                         | Each                     | \$160                       | \$155                       | Increase by 2.82% CPI                 |
| Additional sub-feeders and distribution power panels                 | Each                     | \$53                        | \$52                        | Increase by 2.82% CPI                 |
| <b>Furnace/Air Conditioning</b>                                      |                          |                             |                             |                                       |
| Residential                                                          | Each                     | \$160                       | \$155                       | Increase by 2.82% CPI                 |
| Commercial                                                           | Minimum                  | \$320                       | \$312                       | Increase by 2.82% CPI                 |
| Low Voltage, Protective, Security Signal and Communications Circuits | % of Building Permit Fee | 3%                          | 3%                          | No Change                             |
| Electric Signs and Outline Lighting                                  | Minimum                  | \$160                       | \$155                       | Increase by 2.82% CPI                 |

| Fee Name                                               | Unit                       | FY2026-27 | FY2025-26 | Description           |
|--------------------------------------------------------|----------------------------|-----------|-----------|-----------------------|
| <b>Commercial or Industrial</b>                        |                            |           |           |                       |
| Office / Light Industrial                              | % of Building Permit Fee   | 15%       | 15%       | No Change             |
| Retail Sales                                           | % of Building Permit Fee   | 20%       | 20%       | No Change             |
| Food Markets                                           | % of Building Permit Fee   | 30%       | 30%       | No Change             |
| Heavy Industrial                                       | % of Building Permit Fee   | 30%       | 30%       | No Change             |
| Restaurants                                            | % of Building Permit Fee   | 35%       | 35%       | No Change             |
| Other                                                  | % of Building Permit Fee   | 35%       | 35%       | No Change             |
| <b>PLUMBING PERMIT</b>                                 |                            |           |           |                       |
| Minimum Fee                                            | Minimum                    | \$160     | \$155     | Increase by 2.82% CPI |
| Miscellaneous Permit Fee                               | Each                       | \$160     | \$155     | Increase by 2.82% CPI |
| Miscellaneous Permit Fee                               | % of Contract Cost         | 2%        | 2%        | No Change             |
| Residential Dwellings                                  | % of Building Permit Fee   | 15%       | 15%       | No Change             |
| Swimming Pools                                         | % of Building Permit Fee   | 10%       | 10%       | No Change             |
| <b>Furnance/Air Conditioning</b>                       |                            |           |           |                       |
| Residential                                            | Each                       | \$160     | \$155     | Increase by 2.82% CPI |
| Commercial                                             | % of Building Permit Fee   | 15%       | 15%       | No Change             |
| <b>Commercial or Industrial</b>                        |                            |           |           |                       |
| Office                                                 | % of Building Permit Fee   | 10%       | 10%       | No Change             |
| Retail Sales                                           | % of Building Permit Fee   | 10%       | 10%       | No Change             |
| Food Markets                                           | % of Building Permit Fee   | 10%       | 10%       | No Change             |
| Industrial                                             | % of Building Permit Fee   | 10%       | 10%       | No Change             |
| Restaurants                                            | % of Building Permit Fee   | 15%       | 15%       | No Change             |
| Other                                                  | % of Building Permit Fee   | 15%       | 15%       | No Change             |
| Heat Pump Water Heaters                                | Each                       | \$160     | \$155     | Increase by 2.82% CPI |
| Water Heaters                                          | Each                       | \$160     | \$155     | Increase by 2.82% CPI |
| Plumbing Plan Check Fee                                | % of Plumbing Permit       | 65%       | 65%       | No Change             |
| <b>MECHANICAL PERMIT</b>                               |                            |           |           |                       |
| Minimum Fee                                            | Minimum                    | \$160     | \$155     | Increase by 2.82% CPI |
| Miscellaneous Permit Fee                               | Each                       | \$160     | \$155     | Increase by 2.82% CPI |
| Miscellaneous Permit Fee                               | % of Contract Cost         | \$0       | \$0       | No Change             |
| Residential Furnace/Air Conditioning (replace in-kind) | Each                       | \$219     | \$213     | Increase by 2.82% CPI |
| Residential Dwellings                                  | % of Building Permit Fee   | 15%       | 15%       | No Change             |
| Swimming Pools                                         | % of Building Permit Fee   | 10%       | 10%       | No Change             |
| <b>Furnance/Air Conditioning</b>                       |                            |           |           |                       |
| Residential                                            | Each                       | 15967%    | 15530%    | Increase by 2.82% CPI |
| Commercial                                             | % of Building Permit Fee   | 15%       | 15%       | No Change             |
| <b>Commercial or Industrial</b>                        |                            |           |           |                       |
| Office                                                 | % of Building Permit Fee   | 10%       | 10%       | No Change             |
| Retail Sales                                           | % of Building Permit Fee   | 10%       | 10%       | No Change             |
| Food Markets                                           | % of Building Permit Fee   | 10%       | 10%       | No Change             |
| Industrial                                             | % of Building Permit Fee   | 10%       | 10%       | No Change             |
| Restaurants                                            | % of Building Permit Fee   | 15%       | 15%       | No Change             |
| Other                                                  | % of Building Permit Fee   | 15%       | 15%       | No Change             |
| Mechanical Plan Check Fee                              | % of Mechanical Permit Fee | 65%       | 65%       | No Change             |

| Fee Name                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Unit                 | FY2026-27                   | FY2025-26                   | Description               |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-----------------------------|-----------------------------|---------------------------|
| ENGINEERING FEES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                      |                             |                             |                           |
| DV GHAD and NWSR GHAD Fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                      |                             |                             |                           |
| Routine Building Permit Reviews                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                      |                             |                             |                           |
| Data Collection Processing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Per Hour (2 hr Min.) | \$266                       | \$259                       | Increase by 2.82% CPI     |
| Inspection                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Per Hour (2 hr Min.) | \$252                       | \$245                       | Increase by 2.82% CPI     |
| Non-Routine Building Permit Reviews                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                      |                             |                             |                           |
| Initial Deposit                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Deposit Range        | \$500 - \$10,000            | \$500 - \$10,000            | No Change - Deposit Range |
| Hourly Review                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Per Hour             | \$266                       | \$259                       | Increase by 2.82% CPI     |
| Special Projects                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                      |                             |                             |                           |
| Minimum Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Each                 | \$3,329                     | \$3,238                     | Increase by 2.82% CPI     |
| Hourly Review                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Per Hour             | \$266                       | \$259                       | Increase by 2.82% CPI     |
| Consultant Review                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Actual Cost          | Consultant Cost + Admin Fee | Consultant Cost + Admin Fee | No Change - Actual Cost   |
| Inspection Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Per Hour (2 hr Min.) | \$252                       | \$245                       | Increase by 2.82% CPI     |
| Overtime Inspections:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                      |                             |                             |                           |
| During Regular Business Week                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Per Hour             | \$298                       | \$290                       | Increase by 2.82% CPI     |
| During Weekends                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Per Hour (3 hr. Min) | \$298                       | \$290                       | Increase by 2.82% CPI     |
| Fee Notes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                      |                             |                             |                           |
| The DV GHAD and NWSR GHAD fees and charges shall be the same as those established by the City of San Ramon for all similar services except as otherwise detailed in this Schedule of Fee and Charges.<br><br>A plan checking and inspection fee will be assessed for all projects that require plan reviews and/or inspections related to DV GHAD or NWSR GHAD facilities, including toe-Non-routine projects that require in excess of four (4) hours of staff time (two [2] hours staff review + two [2] hours inspection) may be assessed charges based on the actual staff time required to review the project. The deposit amount collected is subject to the discretion of the District Engineer.<br><br>For all parcels within the DV GHAD and NWSR GHAD, the Routine and Non-Routine Building Permit Review fees shall be in lieu of the Public Works Engineering Services Division Building Review Fee.<br><br>Special projects including Annexation Agreements, Engineers Report, Revisions to the Plan of Control and Request for Other Services will be assessed a minimum fee of \$1,000.00 plus per hour rate for additional staff hours in excess of the minimum fee based on actual staff time required to review the project. The consultant fees will be the actual of the consultant services plus an administrative fee. |                      |                             |                             |                           |
| Drainage Permit Application Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                      |                             |                             |                           |
| Routine Projects (Processing & Filing)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Per Hour (2 hr Min.) | \$266                       | \$259                       | Increase by 2.82% CPI     |
| Special Projects (Processing & Filing)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                      |                             |                             |                           |
| Initial Deposit                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Deposit Range        | \$500 - \$10,000            | \$500 - \$10,000            | No Change - Deposit Range |
| Site Development                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                      |                             |                             |                           |
| A Site Development Permit shall be required for the plan check and inspection of all construction sites, improvements of non-residential and residential developments, including grading and drainage improvements, street and related frontage improvements, parking lot improvements, landscaping, and other related site improvements. The fee shall cover plan check and inspection services.<br>The Site Development Permit shall serve as a grading permit, an erosion and sedimentation control permit, parking lot construction permit, and encroachment permit for curb gutter, driveway and sidewalk improvements, which are authorized by the Municipal Code.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                      |                             |                             |                           |
| Plan Check Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                      |                             |                             |                           |
| \$0 - \$250,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | % of Improvement     | 3.10%                       | 3.10%                       | No Change                 |
| \$250,000-\$1,000,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | % of Improvement     | 3.20%                       | 3.20%                       | No Change                 |
| \$1,000,000+                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | % of Improvement     | 2.40%                       | 2.40%                       | No Change                 |
| Consultant Review                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Actual Cost          | Consultant Cost + Admin Fee | Consultant Cost + Admin Fee | No Change - Actual Cost   |
| Inspection Fee During Regular Business Week                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                      |                             |                             |                           |
| \$0 - \$250,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | % of Improvement     | 5.80%                       | 5.80%                       | No Change                 |
| \$250,000-\$1,000,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | % of Improvement     | 6.70%                       | 6.70%                       | No Change                 |
| \$1,000,000+                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | % of Improvement     | 5.60%                       | 5.60%                       | No Change                 |
| Overtime Inspection Fee During Weekends                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Per Hour (3 hr. Min) | \$298                       | \$290                       | Increase by 2.82% CPI     |
| Building Permit Review Fees:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                      |                             |                             |                           |
| A building permit review fee will be required for all building permit applications requiring Engineering review, and will be collected by the Building Division at the time of application submittal. Building Permit Reviews within the DV GHAD or NWSR GHAD will be charged the applicable DV GHAD and NWSR GHAD Building Permit Review fees.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                      |                             |                             |                           |

| Fee Name                                                                         | Unit                   | FY2026-27                   | FY2025-26                   | Description               |
|----------------------------------------------------------------------------------|------------------------|-----------------------------|-----------------------------|---------------------------|
| <b>Routine Building Permit Reviews</b>                                           |                        |                             |                             |                           |
| Data Collection Processing                                                       | Per Hour (2 hr Min.)   | \$266                       | \$259                       | Increase by 2.82% CPI     |
| Inspection                                                                       | Per Hour (2 hr Min.)   | \$252                       | \$245                       | Increase by 2.82% CPI     |
| <b>Non-Routine Building Permit Reviews</b>                                       |                        |                             |                             |                           |
| Initial Deposit                                                                  | Deposit Range          | \$500 - \$10,000            | \$500 - \$10,000            | No change - Deposit Range |
| Hourly Review                                                                    | Per Hour               | \$266                       | \$259                       | Increase by 2.82% CPI     |
| <b>Special Projects</b>                                                          |                        |                             |                             |                           |
| Minimum Fee                                                                      | Each                   | \$3,329                     | \$3,238                     | Increase by 2.82% CPI     |
| Hourly Review                                                                    | Per Hour               | \$266                       | \$259                       | Increase by 2.82% CPI     |
| Consultant Review                                                                | Actual Cost            | Consultant Cost + Admin Fee | Consultant Cost + Admin Fee | No Change - Actual Cost   |
| Inspection Fee                                                                   | Per Hour (2 hr Min.)   | \$252                       | \$245                       | Increase by 2.82% CPI     |
| <b>Overtime Inspections:</b>                                                     |                        |                             |                             |                           |
| During Regular Business Week                                                     | Per Hour               | \$298                       | \$290                       | Increase by 2.82% CPI     |
| During Weekends                                                                  | Per Hour (3 hr. Min)   | \$298                       | \$290                       | Increase by 2.82% CPI     |
| Initial Deposit                                                                  | Deposit Range          | \$500 - \$10,000            | \$500 - \$10,000            | No Change - Deposit Range |
| <b>Encroachment Permits</b>                                                      |                        |                             |                             |                           |
| Hauling and Oversize Loads                                                       |                        |                             |                             |                           |
| Single Trip                                                                      | Each                   | \$16                        | \$16                        | No Change - State Set     |
| Annual Trip                                                                      | Each                   | \$90                        | \$90                        | No Change - State Set     |
| <b>Permit Application &amp; Filing Fee:</b>                                      |                        |                             |                             |                           |
| Routine, which include Curb, Gutter, Sidewalks, PODs, and Cross Drains           | Per Hour (1 hr Min.)   | \$266                       | \$259                       | Increase by 2.82% CPI     |
| Non-Routine Projects                                                             | Per Hour (3 hr. Min)   | \$266                       | \$259                       | Increase by 2.82% CPI     |
| <b>Permit Inspection Fee:</b>                                                    |                        |                             |                             |                           |
| Routine Projects                                                                 | Per Hour (2 hr Min.)   | \$252                       | \$245                       | Increase by 2.82% CPI     |
| Non-Routine Projects                                                             | Per Hour (3 hr. Min)   | \$252                       | \$245                       | Increase by 2.82% CPI     |
| Stormwater Quality Device (C.3) Inspection                                       | Per Hour (2 hr Min.)   | \$252                       | \$245                       | Increase by 2.82% CPI     |
| <b>Permit Application, Filing, Inspection, and Review Fee – Special Projects</b> |                        |                             |                             |                           |
| Initial Deposit                                                                  | Deposit Range          | \$500 - \$25,000            | \$500 - \$25,000            | No Change - Deposit Range |
| Hourly Review                                                                    | Per Hour               | \$266                       | \$259                       | Increase by 2.82% CPI     |
| Overtime Inspection Fee During Regular Business Week                             | Per Hour               | \$298                       | \$290                       | Increase by 2.82% CPI     |
| Overtime Inspection Fee During Weekends                                          | Per Hour (3 hr. Min)   | \$298                       | \$290                       | Increase by 2.82% CPI     |
| <b>Subdivision / Preliminary Development Review</b>                              |                        |                             |                             |                           |
| <b>Preliminary Development Review Fee</b>                                        |                        |                             |                             |                           |
| Plans / Studies Awaiting Entitlement - Initial Deposit                           | Deposit                | \$3,500                     | \$3,500                     | No Change - Deposit       |
| Mixed Use Development Projects - Initial Deposit                                 | Deposit                | \$4,000                     | \$4,000                     | No Change - Deposit       |
| Hourly Review                                                                    | Per Hour               | \$266                       | \$259                       | Increase by 2.82% CPI     |
| Routine Projects                                                                 | Per Hour (2 hr Min.)   | \$266                       | \$259                       | Increase by 2.82% CPI     |
| Utility                                                                          | Per Hour (3 hr. Min)   | \$266                       | \$259                       | Increase by 2.82% CPI     |
| Day Care/Learning Center of 14 or Fewer Kids                                     | Per Hour (1.5 hr Min.) | \$266                       | \$259                       | Increase by 2.82% CPI     |
| <b>Day Care/Learning Center of 15 or More Kids:</b>                              |                        |                             |                             |                           |
| Initial Deposit                                                                  | Deposit                | \$1,500                     | \$1,500                     | No Change - Deposit       |
| Hourly Review                                                                    | Per Hour               | \$266                       | \$259                       | Increase by 2.82% CPI     |
| <b>Minor Subdivisions</b>                                                        |                        |                             |                             |                           |
| Initial Deposit                                                                  | Deposit                | \$3,000                     | \$3,000                     | No Change - Deposit       |
| Consultant Review                                                                | Actual Cost            | Consultant + Admin Fee      | Consultant + Admin Fee      | No Change - Actual Cost   |

| Fee Name                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Unit                              | FY2026-27              | FY2025-26              | Description             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|------------------------|------------------------|-------------------------|
| <b>Major Subdivisions</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                   |                        |                        |                         |
| Initial Deposit                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Deposit                           | \$4,000                | \$4,000                | No Change - Deposit     |
| Per Lot                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Per Lot                           | \$333                  | \$324                  | Increase by 2.82% CPI   |
| Consultant Review                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Actual Cost                       | Consultant + Admin Fee | Consultant + Admin Fee | No Change - Actual Cost |
| Monument Checking Fee – Any error found in placement, course or identification of survey monuments shall require payment of fee as indicated                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Actual Cost                       | Consultant + Admin Fee | Consultant + Admin Fee | No Change - Actual Cost |
| <b>Tentative Map Technical Review Fee</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                   |                        |                        |                         |
| Initial Deposit                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Deposit                           | \$3,000                | \$3,000                | No Change - Deposit     |
| Hourly Review                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Per Hour                          | \$266                  | \$259                  | Increase by 2.82% CPI   |
| Single Parcel Plan Review Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Per Parcel                        | \$133                  | \$130                  | Increase by 2.82% CPI   |
| <b>Certificates of Compliance, Property Mergers, Parcel Map Waivers &amp; Lot Line Adjustments</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                   |                        |                        |                         |
| Parcel Review                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Per Parcel                        | \$400                  | \$389                  | Increase by 2.82% CPI   |
| Hourly Review                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Per Hour                          | \$266                  | \$259                  | Increase by 2.82% CPI   |
| <b>Street Vacations</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                   |                        |                        |                         |
| Initial Deposit                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Deposit                           | \$533                  | \$518                  | Increase by 2.82% CPI   |
| Hourly Review                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Per Hour                          | \$266                  | \$259                  | Increase by 2.82% CPI   |
| <b>Bonds, Letters of Credit and Deposits for Improvements</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                   |                        |                        |                         |
| Improvement Bond                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | % of Improvement                  | 100%                   | 100%                   | No change - Bond Fee    |
| Administrative Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Each                              | \$533                  | \$518                  | Increase by 2.82% CPI   |
| <b>Base Map Revision Fee (Applicable at filing of Final Map, Parcel Map or Lot Line Adjustment)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                   |                        |                        |                         |
| County Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Each                              | County Fee             | County Fee             | No change - County Fee  |
| Administrative Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Each                              | County Fee             | County Fee             | No change - County Fee  |
| <b>Other Fees</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                   |                        |                        |                         |
| Appeals                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Each                              |                        | \$648                  | Increase by 2.82% CPI   |
| Peer Review of Special Studies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Actual Cost                       | Consultant + Admin Fee | Consultant + Admin Fee | No Change - Actual Cost |
| Technology Surcharge                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | % of Permit Fee                   | 4.60%                  | 4.60%                  | No Change               |
| Storm Water Markers                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Each                              | \$10                   | \$10                   | No Change-Actual Cost   |
| <b>Engineering Research</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                   |                        |                        |                         |
| Engineering Drawings, Reports, Letters, and Miscellaneous                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Per Hour (0.5 hr Min.)            | \$266                  | \$259                  | Increase by 2.82% CPI   |
| Flood Zone Research                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                   |                        |                        |                         |
| Lot Research                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Per Lot                           | \$89                   | \$86                   | Increase by 2.82% CPI   |
| Hourly Review                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Per Hour                          | \$266                  | \$259                  | Increase by 2.82% CPI   |
| <b>CREEK STUDY AND DRAINAGE MITIGATION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                   |                        |                        |                         |
| Twin Creeks Watershed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Per Developable Acre              | \$3,193                | \$3,106                | Increase by 2.82% CPI   |
| South San Ramon Creek (Main Stem)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Per Developable Acre              | \$1,597                | \$1,553                | Increase by 2.82% CPI   |
| Oak Creek Watershed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Per Developable Acre              | \$1,863                | \$1,812                | Increase by 2.82% CPI   |
| Drainage Mitigation Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Per SF of Site Impervious Surface | \$0.32                 | \$0.31                 | Increase by 2.82% CPI   |
| Subdivision/Preliminary Development Review Fee<br>Based upon the existing staffing level and respective salaries, benefits, and specific expenditures related to engineering plan review, costs are not being fully recovered to provide this service. Presently, the hourly billing rate of \$200/hour does not recover staff salaries and benefits. A new rate of \$250/hour is consistent with the general billing rate for engineering staff who review these projects. In surveying other cities, the hourly rate ranges from \$151/hour to \$303/hour, with the average at \$221/hour. This change will result in an increase in cost to the applicant, but will significantly improve cost recovery and this increase proposed rate falls within the range of what other surrounding cities charge. This rate is also consistent with the Planning general hourly rate.<br><br>The existing \$60 minimum was based on the previous \$120/hour rate for ½ hour, and is being proposed to \$80 minimum to be consistent with a ½ hour minimum. |                                   |                        |                        |                         |

| Fee Name                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Unit                    | FY2026-27 | FY2025-26   | Description          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|-----------|-------------|----------------------|
| <b>TRAFFIC MITIGATION FEES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                         |           |             |                      |
| <b>Residential:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                         |           |             |                      |
| Single-Family Residential:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                         |           |             |                      |
| Less than 1,000 SF                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Per Dwelling Unit       | \$3,558   | \$3,536.84  | Increase by 0.6% CCI |
| 1,000 - 1,499 SF                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Per Dwelling Unit       | \$3,858   | \$3,835.17  | Increase by 0.6% CCI |
| 1,500 - 1,999 SF                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Per Dwelling Unit       | \$4,029   | \$4,004.92  | Increase by 0.6% CCI |
| 2,000 - 2,499 SF                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Per Dwelling Unit       | \$4,158   | \$4,133.51  | Increase by 0.6% CCI |
| 2,500 - 2,999 SF                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Per Dwelling Unit       | \$4,287   | \$4,261.07  | Increase by 0.6% CCI |
| 3,000 - 3,999 SF                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Per Dwelling Unit       | \$4,415   | \$4,388.64  | Increase by 0.6% CCI |
| 4,000 SF or Greater                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Per Dwelling Unit       | \$4,458   | \$4,431.85  | Increase by 0.6% CCI |
| Apartment, Townhome, Condo                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Per Dwelling Unit       | \$2,325   | \$2,311.59  | Increase by 0.6% CCI |
| Other                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Per P.M. Peak Hour Trip | \$4,891   | \$4,861.87  | Increase by 0.6% CCI |
| <b>Non-Residential:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                         |           |             |                      |
| Retail                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Per 1,000 SF            | \$8,416   | \$8,365.78  | Increase by 0.6% CCI |
| Office                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Per 1,000 SF            | \$10,561  | \$10,498.37 | Increase by 0.6% CCI |
| Service Commercial                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Per 1,000 SF            | \$4,911   | \$4,881.41  | Increase by 0.6% CCI |
| Other Non-Residential                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Per 1,000 SF            | \$4,891   | \$4,861.87  | Increase by 0.6% CCI |
| Tassajara Area Benefit Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Per Dwelling Unit       | \$13,733  | \$13,650.79 | Increase by 0.6% CCI |
| <b>Southern Contra Costa JEPA Traffic Mitigation Fee</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                         |           |             |                      |
| <b>Contra Costa Sub-Regional Fee</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                         |           |             |                      |
| Single / Multi-Family Residential                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Each                    | \$5,359   | \$5,326.70  | Increase by 0.6% CCI |
| Apartment, Townhome, Condo                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Per Dwelling Unit       | \$5,359   | \$5,326.70  | Increase by 0.6% CCI |
| Office                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Per SF                  | \$8.25    | \$8.20      | Increase by 0.6% CCI |
| Commercial Retail                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Per SF                  | \$5.17    | \$5.14      | Increase by 0.6% CCI |
| Other                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Each                    | \$5,305   | \$5,272.89  | Increase by 0.6% CCI |
| <b>Southern Contra Costa Regional Fees</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                         |           |             |                      |
| Single / Multi-Family Residential                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Each                    | \$1,917   | \$1,905.82  | Increase by 0.6% CCI |
| Industrial                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Per SF                  | \$5.41    | \$5.38      | Increase by 0.6% CCI |
| Other                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Per Avg Peak Hour Trip  | \$6,648   | \$6,608.69  | Increase by 0.6% CCI |
| Accessory Dwelling Unit                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Per Dwelling Unit       | \$0.00    | \$0.00      | No Change            |
| Affordable Housing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Per Dwelling Unit       | \$0.00    | \$0.00      | No Change            |
| <b>Tri-Valley Transportation Development Fees</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                         |           |             |                      |
| Single Family Residential                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Per Dwelling Unit       | \$7,189   | \$7,145.70  | Increase by 0.6% CCI |
| Multi-Family Residential                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Per Dwelling Unit       | \$4,238   | \$4,213.06  | Increase by 0.6% CCI |
| Office                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Per SF                  | \$9.60    | \$9.54      | Increase by 0.6% CCI |
| Retail                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Per SF                  | \$6.12    | \$6.09      | Increase by 0.6% CCI |
| Industrial                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Per SF                  | \$5.41    | \$5.38      | Increase by 0.6% CCI |
| Other                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Per Avg Peak Hour Trip  | \$6,648   | \$6,608.69  | Increase by 0.6% CCI |
| Accessory Dwelling Unit                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Per Dwelling Unit       | \$0.00    | \$0.00      | No Change            |
| Affordable Housing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Per Dwelling Unit       | \$0.00    | \$0.00      | No Change            |
| <b>Subdivision/Preliminary Development Review Fee</b><br>Based upon the existing staffing level and respective salaries, benefits, and specific expenditures related to engineering plan review, costs are not being fully recovered to provide this service. Presently, the hourly billing rate of \$200/hour does not recover staff salaries and benefits. A new rate of \$250/hour is consistent with the general billing rate for engineering staff who review these projects. In surveying other cities, the hourly rate ranges from \$151/hour to \$303/hour, with the average at \$221/hour. This change will result in an increase in cost to the applicant, but will significantly improve cost recovery and this increase proposed rate falls within the range of what other surrounding cities charge. This rate is also consistent with the Planning general hourly rate. The existing \$60 minimum was based on the previous \$120/hour rate for ½ hour, and is being proposed to \$80 minimum to be consistent with a ½ hour minimum. |                         |           |             |                      |

| Fee Name                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Unit                   | FY2026-27   | FY2025-26   | Description                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|-------------|-------------|--------------------------------|
| <b>TRANSPORTATION SERVICES DIVISION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                        |             |             |                                |
| Preliminary Development Review Fee - Day Care / Learning Center                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Per Hour (1.5 hr Min.) | \$266       | \$259       | Increase by 2.82% CPI          |
| <b>Subdivision/Preliminary Development Review Fee</b><br>Based upon the existing staffing level and respective salaries, benefits, and specific expenditures related to engineering plan review, costs are not being fully recovered to provide this service. Presently, the hourly billing rate of \$200/hour does not recover staff salaries and benefits. A new rate of \$250/hour is consistent with the general billing rate for engineering staff who review these projects. In surveying other cities, the hourly rate ranges from \$151/hour to \$303/hour, with the average at \$221/hour. This change will result in an increase in cost to the applicant, but will significantly improve cost recovery and this increase proposed rate falls within the range of what other surrounding cities charge. This rate is also consistent with the Planning general hourly rate. The existing \$60 minimum was based on the previous \$120/hour rate for ½ hour, and is being proposed to \$80 minimum to be consistent with a ½ hour minimum. |                        |             |             |                                |
| <b>PUBLIC SERVICES FEES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                        |             |             |                                |
| <b>Staffing Rates</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                        |             |             |                                |
| Administration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Per Hour               | \$195       | \$190       | Increase by 2.82% CPI          |
| Field – Regular                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Per Hour               | \$169       | \$165       | Increase by 2.82% CPI          |
| Field – Overtime                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Per Hour               | \$202       | \$197       | Increase by 2.82% CPI          |
| Field – Call-Out/Emergency Stand-By (Two (2) Hour Minimum)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Per Hour               | \$202       | \$197       | Increase by 2.82% CPI          |
| <b>Commercial Recycling Transporter Permit</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                        |             |             |                                |
| Application                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Per Application        | \$65        | \$65        | No Change - Set by Agreement   |
| Renewal                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Annually               | \$41        | \$41        | No Change - Set by Agreement   |
| <b>Additional Fees &amp; Charges</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                        |             |             |                                |
| Extra Garbage Tags & Yard Trimmings Bags <sup>1</sup>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Each                   | \$12        | \$12        | No Change - Set by Agreement   |
| Additional Sports Field Mowing/Cricket Pitch Rolling For Enhanced Maintenance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Per Field              | \$254       | \$247       | Increase by 2.82% CPI          |
| NOTES:<br>1. This fee is established by the Franchise Agreement (C2018-070) with Alameda County Industries of San Ramon, Inc. The fee was approved by the City Council on November 22, 2022 by Resolution No. 2022-144.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                        |             |             |                                |
| <b>POLICE DEPARTMENT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                        |             |             |                                |
| <b>Fingerprinting</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                        |             |             |                                |
| <b>Ink Cards</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                        |             |             |                                |
| City Resident per card                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Each                   | \$23        | \$23        | Increase by 2.82% CPI          |
| Non-Resident – per card                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Each                   | \$34        | \$33        | Increase by 2.82% CPI          |
| <b>Livescan*</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                        |             |             |                                |
| City Resident                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Each                   | \$35        | \$34        | Increase by 2.82% CPI          |
| Non-Resident                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Each                   | \$45        | \$44        | Increase by 2.82% CPI          |
| *Additional DOJ, FBI and other fees apply                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                        |             |             |                                |
| <b>Records</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                        |             |             |                                |
| Police Report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Per Page               | \$0.20      | \$0.10      | Increase to Reflex Market Rate |
| Police Report - Redacted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Per Page               | \$0.20      | \$0.10      | Increase to Reflex Market Rate |
| <b>Subpoena Duces Tecum / Deposition Subpoenas**</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                        |             |             |                                |
| Production of Business Records                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | State Code             | \$15        | \$15        | No Change - State Set          |
| Unsworn Employees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Per Employee / Day     | \$275       | \$275       | No Change - State Set          |
| Sworn Officers                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Actual Cost            | Actual Cost | Actual Cost | No Change - Actual Cost        |
| CDs, DVDs, Flash Drives                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Each                   | \$20        | \$10        | Increase to reflex market rate |
| **includes the rates plus all reasonable expenses                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                        |             |             |                                |
| <b>Driving Under the Influence (DUI)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                        |             |             |                                |
| Admin Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Each                   | \$151       | \$147       | Increase by 2.82% CPI          |
| Sergeant                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Per Hour               | \$237       | \$231       | Increase by 2.82% CPI          |
| Corporal                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Per Hour               | \$207       | \$202       | Increase by 2.82% CPI          |
| Officer                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Per Hour               | \$191       | \$186       | Increase by 2.82% CPI          |
| PST                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Per Hour               | \$134       | \$130       | Increase by 2.82% CPI          |
| Management Review Fee (Captain)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Per Hour               | \$220       | \$214       | Increase by 2.82% CPI          |

| Fee Name                                                                                       | Unit        | FY2026-27 | FY2025-26 | Description                             |
|------------------------------------------------------------------------------------------------|-------------|-----------|-----------|-----------------------------------------|
| <b>Other Fees</b>                                                                              |             |           |           |                                         |
| <b>Release of Stored / Towed Vehicles</b>                                                      |             |           |           |                                         |
| Repossessed Vehicles                                                                           | Each        | \$15      | \$21      | No Change - State Set                   |
| All Other Vehicles                                                                             | Each        | \$150     | \$63      | Increase to Reflex Market Rate          |
| Firearm Storage Fee                                                                            | Per Month   | \$30      |           | New Fee Added in FY26-27                |
| Firearm Release                                                                                | Per Firearm | \$132     | \$132     | No Change                               |
| <b>Concealed Carry Weapons (CCW)</b>                                                           |             |           |           |                                         |
| Concealed Carry Weapons Application                                                            | Each        | \$500     | \$500     | No Change - State Set                   |
| Concealed Carry Weapon License Does not include DOJ, FBI, and other associated fees)           | Each        | \$100     | \$100     | No Change - State Set                   |
| Local Criminal History Summary/Clearance Letter                                                | Each        | \$42      | \$42      | No Change                               |
| Bicycle License                                                                                | Each        | \$7       | \$7       | No Change                               |
| <b>Car Seat Inspections</b>                                                                    |             |           |           |                                         |
| Resident                                                                                       | Each        | \$0       | \$0       | Council Direction/Waive Fee to Resident |
| Non-Resident                                                                                   | Each        | \$47      | \$46      | Increase by 2.82% CPI                   |
| Processing Fee for one (1) Day Liquor License Letter to Alcoholic Beverage Control (ABC) Board | Each        | \$43      | \$42      | Increase by 2.82% CPI                   |
| <b>False Alarms</b>                                                                            |             |           |           |                                         |
| (2nd Alarm) Within Permit Year                                                                 | Each        | \$50      | \$50      | No Change - Ordinance Based             |
| (3rd Alarm) Within Permit Year                                                                 | Each        | \$150     | \$150     | No Change - Ordinance Based             |
| (4th Alarm) Within Permit Year                                                                 | Each        | \$300     | \$300     | No Change - Ordinance Based             |
| Any Additional (Above 4th) Within Permit Year                                                  | Per         | \$300     | \$300     | No Change - Ordinance Based             |
| <b>Special Events Staffing – (two [2] hour minimum)</b>                                        |             |           |           |                                         |
| Administrative Fee                                                                             | Per Hour    | \$151     | \$147     | Increase by 2.82% CPI                   |
| Sergeant                                                                                       | Per Hour    | \$237     | \$231     | Increase by 2.82% CPI                   |
| Corporal                                                                                       | Per Hour    | \$207     | \$202     | Increase by 2.82% CPI                   |
| Officer                                                                                        | Per Hour    | \$191     | \$186     | Increase by 2.82% CPI                   |
| PST                                                                                            | Per Hour    | \$134     | \$130     | Increase by 2.82% CPI                   |
| Management Fee                                                                                 | Per Hour    | \$220     | \$214     | Increase by 2.82% CPI                   |
| <b>Crime Prevention</b>                                                                        |             |           |           |                                         |
| Site Inspection / Plan Reviews                                                                 | Hourly      | \$151     | \$147     | Increase by 2.82% CPI                   |
| <b>Bingo / ID Cards</b>                                                                        |             |           |           |                                         |
| ID Cards                                                                                       | Each        | \$16      | \$16      | No Change                               |
| Permit                                                                                         | Each        | \$25      | \$25      | Increase by 2.82% CPI                   |
| <b>Card Room Employee Work Permit</b>                                                          |             |           |           |                                         |
| Card Room Application Fee                                                                      | Each        | \$1,539   | \$1,496   | Increase by 2.82% CPI                   |
| Card Room Annual Licensing Fee                                                                 | Per Table   | \$10,818  | \$10,521  | Increase by 2.82% CPI                   |
| New Work Permit                                                                                | Each        | \$220     | \$214     | Increase by 2.82% CPI                   |
| Renewal Work Permit                                                                            | Each        | \$110     | \$107     | Increase by 2.82% CPI                   |
| <b>Citation Sign-Off</b>                                                                       |             |           |           |                                         |
| Resident                                                                                       | Each        | \$0       | \$0       | Council Direction/Waive Fee to Resident |
| Non-Resident issued by other Police Department                                                 | Each        | \$29      | \$28      | Increase by 2.82% CPI                   |
| <b>Massage Permit Fees</b>                                                                     |             |           |           |                                         |
| <b>Massage Establishment</b>                                                                   |             |           |           |                                         |
| New                                                                                            | Each        | \$629     | \$612     | Increase by 2.82% CPI                   |
| Annual Renewal                                                                                 | Each        | \$516     | \$502     | Increase by 2.82% CPI                   |
| <b>Massage Therapist (Owner / Operator)</b>                                                    |             |           |           |                                         |
| New                                                                                            | Each        | \$554     | \$538     | Increase by 2.82% CPI                   |
| Annual Renewal                                                                                 | Each        | \$516     | \$502     | Increase by 2.82% CPI                   |
| <b>Outcall Massage Permit</b>                                                                  |             |           |           |                                         |
| New                                                                                            | Each        | \$629     | \$612     | Increase by 2.82% CPI                   |
| Annual Renewal                                                                                 | Each        | \$516     | \$502     | Increase by 2.82% CPI                   |

| Fee Name                                                                                                                           | Unit          | FY2026-27 | FY2025-26 | Description                 |
|------------------------------------------------------------------------------------------------------------------------------------|---------------|-----------|-----------|-----------------------------|
| <b><u>Masseur / Masseuse Permit</u></b>                                                                                            |               |           |           |                             |
| New                                                                                                                                | Each          | \$417     | \$406     | Increase by 2.82% CPI       |
| Annual Renewal                                                                                                                     | Each          | \$319     | \$310     | Increase by 2.82% CPI       |
| <b><u>Taxicab / Passenger Transport Permit Fees</u></b>                                                                            |               |           |           |                             |
| <b><u>Taxi / Transport Establishment</u></b>                                                                                       |               |           |           |                             |
| New                                                                                                                                | Each          | \$629     | \$612     | Increase by 2.82% CPI       |
| Annual Renewal                                                                                                                     | Each          | \$516     | \$502     | Increase by 2.82% CPI       |
| <b><u>Driver Permit – (Owner / Operator)</u></b>                                                                                   |               |           |           |                             |
| New                                                                                                                                | Each          | \$629     | \$612     | Increase by 2.82% CPI       |
| Annual Renewal                                                                                                                     | Each          | \$516     | \$502     | Increase by 2.82% CPI       |
| <b><u>Driver Permit</u></b>                                                                                                        |               |           |           |                             |
| New                                                                                                                                | Each          | \$417     | \$406     | Increase by 2.82% CPI       |
| Annual Renewal                                                                                                                     | Each          | \$319     | \$310     | Increase by 2.82% CPI       |
| Solicitor Permit Fees                                                                                                              | Per Permit    | \$304     | \$296     | Increase by 2.82% CPI       |
| <b><u>VIOLATION AND FINE SCHEDULE</u></b>                                                                                          |               |           |           |                             |
| <b><u>Violation of City Ordinance</u></b>                                                                                          |               |           |           |                             |
| <b><u>Infractions</u></b>                                                                                                          |               |           |           |                             |
| First Violation                                                                                                                    | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| Second Violation – (Within one [1] year)                                                                                           | Not to Exceed | \$200     | \$200     | No Change - Ordinance Based |
| Each Additional Violation - (Within one [1] year)                                                                                  | Not to Exceed | \$550     | \$550     | No Change - Ordinance Based |
| Misdemeanor**                                                                                                                      | Not to Exceed | \$1,000   | \$1,000   | No Change - Ordinance Based |
| **Not to Exceed Fine and / or imprisonment of 6 months                                                                             |               |           |           |                             |
| <b><u>Animals:</u></b>                                                                                                             |               |           |           |                             |
| Animal Noise (B2-70)                                                                                                               | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| Animal Waste (Public or Private Property) (B2-71)                                                                                  | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| <b><u>Health &amp; Sanitation</u></b>                                                                                              |               |           |           |                             |
| Living in Vehicles (B6-221)                                                                                                        | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| Smoking Prohibited (B6-73)                                                                                                         | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| <b><u>Fireworks:</u></b>                                                                                                           |               |           |           |                             |
| Possession or Ignition of Firecrackers (Excluding Safe/Sane H&S Section 12529) (B4-1)                                              | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| <b><u>Damage to Property</u></b>                                                                                                   |               |           |           |                             |
| Removal or Destruction Including Shrubbery, Artifacts, or Archaeological Site (B5-30A)                                             | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| Break or Deface Any Building, Sign, Fence, Bench, Structure, Apparatus, Equipment, or Property (B5-30B)                            | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| Mark, Print, Write, Sign, Card, Display or Similar Inscription or Device on Public or Private Property (without a permit) (B5-30C) | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| <b><u>Noise Sources</u></b>                                                                                                        |               |           |           |                             |
| Internal Combustion Engines Causing Excessive Noise Between 8:00PM and 8:00AM (Without a Permit) (B6-99)                           | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| Construction Projects (Unlawful M-F before 7:30 AM and after 7:00 PM; Sat-Sun Prior to 9:00 AM and after 6:00 PM) (B6-100)         | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| <b><u>City Parks</u></b>                                                                                                           |               |           |           |                             |
| Violation of Park Hours (B5-11)                                                                                                    | Each          | \$125     | \$125     | No Change - Ordinance Based |
| Designated Pedestrian Use (B5-13A)                                                                                                 | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| Bicycle or Skateboard Hazard (B5-13B)                                                                                              | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| Bicycle in Skate Park (B5-13C)                                                                                                     | Each          | \$125     | \$125     | No Change - Ordinance Based |
| Skate Park Helmet (B5-13D)                                                                                                         | Each          | \$75      | \$75      | No Change - Ordinance Based |
| Littering (B5-18)                                                                                                                  | Each          | \$200     | \$200     | No Change - Ordinance Based |
| Sound Amplification Devices (Without a Permit) (B5-28)                                                                             | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| Curfew (B7-231)                                                                                                                    | Each          | \$125     | \$125     | No Change - Ordinance Based |

| Fee Name                                                                                                                                                                 | Unit          | FY2026-27 | FY2025-26 | Description                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-----------|-----------|-----------------------------|
| <b>Vehicle Restrictions within City Parks</b>                                                                                                                            |               |           |           |                             |
| Operation on Roads or Trails (Without a Permit) (B5-12A)                                                                                                                 | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| Excess Speed (B5-12B)                                                                                                                                                    | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| Unlicensed Vehicle (B5-12C)                                                                                                                                              | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| Parking in Restricted Area (B5-12D)                                                                                                                                      | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| Parking After Hours (B5-12E)                                                                                                                                             | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| Abandoned Vehicle (B5-12F)                                                                                                                                               | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| Wash, Repair, or Advertise for Sale (B5-12G)                                                                                                                             | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| Excessive Noise from Muffler or Exhaust System (B5-12H)                                                                                                                  | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| <b>Public Consumption of Alcoholic Beverages</b>                                                                                                                         |               |           |           |                             |
| Prohibition of Public Alcohol Consumption (B7-1)                                                                                                                         | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| Unlawful Juvenile Gathering on Private Property (Five [5] or more person(s) < 21 year age of where alcohol is in possession or being consumed by person(s) < 21) (B7-12) | Each          | \$1,000   | \$1,000   | No Change - Ordinance Based |
| <b>Police Services at parties, gatherings, or events requiring a response: (B7-13 &amp; B7-14)</b>                                                                       |               |           |           |                             |
| Administrative Fee                                                                                                                                                       | Per Hour      | \$142     | \$142     | No Change - Ordinance Based |
| Sergeant                                                                                                                                                                 | Per Hour      | \$223     | \$223     | No Change - Ordinance Based |
| Corporal                                                                                                                                                                 | Per Hour      | \$195     | \$195     | No Change - Ordinance Based |
| Officer                                                                                                                                                                  | Per Hour      | \$180     | \$180     | No Change - Ordinance Based |
| PST                                                                                                                                                                      | Per Hour      | \$126     | \$126     | No Change - Ordinance Based |
| Management Fee                                                                                                                                                           | Per Hour      | \$206     | \$206     | No Change - Ordinance Based |
| <b>False Reports</b>                                                                                                                                                     |               |           |           |                             |
| False Reports to City Employee / Officer (B7-21)                                                                                                                         | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| <b>Labor Disputes</b>                                                                                                                                                    |               |           |           |                             |
| Obstruction of Public Ways (B7-125)                                                                                                                                      | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| Intimidation - During Picketing Prohibited (B7-126)                                                                                                                      | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| Intimidation - During Assembly Prohibited (B7-127)                                                                                                                       | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| Opprobious Language Prohibited (B7-128)                                                                                                                                  | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| <b>Solicitors / Peddlers</b>                                                                                                                                             |               |           |           |                             |
| Solicitors / Peddlers (Without a permit) (B7-145)                                                                                                                        | Not to Exceed | \$300     | \$300     | No Change - Ordinance Based |
| Soliciting on Vehicles (B7-149)                                                                                                                                          | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| Roadside Selling of Vehicle (B6-211)                                                                                                                                     | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| <b>Firearms</b>                                                                                                                                                          |               |           |           |                             |
| Discharge Restrictions (B7-247)                                                                                                                                          | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| Possession of Firearms, Pellet Guns, and Similar Weapons by Minors                                                                                                       | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| <b>Graffiti</b>                                                                                                                                                          |               |           |           |                             |
| Graffiti Prohibited on Public or Private Property (B7-254)                                                                                                               | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| <b>Skateboard, Bicycle, and Wheeled Devices</b>                                                                                                                          |               |           |           |                             |
| Prohibited Use on Public or Private Property (B7-282A)                                                                                                                   | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| Tricks & Stunts (B7-282B)                                                                                                                                                | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| Unattended Causing Injury Hazard (B7-282C)                                                                                                                               | Not to Exceed | \$100     | \$100     | No Change - Ordinance Based |
| <b>Parking Restrictions</b>                                                                                                                                              |               |           |           |                             |
| Stopping, Standing, Parking - Curb Marking (B8-1)                                                                                                                        | Each          | \$50      | \$50      | No Change - Ordinance Based |
| Time Limit Parking (B8-2)                                                                                                                                                | Each          | \$50      | \$50      | No Change - Ordinance Based |
| Parking / Stopping - Construction Area (B8-3)                                                                                                                            | Each          | \$50      | \$50      | No Change - Ordinance Based |
| Parking Designated Zones - Private Proeprty (B8-4)                                                                                                                       | Each          | \$50      | \$50      | No Change - Ordinance Based |
| Parking within Marked Spaces (B8-5)                                                                                                                                      | Each          | \$50      | \$50      | No Change - Ordinance Based |
| Temporary / Emergency Parking Sign / Barriers (B8-6)                                                                                                                     | Each          | \$75      | \$75      | No Change - Ordinance Based |
| Permit Parking (B8-21)                                                                                                                                                   | Each          | \$125     | \$125     | No Change - Ordinance Based |
| Parking Oversized Vehicles (B8-31)                                                                                                                                       | Each          | \$125     | \$125     | No Change - Ordinance Based |
| Parking in Fire Lane (B8-39)                                                                                                                                             | Each          | \$125     | \$125     | No Change - Ordinance Based |
| Parking Truck / Trailer (Exceeding 10,000 lbs) (B8-51)                                                                                                                   | Each          | \$125     | \$125     | No Change - Ordinance Based |
| <b>PARKS AND COMMUNITY SERVICES FEE SCHEDULE</b>                                                                                                                         |               |           |           |                             |

| Fee Name                                                                                       | Unit            | FY2026-27                      | FY2025-26                      | Description                    |
|------------------------------------------------------------------------------------------------|-----------------|--------------------------------|--------------------------------|--------------------------------|
| Class or Program                                                                               | Per Transaction | Actual Cost                    | Actual Cost                    | No Change - Actual Cost        |
| <b>Facility Rentals</b>                                                                        |                 |                                |                                |                                |
| Transaction Fee                                                                                | Per Transaction | Actual Cost                    | Actual Cost                    | No Change - Actual Cost        |
| Rental Date Change Fee                                                                         | Per Change      | \$125                          | \$125                          | No Change                      |
| Permit Modification Fee (14 Days or Less prior to Event Date)                                  | Per Change      | \$100                          | \$100                          | No Change                      |
| <b>CoSponsored Group Rentals for Fields, Gyms, and Pools</b>                                   |                 |                                |                                |                                |
| Additional Use Request to Quarterly Permit                                                     | Per Change      | \$25                           | \$25                           | No Change                      |
| Cancellation (not to exceed \$200)                                                             | Per Transaction | \$25 or 25%                    | \$25 or 25%                    | No Change                      |
| Late Payment Fee (For Quarterly Use Permits) - (not to exceed \$500)                           | % of Rental Fee | 5%                             | 5%                             | No Change                      |
| <b>Facility Deposits</b>                                                                       |                 |                                |                                |                                |
| Small Room                                                                                     | Deposit         | \$125                          | \$125                          | No Change                      |
| Artist Studio, Sound Studio                                                                    | Deposit         | \$125                          | \$125                          | No Change                      |
| Medium Room                                                                                    | Deposit         | \$250                          | \$250                          | No Change                      |
| Large Room                                                                                     | Deposit         | \$500                          | \$500                          | No Change                      |
| <b>Grand Room</b>                                                                              |                 |                                |                                |                                |
| Weekday: Monday-Thursday                                                                       | Deposit         | \$500                          | \$500                          | No Change                      |
| Weekend: Friday-Sunday                                                                         | Deposit         | \$1,000                        | \$1,000                        | No Change                      |
| Kitchen                                                                                        | Deposit         | \$100                          | \$100                          | No Change                      |
| Dougherty Valley Performing Arts Center                                                        | Deposit         | \$1,000                        | \$800                          | Increase to Reflex Market Rate |
| Front Row Theater                                                                              | Deposit         | \$400                          | \$400                          | No Change                      |
| Glass House & Walnut Barn                                                                      | Deposit         | \$1,000                        | \$1,000                        | No Change                      |
| Aquatic Group Picnic                                                                           | Deposit         | \$100                          | \$100                          | No Change                      |
| Gymnasium                                                                                      | Deposit         | \$500                          | \$500                          | No Change                      |
| <b>Facility Cancellation Fees</b>                                                              |                 |                                |                                |                                |
| <b>Small / Medium:</b>                                                                         |                 |                                |                                |                                |
| 30 days or Less                                                                                | % of Rental Fee | 100%                           | 100%                           | No Change                      |
| 31-60 days                                                                                     | % of Rental Fee | 50%                            | 50%                            | No Change                      |
| 61-89 days                                                                                     | % of Rental Fee | 0%                             | 0%                             | No Change                      |
| 90+ days                                                                                       | % of Rental Fee | 0%                             | 0%                             | No Change                      |
| <b>Large / Grand:</b>                                                                          |                 |                                |                                |                                |
| 30 days or Less                                                                                | % of Rental Fee | 100%                           | 100%                           | No Change                      |
| 31-60 days                                                                                     | % of Rental Fee | 75%                            | 75%                            | No Change                      |
| 61-89 days                                                                                     | % of Rental Fee | 50%                            | 50%                            | No Change                      |
| 90+ days                                                                                       | % of Rental Fee | 0%                             | 0%                             | No Change                      |
| <b>Theaters:</b>                                                                               |                 |                                |                                |                                |
| 30 days or Less                                                                                | % of Rental Fee | 100%                           | 100%                           | No Change                      |
| 31-60 days                                                                                     | % of Rental Fee | 75%                            | 75%                            | No Change                      |
| 61-89 days                                                                                     | % of Rental Fee | 50%                            | 50%                            | No Change                      |
| 90+ days                                                                                       | Flat Fee        | Front Row \$25 and DVPAC \$125 | Front Row \$25 and DVPAC \$125 | No Change                      |
| <b>Banner Permit Application Fees</b>                                                          |                 |                                |                                |                                |
| Processing Fee                                                                                 | Per Application | \$928                          | \$928                          | No Change                      |
| Installation/Removal Fee                                                                       | Per Banner      | \$90                           | \$90                           | No Change                      |
| Pole Rental Fee                                                                                | Per Pole        | \$16                           | \$16                           | No Change                      |
| <b>Commercial Fees For Duplication Of Historic Media Materials &amp; Memorial Program Fees</b> |                 |                                |                                |                                |
| <b>Commercial Fees For Duplication Of Historic Media Materials</b>                             |                 |                                |                                |                                |
| Low Resolution JPEG via email (72 dpi)                                                         | Per Image       | \$5                            | \$5                            | No Change                      |
| Medium Resolution JPEG via email (150 dpi)                                                     | Per Image       | \$10                           | \$10                           | No Change                      |
| High Resolution JPEG via email (300 dpi)                                                       | Per Image       | \$15                           | \$15                           | No Change                      |
| Copy of VHS cassette or DVD                                                                    | Per Copy        | \$25                           | \$25                           | No Change                      |
| Copy of recording on CD                                                                        | Per CD          | \$20                           | \$20                           | No Change                      |

| Fee Name                                                                                                                                                                                      | Unit       | FY2026-27 | FY2025-26 | Description |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------|-----------|-------------|
| <b>Memorial Program Fees<sup>1</sup></b>                                                                                                                                                      |            |           |           |             |
| Memorial Plaque Purchase for Existing Tree                                                                                                                                                    | Per plaque | \$2,000   | \$2,000   | No Change   |
| Memorial Tile 4" x 8"                                                                                                                                                                         | Per Tile   | \$350     | \$350     | No Change   |
| Memorial Benches <b>without</b> Concrete Slab                                                                                                                                                 | Per Bench  | \$3,500   | \$3,500   | No Change   |
| Memorial Benches <b>with</b> Concrete Slab                                                                                                                                                    | Per Bench  | \$5,000   | \$5,000   | No Change   |
| NOTES <sup>1</sup> : Fees for additional memorial items shall be based upon the cost to the City for providing such services including direct cost of item, staff time, and maintenance costs |            |           |           |             |
| <b>Advertising Fees</b>                                                                                                                                                                       |            |           |           |             |
| <b>Recreation Guide and Playbill Advertising Fees</b>                                                                                                                                         |            |           |           |             |
| <b>Business Card</b>                                                                                                                                                                          |            |           |           |             |
| <b>General:</b>                                                                                                                                                                               |            |           |           |             |
| One Issue                                                                                                                                                                                     |            | \$145     | \$145     | No Change   |
| Two Issues 20% Off                                                                                                                                                                            |            | \$232     | \$232     | No Change   |
| Three Issues 20% Off                                                                                                                                                                          |            | \$349     | \$349     | No Change   |
| Four Issues 20% Off                                                                                                                                                                           |            | \$464     | \$464     | No Change   |
| <b>Non-Profit:</b>                                                                                                                                                                            |            |           |           |             |
| One Issue                                                                                                                                                                                     |            | \$117     | \$117     | No Change   |
| Two Issues 20% Off                                                                                                                                                                            |            | \$186     | \$186     | No Change   |
| Three Issues 20% Off                                                                                                                                                                          |            | \$278     | \$278     | No Change   |
| Four Issues 20% Off                                                                                                                                                                           |            | \$372     | \$372     | No Change   |
| <b>One-eighth (1/8) Page</b>                                                                                                                                                                  |            |           |           |             |
| <b>General:</b>                                                                                                                                                                               |            |           |           |             |
| One Issue                                                                                                                                                                                     |            | \$182     | \$182     | No Change   |
| Two Issues 20% Off                                                                                                                                                                            |            | \$290     | \$290     | No Change   |
| Three Issues 20% Off                                                                                                                                                                          |            | \$436     | \$436     | No Change   |
| Four Issues 20% Off                                                                                                                                                                           |            | \$581     | \$581     | No Change   |
| <b>Non-Profit:</b>                                                                                                                                                                            |            |           |           |             |
| One Issue                                                                                                                                                                                     |            | \$145     | \$145     | No Change   |
| Two Issues 20% Off                                                                                                                                                                            |            | \$232     | \$232     | No Change   |
| Three Issues 20% Off                                                                                                                                                                          |            | \$349     | \$349     | No Change   |
| Four Issues 20% Off                                                                                                                                                                           |            | \$523     | \$523     | No Change   |
| <b>One-quarter (1/4) Page</b>                                                                                                                                                                 |            |           |           |             |
| <b>General:</b>                                                                                                                                                                               |            |           |           |             |
| One Issue                                                                                                                                                                                     |            | \$290     | \$290     | No Change   |
| <b>General:</b>                                                                                                                                                                               |            |           |           |             |
| One Issue                                                                                                                                                                                     |            | \$327     | \$327     | No Change   |
| Two Issues 20% Off                                                                                                                                                                            |            | \$523     | \$523     | No Change   |
| Three Issues 20% Off                                                                                                                                                                          |            | \$784     | \$784     | No Change   |
| Four Issues 20% Off                                                                                                                                                                           |            | \$1,045   | \$1,045   | No Change   |
| <b>Non-Profit:</b>                                                                                                                                                                            |            |           |           |             |
| One Issue                                                                                                                                                                                     |            | \$262     | \$262     | No Change   |
| Two Issues 20% Off                                                                                                                                                                            |            | \$419     | \$419     | No Change   |
| Three Issues 20% Off                                                                                                                                                                          |            | \$627     | \$627     | No Change   |
| Four Issues 20% Off                                                                                                                                                                           |            | \$836     | \$836     | No Change   |
| <b>One-half (1/2) Page</b>                                                                                                                                                                    |            |           |           |             |
| <b>General:</b>                                                                                                                                                                               |            |           |           |             |
| One Issue                                                                                                                                                                                     |            | \$617     | \$617     | No Change   |
| Two Issues 20% Off                                                                                                                                                                            |            | \$998     | \$998     | No Change   |
| Three Issues 20% Off                                                                                                                                                                          |            | \$1,400   | \$1,400   | No Change   |
| Four Issues 20% Off                                                                                                                                                                           |            | \$1,975   | \$1,975   | No Change   |

| Fee Name                      | Unit | FY2026-27 | FY2025-26 | Description |
|-------------------------------|------|-----------|-----------|-------------|
| <b>Non-Profit:</b>            |      |           |           |             |
| One Issue                     |      | \$494     | \$494     | No Change   |
| Two Issues 20% Off            |      | \$790     | \$790     | No Change   |
| Three Issues 20% Off          |      | \$1,186   | \$1,186   | No Change   |
| Four Issues 20% Off           |      | \$1,581   | \$1,581   | No Change   |
| <b>Full Page</b>              |      |           |           |             |
| <b>General:</b>               |      |           |           |             |
| One Issue                     |      | \$1,234   | \$1,234   | No Change   |
| Two Issues 20% Off            |      | \$1,975   | \$1,975   | No Change   |
| Three Issues 20% Off          |      | \$2,962   | \$2,962   | No Change   |
| Four Issues 20% Off           |      | \$3,949   | \$3,949   | No Change   |
| <b>Non-Profit:</b>            |      |           |           |             |
| One Issue                     |      | \$988     | \$988     | No Change   |
| Two Issues 20% Off            |      | \$1,581   | \$1,581   | No Change   |
| Three Issues 20% Off          |      | \$2,369   | \$2,369   | No Change   |
| Four Issues 20% Off           |      | \$3,159   | \$3,159   | No Change   |
| <b>Inside Back Cover</b>      |      |           |           |             |
| <b>General:</b>               |      |           |           |             |
| One Issue                     |      | \$1,452   | \$1,452   | No Change   |
| Two Issues 20% Off            |      | \$2,323   | \$2,323   | No Change   |
| Three Issues 20% Off          |      | \$3,485   | \$3,485   | No Change   |
| Four Issues 20% Off           |      | \$4,646   | \$4,646   | No Change   |
| <b>Non-Profit:</b>            |      |           |           |             |
| One Issue                     |      | \$1,452   | \$1,452   | No Change   |
| Two Issues 20% Off            |      | \$2,323   | \$2,323   | No Change   |
| Three Issues 20% Off          |      | \$3,485   | \$3,485   | No Change   |
| Four Issues 20% Off           |      | \$4,646   | \$4,646   | No Change   |
| <b>General Advertising</b>    |      |           |           |             |
| Curtain Call                  |      | \$88      | \$88      | No Change   |
| <b>Business Card</b>          |      |           |           |             |
| One Issue                     |      | \$138     | \$138     | No Change   |
| Two Issues 20% Off            |      | \$372     | \$372     | No Change   |
| Three Issues 20% Off          |      | \$152     | \$152     | No Change   |
| Four Issues 20% Off           |      | \$409     | \$409     | No Change   |
| <b>One-eighth (1/8) Page</b>  |      |           |           |             |
| One Issue                     |      | \$145     | \$145     | No Change   |
| Two Issues 20% Off            |      | \$393     | \$393     | No Change   |
| Three Issues 20% Off          |      | \$160     | \$160     | No Change   |
| Four Issues 20% Off           |      | \$431     | \$431     | No Change   |
| <b>One-quarter (1/4) Page</b> |      |           |           |             |
| One Issue                     |      | \$220     | \$220     | No Change   |
| Two Issues 20% Off            |      | \$594     | \$594     | No Change   |
| Three Issues 20% Off          |      | \$242     | \$242     | No Change   |
| Four Issues 20% Off           |      | \$653     | \$653     | No Change   |
| <b>One-half (1/2) Page</b>    |      |           |           |             |
| One Issue                     |      | \$440     | \$440     | No Change   |
| Two Issues 20% Off            |      | \$1,188   | \$1,188   | No Change   |
| Three Issues 20% Off          |      | \$484     | \$484     | No Change   |
| Four Issues 20% Off           |      | \$1,307   | \$1,307   | No Change   |

| Fee Name                                                                                                                                                      | Unit            | FY2026-27 | FY2025-26 | Description                                                                                                                                                                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-----------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Full Page</b>                                                                                                                                              |                 |           |           |                                                                                                                                                                                 |
| One Issue                                                                                                                                                     |                 | \$880     | \$880     | No Change                                                                                                                                                                       |
| Two Issues 20% Off                                                                                                                                            |                 | \$2,376   | \$2,376   | No Change                                                                                                                                                                       |
| Three Issues 20% Off                                                                                                                                          |                 | \$968     | \$968     | No Change                                                                                                                                                                       |
| Four Issues 20% Off                                                                                                                                           |                 | \$2,614   | \$2,614   | No Change                                                                                                                                                                       |
| <b>Four-Color Glossy Rates</b>                                                                                                                                |                 |           |           |                                                                                                                                                                                 |
| One-quarter (¼) Page                                                                                                                                          |                 | \$414     | \$414     | No Change                                                                                                                                                                       |
| One-half (½) Page                                                                                                                                             |                 | \$688     | \$688     | No Change                                                                                                                                                                       |
| Full Page                                                                                                                                                     |                 | \$1,375   | \$1,375   | No Change                                                                                                                                                                       |
| <b>Performing Arts Brochure</b>                                                                                                                               |                 |           |           |                                                                                                                                                                                 |
| One-half (1/2) Page                                                                                                                                           |                 | \$220     | \$220     | No Change                                                                                                                                                                       |
| Full Page                                                                                                                                                     |                 | \$440     | \$440     | No Change                                                                                                                                                                       |
| Performing Arts Marketing Package                                                                                                                             | Per Package     | \$500     | \$500     | No Change                                                                                                                                                                       |
| <b>Special Events Permit Application, Photo Film Fees And Gallery Fees</b>                                                                                    |                 |           |           |                                                                                                                                                                                 |
| <b>Special Event Permit Application</b>                                                                                                                       |                 |           |           |                                                                                                                                                                                 |
| Tier III and/or payment of a fee is required by Ordinance No. 231 as outlined in the Municipal Code under Division B1 AMUSEMENTS Chapter IV Sections B1 – 121 | Per Application | \$2,685   | \$2,268   | Update - Consultant's phased fee approach. Consultant proposed to realize to full amount of \$3,101. PCS Commission requests to stagger over next 3 FYs: \$2268, \$2685, \$3101 |
| Tier II                                                                                                                                                       | Per Application | \$859     | \$747     | Updated - Consultant's phased fee approach. Consultant proposed to realize to full amount of \$970. PCS Commission requests to stagger over next 3 FYs: \$747, \$859, \$970     |
| Tier I                                                                                                                                                        | Per Application | \$384     | \$327     | Update - Consultant's phased fee approach. Consultant proposed to realize to full amount of \$440. PCS Commission requests to stagger over next 3 FYs: \$327, \$384, \$440      |
| Private Fitness Programs Special Permit Fee Application                                                                                                       | Per Application | \$25      | \$25      | No Change                                                                                                                                                                       |
| Outdoor Set Up Fee                                                                                                                                            | Per Event       | \$75      | \$75      | No Change                                                                                                                                                                       |
| Outdoor Fitness Permit (Resident)                                                                                                                             | Per Hour        | \$23      | \$21      | Update - Fees are supposed to match the field fee as fitness permits are typically on the athletic fields                                                                       |
| Outdoor Fitness Permit (Non-Resident)                                                                                                                         | Per Hour        | \$37      | \$35      | Update - Fees are supposed to match the field fee as fitness permits are typically on the athletic fields                                                                       |
| <b>Additional Staff Time (two hour increments)</b>                                                                                                            |                 |           |           |                                                                                                                                                                                 |
| Building Attendant II                                                                                                                                         | Per Hour        | \$25      | \$24      | Update per Change in Min Wage/Compaction                                                                                                                                        |
| Recreation Technician                                                                                                                                         | Per Hour        | \$107     | \$85      | Update per Change in Min Wage/Compaction                                                                                                                                        |
| Recreation Coordinator                                                                                                                                        | Per Hour        | \$124     | \$111     | Update per Change in Min Wage/Compaction                                                                                                                                        |
| <b>Commercial Film Fees</b>                                                                                                                                   |                 |           |           |                                                                                                                                                                                 |
| Commercial Feature Film / Television Productions / Television Commercials / Industrial Film / Video / Photography Production Fee                              | Per Day         | \$1,100   | \$1,100   | No Change                                                                                                                                                                       |
| Non-Profit Film / Video / Documentary                                                                                                                         | Per Day         | \$550     | \$550     | No Change                                                                                                                                                                       |
| <b>Photography and Event Video Fees</b>                                                                                                                       |                 |           |           |                                                                                                                                                                                 |
| Professional Royalty Free Licensing Fee/Annual                                                                                                                | Per Year        | \$220     | \$220     | No Change                                                                                                                                                                       |
| Professional Royalty Free Licensing Fee/Day                                                                                                                   | Per Day         | \$55      | \$55      | No Change                                                                                                                                                                       |
| Rights Managed Independent Fee                                                                                                                                | Per Day         | \$550     | \$550     | No Change                                                                                                                                                                       |
| <b>Glass House Interior Photography Fee (Minimum 2 hours)</b>                                                                                                 |                 |           |           |                                                                                                                                                                                 |
| Resident                                                                                                                                                      | Per Hour        | \$100     | \$100     | No Change                                                                                                                                                                       |
| Non-Resident                                                                                                                                                  | Per Hour        | \$125     | \$125     | No Change                                                                                                                                                                       |
| <b>Pushcart Food Vendor Fees</b>                                                                                                                              |                 |           |           |                                                                                                                                                                                 |
| Application Fee - Single Day                                                                                                                                  | Each            | \$55      | \$55      | No Change                                                                                                                                                                       |
| Application Fee - Two Day Weekend Permit                                                                                                                      | Each            | \$100     | \$100     | No Change                                                                                                                                                                       |

| Fee Name                                                                           | Unit                   | FY2026-27 | FY2025-26 | Description                                           |
|------------------------------------------------------------------------------------|------------------------|-----------|-----------|-------------------------------------------------------|
| <b>Gallery Fees*</b>                                                               |                        |           |           |                                                       |
| Lindsay Dirx Brown Gallery Exhibit Fee                                             | Per Month              | \$50      | \$55      | Decreased to Reflex Market Rates                      |
| Library Gallery Space                                                              | Per Month              | \$50      | \$30      | Increased to Reflex Market Rates                      |
| City Hall and Alcosta Senior & Community Center (Exemption – Senior Artist Groups) | Per Month              | \$50      | \$30      | Increased to Reflex Market Rates                      |
| Dougherty Station Community Arts Center                                            | Per Month              | \$50      | \$30      | Increased to Reflex Market Rates                      |
| *Plus 20% commission on all sales                                                  |                        |           |           |                                                       |
| <b>Special Event Lifeguard Fees (Guard Fee)</b>                                    |                        |           |           |                                                       |
| Lifeguard Fees (Guard Fee)                                                         | Per Hour Per Lifeguard | \$24.00   | \$23.50   | Update per Change in Wage/Compaction                  |
| <b>Glass House Brides Room and Outdoor Venue Rentals</b>                           |                        |           |           |                                                       |
| Glass House Brides Room & Outdoor Venue – Resident & Non-Profit                    | Per Hour               | \$205     | \$205     | No Change                                             |
| Glass House Brides Room & Outdoor Venue – Private Non-Resident / Commercial        | Per Hour               | \$255     | \$255     | No Change                                             |
| <b>Walnut Barn Picnic Rentals:</b>                                                 |                        |           |           |                                                       |
| <b>Resident – Private or Group</b>                                                 |                        |           |           |                                                       |
| Per Hour                                                                           | Per Hour               | \$70      | \$70      | No Change                                             |
| Per 4 Hours                                                                        | Per 4 Hours            | \$249     | \$249     | No Change                                             |
| <b>Non-Resident – Private or Commercial</b>                                        |                        |           |           |                                                       |
| Weekday                                                                            | Per Hour               | \$88      |           | New Fee - Resident rate + 25%                         |
| Weekend                                                                            | Per Hour               | \$88      |           | New Fee - Resident rate + 25%                         |
| Per 4 Hours                                                                        | Per 4 Hours            | \$312     |           | New Fee - Resident rate + 25%                         |
| <b>Building Rentals</b>                                                            |                        |           |           |                                                       |
| <b>Fountain Room</b>                                                               |                        |           |           |                                                       |
| Room Set Up                                                                        | Per Event              | \$81      | \$78      | Increase by 2.82% CPI                                 |
| <b>Non-Profit:</b>                                                                 |                        |           |           |                                                       |
| Weekday                                                                            | Per Hour               | \$75      | \$73      | Non-Profit Rate = Resident Rate minus 50%             |
| Weekend                                                                            | Per Hour               | \$155     | \$151     | Non-Profit Rate = Resident Rate minus 50%             |
| <b>Resident/Non-Resident Non-Profit:</b>                                           |                        |           |           |                                                       |
| Weekday                                                                            | Per Hour               | \$150     | \$145     | Increase by 2.82% CPI                                 |
| Weekend                                                                            | Per Hour               | \$310     | \$301     | Increase by 2.82% CPI                                 |
| <b>Private Non-Resident or Commercial:</b>                                         |                        |           |           |                                                       |
| Weekday                                                                            | Per Hour               | \$188     | \$182     | Non-Resident/Commercial Rate = Resident Rate plus 25% |
| Weekend                                                                            | Per Hour               | \$388     | \$377     | Non-Resident/Commercial Rate = Resident Rate plus 25% |
| <b>Ridgeview Room</b>                                                              |                        |           |           |                                                       |
| Room Set Up                                                                        | Per Event              | \$81      | \$78      | Increase by 2.82% CPI                                 |
| <b>Non-Profit:</b>                                                                 |                        |           |           |                                                       |
| Weekday                                                                            | Per Hour               | \$67      | \$65      | Non-Profit Rate = Resident Rate minus 50%             |
| Weekend                                                                            | Per Hour               | \$149     | \$144     | Non-Profit Rate = Resident Rate minus 50%             |
| <b>Resident/Non-Resident Non-Profit:</b>                                           |                        |           |           |                                                       |
| Weekday                                                                            | Per Hour               | \$133     | \$129     | Increase by 2.82% CPI                                 |
| Weekend                                                                            | Per Hour               | \$297     | \$288     | Increase by 2.82% CPI                                 |
| <b>Private Non-Resident or Commercial:</b>                                         |                        |           |           |                                                       |
| Weekday                                                                            | Per Hour               | \$167     | \$162     | Non-Resident/Commercial Rate = Resident Rate plus 25% |
| Weekend                                                                            | Per Hour               | \$372     | \$360     | Non-Resident/Commercial Rate = Resident Rate plus 25% |
| <b>Bella Vista Room</b>                                                            |                        |           |           |                                                       |
| Room Set Up                                                                        | Per Event              | \$54      | \$52      | Increase by 2.82% CPI                                 |
| <b>Non-Profit:</b>                                                                 |                        |           |           |                                                       |
| Weekday                                                                            | Per Hour               | \$58      | \$56      | Non-Profit Rate = Resident Rate minus 50%             |
| Weekend                                                                            | Per Hour               | \$91      | \$89      | Non-Profit Rate = Resident Rate minus 50%             |

| Fee Name                                                                                                                                    | Unit     | FY2026-27 | FY2025-26 | Description                                           |
|---------------------------------------------------------------------------------------------------------------------------------------------|----------|-----------|-----------|-------------------------------------------------------|
| <b>Resident:</b>                                                                                                                            |          |           |           |                                                       |
| Weekday                                                                                                                                     | Per Hour | \$116     | \$112     | Increase by 2.82% CPI                                 |
| Weekend                                                                                                                                     | Per Hour | \$182     | \$177     | Increase by 2.82% CPI                                 |
| <b>Private Non-Resident or Commercial:</b>                                                                                                  |          |           |           |                                                       |
| Weekday                                                                                                                                     | Per Hour | \$145     | \$140     | Non-Resident/Commercial Rate = Resident Rate plus 25% |
| Weekend                                                                                                                                     | Per Hour | \$228     | \$222     | Non-Resident/Commercial Rate = Resident Rate plus 25% |
| <b>Terrace Room/ Vista Grande Room/Art Studio 1&amp;2/SRL Meeting Room</b>                                                                  |          |           |           |                                                       |
| <b>Non-Profit:</b>                                                                                                                          |          |           |           |                                                       |
| Weekday                                                                                                                                     | Per Hour | \$48      | \$46      | Non-Profit Rate = Resident Rate minus 50%             |
| Weekend                                                                                                                                     | Per Hour | \$80      | \$78      | Non-Profit Rate = Resident Rate minus 50%             |
| <b>Resident:</b>                                                                                                                            |          |           |           |                                                       |
| Weekday                                                                                                                                     | Per Hour | \$95      | \$92      | Increase by 2.82% CPI                                 |
| Weekend                                                                                                                                     | Per Hour | \$160     | \$155     | Increase by 2.82% CPI                                 |
| <b>Private Non-Resident or Commercial:</b>                                                                                                  |          |           |           |                                                       |
| Weekday                                                                                                                                     | Per Hour | \$119     | \$115     | Non-Resident/Commercial Rate = Resident Rate plus 25% |
| Weekend                                                                                                                                     | Per Hour | \$200     | \$194     | Non-Resident/Commercial Rate = Resident Rate plus 25% |
| <b>Russell Room</b>                                                                                                                         |          |           |           |                                                       |
| <b>Non-Profit:</b>                                                                                                                          |          |           |           |                                                       |
| Weekday                                                                                                                                     | Per Hour | \$44      | \$43      | Non-Profit Rate = Resident Rate minus 50%             |
| Weekend                                                                                                                                     | Per Hour | \$61      | \$59      | Non-Profit Rate = Resident Rate minus 50%             |
| <b>Resident:</b>                                                                                                                            |          |           |           |                                                       |
| Weekday                                                                                                                                     | Per Hour | \$88      | \$85      | Increase by 2.82% CPI                                 |
| Weekend                                                                                                                                     | Per Hour | \$121     | \$117     | Increase by 2.82% CPI                                 |
| <b>Private Non-Resident or Commercial:</b>                                                                                                  |          |           |           |                                                       |
| Weekday                                                                                                                                     | Per Hour | \$110     | \$107     | Non-Resident/Commercial Rate = Resident Rate plus 25% |
| Weekend                                                                                                                                     | Per Hour | \$152     | \$147     | Non-Resident/Commercial Rate = Resident Rate plus 25% |
| <b>Bella Vista A or B / Vista Grande A or B/ Gardenview/ Music Room / Art Studio 1/ Art Studio 2 / SROP Classroom A &amp; B</b>             |          |           |           |                                                       |
| <b>Non-Profit:</b>                                                                                                                          |          |           |           |                                                       |
| Weekday                                                                                                                                     | Per Hour | \$36      | \$35      | Non-Profit Rate = Resident Rate minus 50%             |
| Weekend                                                                                                                                     | Per Hour | \$53      | \$51      | Non-Profit Rate = Resident Rate minus 50%             |
| <b>Resident:</b>                                                                                                                            |          |           |           |                                                       |
| Weekday                                                                                                                                     | Per Hour | \$72      | \$70      | Increase by 2.82% CPI                                 |
| Weekend                                                                                                                                     | Per Hour | \$105     | \$102     | Increase by 2.82% CPI                                 |
| <b>Private Non-Resident or Commercial:</b>                                                                                                  |          |           |           |                                                       |
| Weekday                                                                                                                                     | Per Hour | \$90      | \$88      | Non-Resident/Commercial Rate = Resident Rate plus 25% |
| Weekend                                                                                                                                     | Per Hour | \$132     | \$128     | Non-Resident/Commercial Rate = Resident Rate plus 25% |
| <b>Rooms 101, 102, 112A, 112B, 113, 114, 115, 204, 206, Community Room 2, PCS Conference Room, Community Room 1, SROP Classroom A or B*</b> |          |           |           |                                                       |
| <b>Non-Profit:</b>                                                                                                                          |          |           |           |                                                       |
| Weekday                                                                                                                                     | Per Hour | \$25      | \$24      | Non-Profit Rate = Resident Rate minus 50%             |
| Weekend                                                                                                                                     | Per Hour | \$39      | \$38      | Non-Profit Rate = Resident Rate minus 50%             |
| <b>Resident:</b>                                                                                                                            |          |           |           |                                                       |
| Weekday                                                                                                                                     | Per Hour | \$50      | \$48      | Increase by 2.82% CPI                                 |
| Weekend                                                                                                                                     | Per Hour | \$78      | \$75      | Increase by 2.82% CPI                                 |
| <b>Private Non-Resident or Commercial:</b>                                                                                                  |          |           |           |                                                       |
| Weekday                                                                                                                                     | Per Hour | \$63      | \$60      | Non-Resident/Commercial Rate = Resident Rate plus 25% |
| Weekend                                                                                                                                     | Per Hour | \$98      | \$94      | Non-Resident/Commercial Rate = Resident Rate plus 25% |
| <b>Notes:</b>                                                                                                                               |          |           |           |                                                       |
| *SROP Classroom A or B can only be rented while the pool is open to the public.                                                             |          |           |           |                                                       |

| Fee Name                                                                                                                                                                      | Unit                      | FY2026-27 | FY2025-26 | Description                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|-----------|-----------|-------------------------------------------------------|
| <b>Dance Studio</b>                                                                                                                                                           |                           |           |           |                                                       |
| <b>Non-Profit:</b>                                                                                                                                                            |                           |           |           |                                                       |
| Weekday                                                                                                                                                                       | Per Hour                  | \$25      | \$24      | Non-Profit Rate = Resident Rate minus 50%             |
| Weekend                                                                                                                                                                       | Per Hour                  | \$39      | \$38      | Non-Profit Rate = Resident Rate minus 50%             |
| <b>Resident:</b>                                                                                                                                                              |                           |           |           |                                                       |
| Weekday                                                                                                                                                                       | Per Hour                  | \$50      | \$48      | Increase by 2.82% CPI                                 |
| Weekend                                                                                                                                                                       | Per Hour                  | \$78      | \$75      | Increase by 2.82% CPI                                 |
| <b>Private Non-Resident or Commercial:</b>                                                                                                                                    |                           |           |           |                                                       |
| Weekday                                                                                                                                                                       | Per Hour                  | \$63      | \$60      | Non-Resident/Commercial Rate = Resident Rate plus 25% |
| Weekend                                                                                                                                                                       | Per Hour                  | \$98      | \$94      | Non-Resident/Commercial Rate = Resident Rate plus 25% |
| <b>Kitchen (Kitchen rented in conjunctions with a Grand or Large Room)</b>                                                                                                    |                           |           |           |                                                       |
| <b>Non-Profit:</b>                                                                                                                                                            |                           |           |           |                                                       |
| Weekday                                                                                                                                                                       | Per Hour                  | \$13      | \$13      | Non-Profit Rate = Resident Rate minus 50%             |
| Weekend                                                                                                                                                                       | Per Hour                  | \$13      | \$13      | Non-Profit Rate = Resident Rate minus 50%             |
| <b>Resident:</b>                                                                                                                                                              |                           |           |           |                                                       |
| Weekday                                                                                                                                                                       | Per Hour                  | \$26      | \$25      | Increase by 2.82% CPI                                 |
| Weekend                                                                                                                                                                       | Per Hour                  | \$26      | \$25      | Increase by 2.82% CPI                                 |
| <b>Private Non-Resident or Commercial:</b>                                                                                                                                    |                           |           |           |                                                       |
| Weekday                                                                                                                                                                       | Per Hour                  | \$33      | \$32      | Non-Resident/Commercial Rate = Resident Rate plus 25% |
| Weekend                                                                                                                                                                       | Per Hour                  | \$33      | \$32      | Non-Resident/Commercial Rate = Resident Rate plus 25% |
| <b>Kitchen Only</b>                                                                                                                                                           |                           |           |           |                                                       |
| <b>Non-Profit / Resident / Private Non-Resident or Commercial:</b>                                                                                                            |                           |           |           |                                                       |
| Weekday                                                                                                                                                                       | Per Hour                  | \$88      | \$85      | Increase by 2.82% CPI                                 |
| Weekend                                                                                                                                                                       | Per Hour                  | \$88      | \$85      | Increase by 2.82% CPI                                 |
| <b>Non-Profit / Resident / Private Non-Resident or Commercial:</b>                                                                                                            |                           |           |           |                                                       |
| Weekday                                                                                                                                                                       | Per Hour                  | \$34      | \$33      | Increase by 2.82% CPI                                 |
| Weekend                                                                                                                                                                       | Per Hour                  | \$34      | \$33      | Increase by 2.82% CPI                                 |
| <b>Rental Storage Fee</b>                                                                                                                                                     |                           |           |           |                                                       |
| <b>Non-Profit / Resident / Private Non-Resident or Commercial:</b>                                                                                                            |                           |           |           |                                                       |
| Weekday                                                                                                                                                                       | Per Day                   | \$100     | \$100     | No Change                                             |
| Weekend                                                                                                                                                                       | Per Day                   | \$100     | \$100     | No Change                                             |
| <b>City-Sponsored Programs</b>                                                                                                                                                |                           |           |           |                                                       |
| 4x4 Closet Storage                                                                                                                                                            | Per Month                 | \$50      |           | New - One time fee for rentals                        |
| Cabinet Storage                                                                                                                                                               | Per Month and Per Cabinet | \$25      |           | New - One time fee for rentals                        |
| <b>Ongoing Facility Rentals - MUST BE BOOKED FOR MINIMUM THREE MONTHS. RENTAL MUST TAKE PLACE WEEKLY TO QUALIFY. SMALL ITEMS SUCH AS A PODIUM THAT TAKE UP MINIMUM SPACE.</b> |                           |           |           |                                                       |
| Storage Fee                                                                                                                                                                   | Per Month                 | \$100     |           | New Fee - One time fee for rentals                    |
| <b>Creative Studio 1-6</b>                                                                                                                                                    |                           |           |           |                                                       |
| <b>Resident:</b>                                                                                                                                                              |                           |           |           |                                                       |
| Monthly                                                                                                                                                                       | Per Month                 | \$395     | \$395     | No Change                                             |
| Weekly                                                                                                                                                                        | Per Week                  | \$125     | \$125     | No Change                                             |
| Daily                                                                                                                                                                         | Per Day                   | \$35      | \$35      | No Change                                             |
| <b>Private Non-Resident or Commercial:</b>                                                                                                                                    |                           |           |           |                                                       |
| Monthly                                                                                                                                                                       | Per Month                 | \$494     | \$494     | No Change                                             |
| Weekly                                                                                                                                                                        | Per Week                  | \$157     | \$157     | No Change                                             |
| Daily                                                                                                                                                                         | Per Day                   | \$44      | \$44      | No Change                                             |
| <b>Sound Studio 1-2</b>                                                                                                                                                       |                           |           |           |                                                       |
| Planning Services Division Footnotes:                                                                                                                                         | Per Hour                  | \$12      | \$12      | No Change                                             |
| Private Non-Resident or Commercial                                                                                                                                            | Per Hour                  | \$15      | \$15      | No Change                                             |

| Fee Name                                                                                                                                                                                                                                                                                            | Unit        | FY2026-27 | FY2025-26 | Description                               |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-----------|-----------|-------------------------------------------|
| <b>Co-Sponsored Groups</b>                                                                                                                                                                                                                                                                          |             |           |           |                                           |
| Weekday - San Ramon Library PCS Conference Room, Dougherty Station<br>Library Community Room - Setup and Clean not included in fees - Room may<br>be reserved one (1) year in advance                                                                                                               | Per Hour    | \$16      | \$16      | No Change                                 |
| Weekend - San Ramon Library PCS Conference Room, Dougherty Station<br>Library Community Room - Setup and Clean not included in fees - Room may<br>be reserved one (1) year in advance                                                                                                               | Per Hour    | \$16      | \$16      | No Change                                 |
| <b>Notes:</b>                                                                                                                                                                                                                                                                                       |             |           |           |                                           |
| *Kitchen rented in conjunction with a Grand or Large Room                                                                                                                                                                                                                                           |             |           |           |                                           |
| **All hours must correspond with all hours rented in the Fountain Room.                                                                                                                                                                                                                             |             |           |           |                                           |
| ***All hours rented must correspond with all hours rented in the Terrace Room.                                                                                                                                                                                                                      |             |           |           |                                           |
| ****All hours rented must correspond with all hours rented in the Ridgeview Room                                                                                                                                                                                                                    |             |           |           |                                           |
| *****All hours rented must correspond with all hour rented in the Bella Vista Room                                                                                                                                                                                                                  |             |           |           |                                           |
| <b>CITY HALL ROTUNDA (10 hr. min.)</b>                                                                                                                                                                                                                                                              |             |           |           |                                           |
| Rental Deposit                                                                                                                                                                                                                                                                                      | Deposit     | \$2,500   | \$2,500   | No Change                                 |
| Resident Rental Fee                                                                                                                                                                                                                                                                                 | Per Hour    | \$350     | \$350     | No Change                                 |
| Resident Non-Profit Rental Fee                                                                                                                                                                                                                                                                      | Per Hour    | \$250     | \$250     | No Change                                 |
| <b>ALCOSTA SENIOR AND COMMUNITY CENTER AND RAMONA PARK GAZEBO RENTAL FEES</b>                                                                                                                                                                                                                       |             |           |           |                                           |
| <b>Alcosta Senior and Community Center and Ramona Park Gazebo Rental Rates</b>                                                                                                                                                                                                                      |             |           |           |                                           |
| <b>Resident – Private or Group</b>                                                                                                                                                                                                                                                                  |             |           |           |                                           |
| Weekday                                                                                                                                                                                                                                                                                             | Per Hour    | \$70      | \$105     | Decrease to match the amount at FARM      |
| Weekend                                                                                                                                                                                                                                                                                             | Per Hour    | \$70      | \$105     | Decrease to match the amount at FARM      |
| Per 4 Hours                                                                                                                                                                                                                                                                                         | Per 4 Hours | \$249     |           | New Fee Added FY27                        |
| <b>Non-Resident – Private or Commercial</b>                                                                                                                                                                                                                                                         |             |           |           |                                           |
| Weekday                                                                                                                                                                                                                                                                                             | Per Hour    | \$88      | \$135     | Resident Rate + 25%                       |
| Weekend                                                                                                                                                                                                                                                                                             | Per Hour    | \$88      | \$135     | Resident Rate + 25%                       |
| Per 4 Hours                                                                                                                                                                                                                                                                                         | Per 4 Hours | \$312     |           | New Fee Added FY27                        |
| <b>Central Park, Rancho San Ramon Community Park, Athan Downs Park, Alcosta Senior And Community Center Park And Gardens, Valley View Park, Ramona Park, San Ramon Sports Park, Memorial Park, Monarch Park, Sunrise Ridge Park, Critter Crossroads, and Hidden Valley Group Picnic Rental Fees</b> |             |           |           |                                           |
| <b>San Ramon Based Non-Profit Organizations:</b>                                                                                                                                                                                                                                                    |             |           |           |                                           |
| <b>Groups 1-50</b>                                                                                                                                                                                                                                                                                  |             |           |           |                                           |
| Weekday                                                                                                                                                                                                                                                                                             | Per Day     | \$64      | \$62      | Non-Profit Rate = Resident Rate minus 50% |
| Weekend                                                                                                                                                                                                                                                                                             | Per Day     | \$80      | \$78      | Non-Profit Rate = Resident Rate minus 50% |
| <b>Groups 51-149</b>                                                                                                                                                                                                                                                                                |             |           |           |                                           |
| Weekday                                                                                                                                                                                                                                                                                             | Per Day     | \$123     | \$120     | Non-Profit Rate = Resident Rate minus 50% |
| Weekend                                                                                                                                                                                                                                                                                             | Per Day     | \$154     | \$150     | Non-Profit Rate = Resident Rate minus 50% |
| <b>Groups 150-200</b>                                                                                                                                                                                                                                                                               |             |           |           |                                           |
| Weekday                                                                                                                                                                                                                                                                                             | Per Day     | \$183     | \$178     | Non-Profit Rate = Resident Rate minus 50% |
| Weekend                                                                                                                                                                                                                                                                                             | Per Day     | \$229     | \$222     | Non-Profit Rate = Resident Rate minus 50% |
| <b>San Ramon Resident / Non-San Ramon Based Non-Profit</b>                                                                                                                                                                                                                                          |             |           |           |                                           |
| <b>Groups 1-50</b>                                                                                                                                                                                                                                                                                  |             |           |           |                                           |
| Weekday                                                                                                                                                                                                                                                                                             | Per Day     | \$128     | \$124     | Increase by 2.82% CPI                     |
| Weekend                                                                                                                                                                                                                                                                                             | Per Day     | \$160     | \$155     | Weekday Fee plus 25%                      |
| <b>Groups 51-149</b>                                                                                                                                                                                                                                                                                |             |           |           |                                           |
| Weekday                                                                                                                                                                                                                                                                                             | Per Day     | \$246     | \$239     | Increase by 2.82% CPI                     |
| Weekend                                                                                                                                                                                                                                                                                             | Per Day     | \$308     | \$299     | Weekday Fee plus 25%                      |
| <b>Groups 150-200</b>                                                                                                                                                                                                                                                                               |             |           |           |                                           |
| Weekday                                                                                                                                                                                                                                                                                             | Per Day     | \$366     | \$355     | Increase by 2.82% CPI                     |
| Weekend                                                                                                                                                                                                                                                                                             | Per Day     | \$458     | \$444     | Weekday Fee plus 25%                      |

| Fee Name                                                                                                        | Unit        | FY2026-27                       | FY2025-26                       | Description                                     |
|-----------------------------------------------------------------------------------------------------------------|-------------|---------------------------------|---------------------------------|-------------------------------------------------|
| <b>San Ramon Business</b>                                                                                       |             |                                 |                                 |                                                 |
| <b>Groups 1-50</b>                                                                                              |             |                                 |                                 |                                                 |
| Weekday                                                                                                         | Per Day     | \$148                           | \$143                           | Resident Rate plus 15%                          |
| Weekend                                                                                                         | Per Day     | \$184                           | \$179                           | Resident Rate plus 15%                          |
| <b>Groups 51-149</b>                                                                                            |             |                                 |                                 |                                                 |
| Weekday                                                                                                         | Per Day     | \$283                           | \$275                           | Resident Rate plus 15%                          |
| Weekend                                                                                                         | Per Day     | \$355                           | \$344                           | Resident Rate plus 15%                          |
| <b>Groups 150-200</b>                                                                                           |             |                                 |                                 |                                                 |
| Weekday                                                                                                         | Per Day     | \$421                           | \$409                           | Resident Rate plus 15%                          |
| Weekend                                                                                                         | Per Day     | \$527                           | \$511                           | Resident Rate plus 15%                          |
| <b>Non-Resident and Non-Resident Business</b>                                                                   |             |                                 |                                 |                                                 |
| <b>Groups 1-50</b>                                                                                              |             |                                 |                                 |                                                 |
| Weekday                                                                                                         | Per Day     | \$160                           | \$155                           | Resident Rate plus 25%                          |
| Weekend                                                                                                         | Per Day     | \$200                           | \$194                           | Resident Rate plus 25%                          |
| <b>Groups 51-149</b>                                                                                            |             |                                 |                                 |                                                 |
| Weekday                                                                                                         | Per Day     | \$308                           | \$299                           | Resident Rate plus 25%                          |
| Weekend                                                                                                         | Per Day     | \$385                           | \$374                           | Resident Rate plus 25%                          |
| <b>Groups 150-200</b>                                                                                           |             |                                 |                                 |                                                 |
| Weekday                                                                                                         | Per Day     | \$458                           | \$444                           | Resident Rate plus 25%                          |
| Weekend                                                                                                         | Per Day     | \$573                           | \$555                           | Resident Rate plus 25%                          |
| <b>Food Truck Fee</b>                                                                                           |             |                                 |                                 |                                                 |
| Weekday                                                                                                         | Per Day     | \$55                            | \$53                            | Making Equal to Photo Permit and Push Cart Fees |
| Weekend                                                                                                         | Per Day     | \$55                            | \$53                            | Making Equal to Photo Permit and Push Cart Fees |
| <b>San Ramon Olympic Pool &amp; Aquatic Park And Dougherty Valley Aquatic Center - Group Picnic Rental Fees</b> |             |                                 |                                 |                                                 |
| <b>San Ramon Resident</b>                                                                                       |             |                                 |                                 |                                                 |
| <b>Groups up to 26</b>                                                                                          |             |                                 |                                 |                                                 |
| Weekday                                                                                                         | Per Session | \$173                           | \$168                           | CPI 2.82% increase                              |
| Weekend                                                                                                         | Per Session | \$217                           | \$210                           | Weekday Fee plus 25%                            |
| <b>Groups 26 to 50</b>                                                                                          |             |                                 |                                 |                                                 |
| Weekday                                                                                                         | Per Session | \$345                           | \$335                           | CPI 2.82% increase                              |
| Weekend                                                                                                         | Per Session | \$432                           | \$419                           | Weekday Fee plus 25%                            |
| <b>Groups 51 and larger</b>                                                                                     |             |                                 |                                 |                                                 |
| Weekday                                                                                                         | Per Session | Call Parks & Community Services | Call Parks & Community Services | No change                                       |
| Weekend                                                                                                         | Per Session | Call Parks & Community Services | Call Parks & Community Services | No change                                       |
| <b>Non-Resident</b>                                                                                             |             |                                 |                                 |                                                 |
| <b>Groups up to 26</b>                                                                                          |             |                                 |                                 |                                                 |
| Weekday                                                                                                         | Per Session | \$217                           | \$210                           | Resident Rate plus 25%                          |
| Weekend                                                                                                         | Per Session | \$272                           | \$263                           | Resident Rate plus 25%                          |
| <b>Groups 26 to 50</b>                                                                                          |             |                                 |                                 |                                                 |
| Weekday                                                                                                         | Per Session | \$432                           | \$419                           | Resident Rate plus 25%                          |
| Weekend                                                                                                         | Per Session | \$540                           | \$524                           | Resident Rate plus 25%                          |
| <b>Groups 51 and larger</b>                                                                                     |             |                                 |                                 |                                                 |
| Weekday                                                                                                         | Per Session | Call Parks & Community Services | Call Parks & Community Services | No change                                       |
| Weekend                                                                                                         | Per Session | Call Parks & Community Services | Call Parks & Community Services | No change                                       |

| Fee Name                                                                                                               | Unit                              | FY2026-27 | FY2025-26 | Description                      |
|------------------------------------------------------------------------------------------------------------------------|-----------------------------------|-----------|-----------|----------------------------------|
| <b>Amphitheater Use*</b>                                                                                               |                                   |           |           |                                  |
| <b>Central Park Amphitheater</b>                                                                                       |                                   |           |           |                                  |
| Amphitheater Set Up Fee                                                                                                | Per Event                         | \$75      | \$75      | No change                        |
| All Groups - 6 Hour Min                                                                                                | Per Hour                          | \$125     | \$125     | No change                        |
| All Groups - 2 Hour Min                                                                                                | Per Hour                          | \$150     | \$150     | No change                        |
| <b>Rancho San Ramon Amphitheater</b>                                                                                   |                                   |           |           |                                  |
| All Groups - 6 Hour Min                                                                                                | Per Hour                          | \$84      | \$84      | No change                        |
| All Groups - 2 Hour Min                                                                                                | Per Hour                          | \$100     | \$100     | No change                        |
| *May require Special Event Permit Application in addition to fee                                                       |                                   |           |           |                                  |
| <b>Outdoor Athletic Facilities</b>                                                                                     |                                   |           |           |                                  |
| <b>Turf Fields</b>                                                                                                     |                                   |           |           |                                  |
| Youth Co-Sponsored Organizations and San Ramon Valley Unified School District                                          | Per Hour                          | \$16      | \$15      | \$1.00 Increase - User Agreement |
| Adult Co-Sponsored Organizations, San Ramon Residents                                                                  |                                   | \$23      | \$22      | \$1.00 Increase - User Agreement |
| Non-Resident                                                                                                           |                                   | \$37      | \$36      | \$1.00 Increase - User Agreement |
| For Profit Camp/Tournament                                                                                             | Per Field Day + Field Hourly Rate | \$259     | \$251     | Increase by 2.82% CPI            |
| For Profit Camp/Tournament (Half Day - up to 4 hours)                                                                  | Per Field Day + Field Hourly Rate | \$156     | \$151     | Increase by 2.82% CPI            |
| Co-Sponsored Organizations and San Ramon Valley Unified School District – Special Event Fee                            | Per Field Day                     | \$259     | \$251     | Increase by 2.82% CPI            |
| Co-Sponsored Organizations and San Ramon Valley Unified School District – Special Event Fee (Half Day - up to 4 hours) | Per Field Day                     | \$156     | \$151     | Increase by 2.82% CPI            |
| Extra Fee                                                                                                              | Per Hour                          | \$169     | \$164     | Increase by 2.82% CPI            |
| <b>Light Fee at Sports Fields</b>                                                                                      |                                   |           |           |                                  |
| Co-Sponsored Organizations and San Ramon Valley Unified School District                                                | Per Hour                          | \$32      | \$31      | Increase by 2.82% CPI            |
| San Ramon Residents                                                                                                    | Per Hour                          | \$32      | \$31      | Increase by 2.82% CPI            |
| Non-Resident                                                                                                           | Per Hour                          | \$63      | \$61      | Increase by 2.82% CPI            |
| <b>Synthetic Fields – Tiffany Roberts Park</b>                                                                         |                                   |           |           |                                  |
| Co-Sponsored Organizations and San Ramon Valley Unified School District                                                | Per Hour                          | \$48      | \$46      | Increase by 2.82% CPI            |
| San Ramon Residents                                                                                                    | Per Hour                          | \$64      | \$62      | Increase by 2.82% CPI            |
| Non-Resident                                                                                                           | Per Hour                          | \$151     | \$146     | Increase by 2.82% CPI            |
| For Profit Camp/Tournament                                                                                             | Per Field Day + Field Hourly Rate | \$516     | \$501     | Increase by 2.82% CPI            |
| For Profit Camp/Tournament (Half Day - up to 4 hours)                                                                  | Per Field Day + Field Hourly Rate | \$310     | \$301     | Increase by 2.82% CPI            |
| Co-Sponsored Organizations and San Ramon Valley Unified School District – Special Event Fee                            | Per Field Day + Field Hourly Rate | \$259     | \$251     | Increase by 2.82% CPI            |
| Co-Sponsored Organizations and San Ramon Valley Unified School District – Special Event Fee (Half Day - up to 4 hours) | Per Field Day + Field Hourly Rate | \$156     | \$151     | Increase by 2.82% CPI            |
| <b>Synthetic Fields – Rancho San Ramon Sports Park</b>                                                                 |                                   |           |           |                                  |
| Co-Sponsored Organizations and San Ramon Valley Unified School District                                                | Per Hour                          | \$70      | \$68      | Increase by 2.82% CPI            |
| San Ramon Residents                                                                                                    | Per Hour                          | \$93      | \$90      | Increase by 2.82% CPI            |
| Non-Resident                                                                                                           | Per Hour                          | \$226     | \$219     | Increase by 2.82% CPI            |
| For Profit Camp/Tournament                                                                                             | Per Field Day + Field Hourly Rate | \$516     | \$501     | Increase by 2.82% CPI            |
| For Profit Camp/Tournament (Half Day - up to 4 hours)                                                                  | Per Field Day + Field Hourly Rate | \$310     | \$301     | Increase by 2.82% CPI            |
| Co-Sponsored Organizations and San Ramon Valley Unified School District – Special Event Fee                            | Per Field Day + Field Hourly Rate | \$259     | \$251     | Increase by 2.82% CPI            |
| Co-Sponsored Organizations and San Ramon Valley Unified School District – Special Event Fee (Half Day - up to 4 hours) | Per Field Day + Field Hourly Rate | \$156     | \$151     | Increase by 2.82% CPI            |

| Fee Name                                                                                                                | Unit                              | FY2026-27 | FY2025-26 | Description                     |
|-------------------------------------------------------------------------------------------------------------------------|-----------------------------------|-----------|-----------|---------------------------------|
| <b>Synthetic Soccer / Lacrosse Field &amp; Diamond - Sunrise Ridge Park</b>                                             |                                   |           |           |                                 |
| Co-Sponsored Organizations and San Ramon Valley Unified School District                                                 | Per Hour                          | \$48      | \$46      | Increase by 2.82% CPI           |
| San Ramon Residents                                                                                                     | Per Hour                          | \$64      | \$62      | Increase by 2.82% CPI           |
| Non-Resident                                                                                                            | Per Hour                          | \$151     | \$146     | Increase by 2.82% CPI           |
| For Profit Camp/Tournament                                                                                              | Per Field Day + Field Hourly Rate | \$516     | \$501     | Increase by 2.82% CPI           |
| For Profit Camp/Tournament (Half Day - up to 4 hours)                                                                   | Per Field Day + Field Hourly Rate | \$310     | \$301     | Increase by 2.82% CPI           |
| Co-Sponsored Organizations and San Ramon Valley Unified School District – Special Event Fee                             | Per Field Day + Field Hourly Rate | \$259     | \$251     | Increase by 2.82% CPI           |
| Co-Sponsored Organizations and San Ramon Valley Unified School District – Special Event Fee (Half Day - up to 4 hours)  | Per Field Day + Field Hourly Rate | \$156     | \$151     | Increase by 2.82% CPI           |
| <b>Sand Volleyball Courts</b>                                                                                           |                                   |           |           |                                 |
| Youth Co-Sponsored Organizations and San Ramon Valley Unified School District                                           | Per Hour                          | \$15      | \$14      | Increase by 2.82% CPI           |
| Adult Co-Sponsored Organizations, San Ramon Residents                                                                   | Per Hour                          | \$23      | \$22      | Increase by 2.82% CPI           |
| Non-Resident                                                                                                            | Per Hour                          | \$39      | \$37      | Increase by 2.82% CPI           |
| <b>Tennis Courts</b>                                                                                                    |                                   |           |           |                                 |
| San Ramon Residents                                                                                                     | Per 90 min                        | \$10      | \$10      | No Change                       |
| <b>Storage Facilities</b>                                                                                               |                                   |           |           |                                 |
| Rancho San Ramon Community Park                                                                                         | Per Month Per Unit                | \$211     | \$205     | Increase by 2.82% CPI           |
| <b>Batting Cages**</b>                                                                                                  |                                   |           |           |                                 |
| Youth Co-Sponsored Organizations and San Ramon Valley Unified School District                                           | Per Hour                          | \$15      | \$14      | Increase by 2.82% CPI           |
| Adult Co-Sponsored Organizations, San Ramon Residents                                                                   | Per Hour                          | \$23      | \$22      | Increase by 2.82% CPI           |
| Non-Resident                                                                                                            | Per Hour                          | \$39      | \$37      | Increase by 2.82% CPI           |
| <b>Concession Stands***</b>                                                                                             |                                   |           |           |                                 |
| Daily (Special Event Use) Concession Rental Fee                                                                         | Per Day                           | \$50      | \$50      | No Change                       |
| Quarterly Concession Fee                                                                                                | Per Quarter                       | \$200     | \$200     | No Change                       |
| <b>Scoreboard – (Central Park + Rancho San Ramon)</b>                                                                   |                                   |           |           |                                 |
| Private Organizations – Monthly                                                                                         | Per Month                         | \$400     | \$400     | No Change                       |
| Private Organizations - Daily                                                                                           | Per Day                           | \$100     | \$100     | No Change                       |
| <b>Notes:</b>                                                                                                           |                                   |           |           |                                 |
| *The Rancho San Ramon Sports Park Batting Cages are included in the rental of the adjoining baseball field (Turf Field) |                                   |           |           |                                 |
| **For co-sponsored user groups only                                                                                     |                                   |           |           |                                 |
| ***In conjunction with Special Event Permits                                                                            |                                   |           |           |                                 |
| <b>Dougherty Station Community Arts Center Front Row Theater Rental Fees</b>                                            |                                   |           |           |                                 |
| <b>Extra Equipment</b>                                                                                                  |                                   |           |           |                                 |
| Additional microphones                                                                                                  | Per Day                           | \$26      | \$26      | No Change                       |
| Podium                                                                                                                  | Per Day                           | \$26      | \$26      | No Change                       |
| Piano                                                                                                                   | Per Day                           | \$120     | \$103     | Increase to Reflect Market Rate |

| Fee Name                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Unit                | FY2026-27               | FY2025-26               | Description                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-------------------------|-------------------------|--------------------------------------|
| <b>Other Fees</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                     |                         |                         |                                      |
| Outdoor Set Up Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Per Event           | \$75                    | \$75                    | No Change                            |
| Basic Sound and Light Package                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                     | Included in Base Rental | Included in Base Rental | Included in Base Rental              |
| Box Office Fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                     | \$100                   | \$100                   | No Change                            |
| Ticket Printing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Per Ticket          | \$0.30                  | \$0.30                  | No Change                            |
| Complimentary Ticket Fees ***                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Per Ticket          | \$2.50                  | \$2.50                  | No Change                            |
| Cultural Growth Surcharge**                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Per Ticket          | \$2                     | \$2                     | No Change                            |
| Cultural Growth Surcharge for non-ticketed events – less than 50 attendees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Per Ticket          | \$30                    | \$30                    | No Change                            |
| Cultural Growth Surcharge for non-ticketed events – 50 or more attendees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Per Ticket          | \$70                    | \$70                    | No Change                            |
| Patron Ticket Mailing Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Per Ticket          | \$1                     | \$1                     | No Change                            |
| Patron Box Office Purchasing Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Per Ticket          | \$0.50                  | \$0.50                  | No Change                            |
| Patron Online Purchases Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Per Ticket          | \$1.50                  | \$1.50                  | No Change                            |
| Green Room Rental (when used as a dressing room or green room concurrently with a performance or rehearsal in the Front Row Theater)                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Per Hour (8 hr max) | \$50                    | \$48                    | Increase by 2.82% CPI                |
| Technical Theater Staff**                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Per Hour Per Person | \$48.00                 | \$40.00                 | Increase Based on Actual Labor Rates |
| Production Manager II                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Per Hour Per Person | \$73.00                 | \$49.00                 | Increase Based on Actual Labor Rates |
| House Staff**                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Per Hour Per Person | \$48.00                 | \$40.00                 | Increase Based on Actual Labor Rates |
| <b>San Ramon Resident &amp; Non-Profit / Co-Sponsored Organizations</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                     |                         |                         |                                      |
| <b>Free Events, Rehearsals (no admission fee), Ticketed Events, Theatrical Use &amp; Fundraisers</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                     |                         |                         |                                      |
| Weekday                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Per 3 Hours         | \$193                   | \$187                   | Increase by 2.82% CPI                |
| Weekend                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Per 3 Hours         | \$248                   | \$241                   | Increase by 2.82% CPI                |
| Weekday Flat Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Up to 8 Hours       | \$385                   | \$374                   | Increase by 2.82% CPI                |
| Weekend Flat Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Up to 8 Hours       | \$495                   | \$481                   | Increase by 2.82% CPI                |
| <b>Hourly Overtime Rate for use over eight (8) hours</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                     |                         |                         |                                      |
| Weekday                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Per Hour            | \$83                    | \$80                    | Increase by 2.82% CPI                |
| Weekend                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Per Hour            | \$111                   | \$107                   | Increase by 2.82% CPI                |
| <b>Non-Resident Private or Commercial Organization</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                     |                         |                         |                                      |
| <b>Free Events, Rehearsals (no admission fee), Ticketed Events, Theatrical Use &amp; Fundraisers</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                     |                         |                         |                                      |
| Weekday                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Per 3 Hours         | \$302                   | \$293                   | Increase by 2.82% CPI                |
| Weekend                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Per 3 Hours         | \$357                   | \$347                   | Increase by 2.82% CPI                |
| Weekday Flat Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Up to 8 Hours       | \$605                   | \$588                   | Increase by 2.82% CPI                |
| Weekend Flat Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Up to 8 Hours       | \$714                   | \$694                   | Increase by 2.82% CPI                |
| <b>Hourly Overtime Rate for use over eight (8) hours</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                     |                         |                         |                                      |
| Weekday                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Per Hour            | \$83                    | \$80                    | Increase by 2.82% CPI                |
| Weekend                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Per Hour            | \$111                   | \$107                   | Increase by 2.82% CPI                |
| <b>Notes:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                     |                         |                         |                                      |
| *Cultural Growth Surcharge – Two dollars (\$2.00) will be collected for every ticket sold at DVPAC and the Front Row Theater for all events with ticket prices over \$5.00. This money will be used in the subsequent fiscal year to purchase/replace theatrical equipment and/or to offset rental fee for nonprofit groups producing a performance in either City theater.<br><br>**Overtime and double time rates for staff will apply as required by law.<br>*** Comp Ticket fee for rental clients that exceed 5% of the house capacity or more than 10 comp tickets at the Front Row Theater |                     |                         |                         |                                      |

| Fee Name                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Unit                       | FY2026-27               | FY2025-26               | Description                          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|-------------------------|-------------------------|--------------------------------------|
| Dougherty Valley Performing Arts Center Rental Fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                            |                         |                         |                                      |
| Performance Base Rent (Full Day) – Includes Lobby, Theater, Dressing Rooms & Loading Dock                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                            |                         |                         |                                      |
| Weekend Friday through Sunday plus reimbursement for required technical theater and house management staff                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Per 8 Hour Day             | \$1,228                 | \$1,194                 | Increase by 2.82% CPI                |
| Weekday Monday through Thursday plus reimbursement for required technical theater and house management staff                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Per 8 Hour Day             | \$844                   | \$820                   | Increase by 2.82% CPI                |
| Additional Time (same day) plus reimbursement for required technical personnel                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Per Hour                   | \$134                   | \$130                   | Increase by 2.82% CPI                |
| Rehearsal and Technical Time – Weekday (Monday through Thursday) plus reimbursement for required technical personnel                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Per 8 Hour Day             | \$512                   | \$497                   | Increase by 2.82% CPI                |
| Rehearsal and Technical Time – Weekend (Friday through Sunday) plus reimbursement for required technical personnel                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Per 8 Hour Day             | \$628                   | \$610                   | Increase by 2.82% CPI                |
| Extended production meeting or additional site visit (1 hour production meeting included with permit)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Per Hour                   | \$78                    |                         | New - Theater Director rate          |
| Other Fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                            |                         |                         |                                      |
| Percentage Rent                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | % of gross ticket sales    | 10%                     | 10%                     | No Change                            |
| Percentage Rent for 3 or more shows in the same day if greater than the base rent                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | % of gross ticket sales    | 8%                      | 8%                      | No Change                            |
| Outdoor Set Up Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Per Event                  | \$75                    | \$75                    | No Change                            |
| Rent – Lobby Only                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Per 8 Hour Day             | \$541                   | \$526                   | Increase by 2.82% CPI                |
| DVPAC Studio Rental (for a rehearsal or performance in the Studio Room)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Per 8 Hour Day             | \$483                   | \$469                   | Increase by 2.82% CPI                |
| Box Office Fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                            | \$427                   | \$415                   | Increase by 2.82% CPI                |
| DVPAC Studio Rental (when used in conjunction with a performance or rehearsal on the stage)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Per 8 Hour Day             | \$276                   | \$268                   | Increase by 2.82% CPI                |
| Ticket Printing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Per Ticket                 | \$0.30                  | \$0.30                  | No Change                            |
| Cultural Growth Surcharge*                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Per Ticket                 | \$2                     | \$2                     | No Change                            |
| Cultural Growth Surcharge for non-ticketed events under 300 guest                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Surcharge                  | \$200                   | \$200                   | No Change                            |
| Cultural Growth Surcharge for non-ticketed events over 300 guest                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Surcharge                  | \$400                   | \$400                   | No Change                            |
| Patron Ticket Mailing Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Each                       | \$1                     | \$1                     | No Change                            |
| Patron Box Office Ticket Purchasing Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Per Ticket                 | \$0.50                  | \$0.50                  | No Change                            |
| Complimentary Ticket Fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Per Ticket                 | \$2.50                  | \$2.50                  | No Change                            |
| Patron Online Purchases Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Per Ticket                 | \$1.50                  | \$1.50                  | No Change                            |
| Technical Theater Staff**                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Per Hour Per Person        | \$48                    | \$40                    | Increase based on actual labor rates |
| Production Manager II                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Per Hour Per Person        | \$73                    | \$49                    | Increase based on actual labor rates |
| Sign Language Interpreter                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Per Hour Per Person        | \$125                   | \$107                   | Market Rate Adjustment               |
| House Staff                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Per Hour Per Person        | \$48                    | \$40                    | Increase based on actual labor rates |
| Basic Sound / Light Production                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Each                       | Included in Base Rental | Included in Base Rental | Included in Base Rental              |
| Extensive Lighting Production                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Each                       | \$239                   | \$232                   | Increase by 2.82% CPI                |
| Extensive Sound Production                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Each                       | \$159                   | \$155                   | Increase by 2.82% CPI                |
| Spot Lights                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Per Light                  | \$106                   | \$103                   | Increase by 2.82% CPI                |
| Sales of Merchandise                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | % Commission on Items Sold | 25%                     | 25%                     | No Change                            |
| Marley Dance Floor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Per Event                  | \$159                   | \$155                   | Increase by 2.82% CPI                |
| Piano                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Per 8 Hour Day             | \$120                   | \$103                   | Market Rate Adjustment               |
| Piano Tuning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Each                       | \$250                   | \$250                   | No Change                            |
| Projector Rental                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Per Day                    | \$266                   | \$258                   | Increase by 2.82% CPI                |
| Notes:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                            |                         |                         |                                      |
| *Cultural Growth Surcharge – Two dollars (\$2.00) will be collected for every ticket sold at DVPAC and the Front Row Theater for all events with ticket prices over \$5.00. This money will be used in the subsequent fiscal year to purchase/replace theatrical equipment and/or to offset rental fee for nonprofit groups producing a performance in either City theater.<br>**Overtime and double time rates for staff will apply as required by law.<br>*** Comp Ticket fee for rental clients that exceed 5% of the house capacity or more than 10 comp tickets at the Front Row Theater |                            |                         |                         |                                      |

| Fee Name                                                                                                                                                                   | Unit         | FY2026-27                | FY2025-26                | Description                                                        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|--------------------------|--------------------------|--------------------------------------------------------------------|
| <b>Equipment Rental Fees</b>                                                                                                                                               |              |                          |                          |                                                                    |
| Change of Equipment Set-Up Fee                                                                                                                                             | Each         | \$100                    | \$100                    | No Change                                                          |
| Additional Microphone with or without Stand                                                                                                                                | Each         | \$25                     | \$25                     | No Change                                                          |
| Full Length Podium (No PA System)                                                                                                                                          | Each         | \$25                     | \$25                     | No Change                                                          |
| Portable Bar                                                                                                                                                               | Each         | \$125                    | \$125                    | No Change                                                          |
| Fountain Room 28'x 12' Dance Floor (21 Modules) – Depending on availability and room capacity, additional dance floor modules may be rented for \$10.00 for 4' x 4' module | Each         | \$200                    | \$200                    | No Change                                                          |
| Terrace Room 24' x 8' Dance Floor (12 Modules) – Depending on availability and room capacity, additional dance floor modules may be rented \$10.00 for 4' x 4' module      | Each         | \$150                    | \$150                    | No Change                                                          |
| Carpet Cleaning (Fountain Room)                                                                                                                                            | Each         | Includes Maintenance Fee | Includes Maintenance Fee | Included in Base Rental/Maintenance Fee                            |
| Carpet Cleaning (Terrace Room)                                                                                                                                             | Each         | Includes Maintenance Fee | Includes Maintenance Fee | Included in Base Rental/Maintenance Fee                            |
| Non Refundable- Sanitization/Cleaning Fee (Bundle)                                                                                                                         | Each         | \$125                    | \$125                    | No Change                                                          |
| Non Refundable – Sanitization/Cleaning Fee (Grande)                                                                                                                        | Each         | \$100                    | \$100                    | No Change                                                          |
| Non Refundable- Sanitization/Cleaning Fee (Large)                                                                                                                          | Each         | \$75                     | \$75                     | No Change                                                          |
| Non Refundable- Sanitization/Cleaning Fee (Medium)                                                                                                                         | Each         | \$50                     | \$50                     | No Change                                                          |
| Non Refundable- Sanitization/Cleaning Fee (Small)                                                                                                                          | Each         | \$25                     | \$25                     | No Change                                                          |
| Room A/V System + one (1) microphone – Portable A/V System                                                                                                                 | Per Day      | \$50                     | \$50                     | No Change                                                          |
| <b>Portable Stage</b>                                                                                                                                                      |              |                          |                          |                                                                    |
| Small                                                                                                                                                                      | Each         | \$250                    | \$250                    | No Change                                                          |
| Large                                                                                                                                                                      | Each         | \$500                    | \$500                    | No Change                                                          |
| Room A/V System + one (1) microphone (SRCC FOUNTAIN, Terrace, Bella Vista, Ridgeview, Vista Grande)                                                                        | Per Day      | \$100                    | \$100                    | No Change                                                          |
| Room A/V System + one (1) microphone (Russell)                                                                                                                             | Per Day      | \$50                     | \$50                     | No Change                                                          |
| Cocktail Tables                                                                                                                                                            | Per Table    | \$25                     | \$25                     | No Change                                                          |
| <b>San Ramon Olympic Pool &amp; Aquatic Park And Dougherty Valley Aquatic Center Special Event And Lane Use Fees</b>                                                       |              |                          |                          |                                                                    |
| <b>San Ramon Olympic Pool &amp; Aquatic Park</b>                                                                                                                           |              |                          |                          |                                                                    |
| Whole Facility (Daily Rate) + Lifeguard Fee (up to 11 hours)                                                                                                               | Per Day      | \$1,855                  | \$1,804                  | Increase by 2.82% CPI                                              |
| Whole Facility (Hourly Rate after 11 hours) + Lifeguard Fee                                                                                                                | Per Hour     | \$186                    | \$181                    | 10% of whole facility daily rental rate and round up to the next w |
| 50-Meter Pool (Daily Rate) + Lifeguard Fee (up to 11 hours)                                                                                                                | Per Day      | \$1,212                  | \$1,178                  | Increase by 2.82% CPI                                              |
| 50-Meter Pool (Hourly Rate after 11 hours) + Lifeguard Fee                                                                                                                 | Per Hour     | \$122                    | \$118                    | 10% of whole facility daily rental rate                            |
| 25-Yard Pool (Lap / Training Pool) (Daily Rate) + Lifeguard Fee                                                                                                            | Per Day      | \$808                    | \$785                    | Increase by 2.82% CPI                                              |
| 25-Yard Pool (Lap / Training Pool) (Hourly Rate after 11 hours) + Lifeguard Fee                                                                                            | Per Hour     | \$81                     | \$79                     | 10% of whole facility daily rental rate                            |
| Whole Facility – Two (2) Day Rental (Daily Rental) - Includes use of classroom and timing board (must have a qualified timer to operate timing board)                      | Per Two Days | \$2,904                  | \$2,824                  | Increase by 2.82% CPI                                              |
| Whole Facility – Two (2) Day Rental (Hourly Rate after 11 hours each day) + Lifeguard Fee                                                                                  | Per Hour     | \$291                    | \$283                    | 10% of whole facility daily rental rate                            |
| <b>Dougherty Valley Aquatic Center</b>                                                                                                                                     |              |                          |                          |                                                                    |
| Whole Facility + Lifeguard Fee up to 11 hours                                                                                                                              | Per Day      | \$1,222                  | \$1,188                  | Increase by 2.82% CPI                                              |
| Whole Facility (Hourly Rate after 11 hours) + Lifeguard Fee                                                                                                                | Per Hour     | \$123                    | \$119                    | 10% of whole facility daily rental rate                            |
| Whole Facility – Two (2) Day Rental + Lifeguard Fee (up to 11 hours each day). Includes use of timing board (must have qualified timer to operate timing board)            | Per Two Days | \$1,934                  | \$1,880                  | Increase by 2.82% CPI                                              |
| Whole Facility – Two (2) Day Rental (Hourly Rate after 11 hours each day) + Lifeguard Fee                                                                                  | Per Hour     | \$194                    | \$188                    | 10% of whole facility daily rental rate                            |
| Recreation Swim Team Meet + Lifeguard Fee                                                                                                                                  | Per Hour     | \$90                     | \$87                     | Increase by 2.82% CPI                                              |

| Fee Name                                                        | Unit                   | FY2026-27 | FY2025-26 | Description                                                    |
|-----------------------------------------------------------------|------------------------|-----------|-----------|----------------------------------------------------------------|
| <b>Equipment</b>                                                |                        |           |           |                                                                |
| <b>Colorado Computer</b>                                        |                        |           |           |                                                                |
| Deposit                                                         | Deposit                | \$500     | \$500     | No change                                                      |
| Per Day                                                         | Per Day                | \$50      | \$50      | No change                                                      |
| <b>Water Polo Tournament</b>                                    |                        |           |           |                                                                |
| Water Polo Tank                                                 | Per Hour Per Tank      | \$90      | \$87      | Increase by 2.82% CPI                                          |
| <b>Combined Lane Rental &amp; Lifeguard 25 Yard Course Fee</b>  |                        |           |           |                                                                |
| City Co-Sponsored Groups                                        | Per Hour Per Lane      | \$13      | \$12      | Increase by 2.82% CPI                                          |
| Resident                                                        | Per Hour Per Lane      | \$17      | \$15      | 25% over co-sponsor rate - round up to nearest whole dollar    |
| Non-Resident                                                    | Per Hour Per Lane      | \$22      | \$19      | 25% more than resident rate - round up to nearest whole dollar |
| <b>Combined Lane Rental &amp; Lifeguard 50 Meter Course Fee</b> |                        |           |           |                                                                |
| City Co-Sponsored Groups                                        | Per Hour Per Lane      | \$19      | \$18      | Increase by 2.82% CPI                                          |
| Resident                                                        | Per Hour Per Lane      | \$24      | \$23      | 25% over co-sponsor rate - round up to nearest whole dollar    |
| Non-Resident                                                    | Per Hour Per Lane      | \$30      | \$29      | 25% more than resident rate - round up to nearest whole dollar |
| <b>Groups up to 50 (minimum of 3 guards required)</b>           |                        |           |           |                                                                |
| First 2 Hour                                                    | Base                   | \$264     | \$264     | No Change                                                      |
| Each Additional Hours                                           | Per Hour               | \$80      | \$80      | No Change                                                      |
| <b>Groups 51 – 100 (minimum of 5 guards required)</b>           |                        |           |           |                                                                |
| First 2 Hour                                                    | Base                   | \$528     | \$528     | No Change                                                      |
| Each Additional Hours                                           | Per Hour               | \$158     | \$158     | No Change                                                      |
| <b>Groups 101 – 150 (minimum of 7 guards required)</b>          |                        |           |           |                                                                |
| First 2 Hour                                                    | Base                   | \$793     | \$793     | No Change                                                      |
| Each Additional Hours                                           | Per Hour               | \$238     | \$238     | No Change                                                      |
| <b>Non-Resident</b>                                             |                        |           |           |                                                                |
| <b>Groups up to 50 (minimum of 3 guards required)</b>           |                        |           |           |                                                                |
| First 2 Hour                                                    | Base                   | \$333     | \$333     | No Change                                                      |
| Each Additional Hours                                           | Per Hour               | \$80      | \$80      | No Change                                                      |
| <b>Groups 51 – 100 (minimum of 5 guards required)</b>           |                        |           |           |                                                                |
| First 2 Hour                                                    | Base                   | \$661     | \$661     | No Change                                                      |
| Each Additional Hours                                           | Per Hour               | \$158     | \$158     | No Change                                                      |
| <b>Groups 101 – 150 (minimum of 7 guards required)</b>          |                        |           |           |                                                                |
| First 2 Hour                                                    | Base                   | \$993     | \$993     | No Change                                                      |
| Each Additional Hours                                           | Per Hour               | \$238     | \$238     | No Change                                                      |
| <b>Lifeguard Fees</b>                                           |                        |           |           |                                                                |
| Based on group size and amenities requested                     | Per Hour Per Lifeguard | \$24.00   | \$23.50   | Increase per change in minimum wage                            |
| <b>Inflatable Obstacle Course</b>                               |                        |           |           |                                                                |
| Inflatable Add On                                               | Per Hour               | \$52      | \$50      | Increase by 2.82% CPI                                          |

| Fee Name                                                                                    | Unit                      | FY2026-27 | FY2025-26 | Description                                    |
|---------------------------------------------------------------------------------------------|---------------------------|-----------|-----------|------------------------------------------------|
| <b>Pine Valley And Iron Horse Gymnasias Rental Fees</b>                                     |                           |           |           |                                                |
| <b>Resident - Private</b>                                                                   |                           |           |           |                                                |
| Individual Gym Floor Fee A, B, or C                                                         | Per Hour                  | \$75      | \$72      | Increase by 2.82% CPI                          |
| Main Gym Floor Fee                                                                          | Per Hour                  | \$143     | \$139     | Increase by 2.82% CPI                          |
| For Profit Camp/ Tournament – Special Event Fee                                             | Per Day + Gym Hourly Rate | \$259     | \$251     | Increase by 2.82% CPI                          |
| Scoreboard Fee                                                                              | Per Day Per Court         | \$107     | \$104     | Increase by 2.82% CPI                          |
| <b>Non-Resident - Private</b>                                                               |                           |           |           |                                                |
| Individual Gym Floor Fee A, B, C                                                            | Per Hour                  | \$94      | \$91      | Increase by 2.82% CPI                          |
| Main Gym Floor Fee                                                                          | Per Hour                  | \$179     | \$174     | Increase by 2.82% CPI                          |
| For Profit Camp/ Tournament – Special Event Fee                                             | Per Day + Gym Hourly Rate | \$259     | \$251     | Increase by 2.82% CPI                          |
| Scoreboard Fee                                                                              | Per Day Per Court         | \$107     | \$104     | Increase by 2.82% CPI                          |
| <b>City Co-Sponsored Groups</b>                                                             |                           |           |           |                                                |
| Individual Gym Floor Fee A, B, C                                                            | Per Hour                  | \$56      | \$54      | Increase by 2.82% CPI                          |
| Main Gym Floor Fee                                                                          | Per Hour                  | \$108     | \$105     | Increase by 2.82% CPI                          |
| Co-Sponsored Organizations and San Ramon Valley Unified School District – Special Event Fee | Per Day + Gym Hourly Rate | \$259     | \$251     | Increase by 2.82% CPI                          |
| Scoreboard Fee                                                                              | Per Day Per Court         | \$50      | \$50      | No Change                                      |
| Box Office Fees                                                                             | Per Day                   | \$427     |           | New - Matches existing box office fee at DVPAC |

**RESOLUTION NO. 2026-047**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN RAMON  
ADOPTING THE MASTER FEE SCHEDULE FOR VARIOUS MUNICIPAL SERVICES  
FOR FISCAL YEAR 2026/2027, AND REPEALING RESOLUTION NO. 2025-036**

**WHEREAS**, as part of the City's ongoing commitment to prudent financial management and effective resource allocation, the City contracted with Matrix Consulting Group to conduct a User Fee Study and Cost Allocation Plan for FY25; and

**WHEREAS**, City Impact Fees must meet the constitutional (i.e., the Nolan and Dolan U.S. Supreme Court rulings), Proposition 218 standards, and statutory requirements of the California Mitigation Fee Act - AB 1600 (Government Code Section 66000 et seq.); and

**WHEREAS**, in July 2024 the City Council authorized a contract with DTA (formerly David Taussig & Associates) to conduct a Nexus Study for Impact and Cost Recovery Fees for Public Facilities and Services; and

**WHEREAS**, the City Council approved the Nexus Study for Impact and Cost Recovery Fees for Public Facilities and Services at the March 10, 2026 Meeting; and

**WHEREAS**, continued implementation of the User Fee Study, current Nexus Fee Studies, and annual updates comprise the many steps toward fiscal resiliency for the City of San Ramon and is consistent with Council Goal #2 aiming to maintain a secure financial base and explore revenue growth options alongside broader cost-saving strategies to enhance financial stability; and

**WHEREAS**, City staff have reviewed, analyzed, and calculated the fees and charges as set forth in Exhibit 1, attached hereto and incorporated herein by reference, incorporating the Cost of Services (User Fee) Study for FY 2024-25 prepared by Matrix Consulting Group, and the Nexus Study for Impact and Cost Recovery Fees for Public Facilities and Services prepared by DTA for FY 2026-27.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council as follows:

Section 1. The City Council finds that the fees and charges as set forth in Exhibit 1 are reasonable.

Section 2. The fees and charges shown in Exhibit 1 shall be in force and effect July 1, 2026.

Section 3. Resolution No. 2025-036 is hereby repealed.

**PASSED, APPROVED, AND ADOPTED**, at the meeting of April 14, 2026 by the following votes:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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Mark Armstrong, Mayor

**ATTEST:**

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Joan Snashal, City Clerk

Exhibit: City of San Ramon FY26-27 Master Fee Schedule



## City Council Staff Report Item No. 9.1.

**Date:** April 14, 2026

**To:** San Ramon City Council

**From:** Megan O'Donoghue, Director

**Subject:** Public Hearing: Status of the City's Vacancies, Recruitment, and Retention Efforts in Calendar 2025 in Compliance with Government Code Section 3502.3 (Assembly Bill 2561)

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### **Executive Summary:**

This presentation provides the City Council and the public with key information regarding the City's vacancies, recruitment, and retention efforts on an annual basis, in compliance with AB 2561, which added Government Code Section 3502.3 to the Meyers-Milias-Brown Act (MMBA). The law requires public agencies—including the City of San Ramon—to annually assess and present job-vacancy information at a public hearing held before the adoption of the annual budget. The presentation must include vacancy data, recruitment and retention activities, and identification of policies or procedures that may impede hiring. Additional reporting obligations apply if any bargaining unit's vacancy rate exceeds 20%. This report previews the information staff will present to the City Council to satisfy this state-mandated public reporting requirement.

### **Recommendation:**

Staff recommends that the City Council receive the presentation regarding the City's job vacancies, recruitment activities, and hiring-process obstacles in calendar year 2025, in compliance with Government Code Section 3502.3 (AB 2561). Staff further recommends that the Council provide any direction needed to support full compliance with the law.

### **Background:**

The Legislature enacted AB 2561 in response to growing vacancy rates in local government and concerns about the impact of under staffing on public services. The law took effect on January 1, 2025, and applies to all agencies subject to the MMBA, regardless of whether the agency has represented employees.

Under AB 2561, agencies must track job vacancies, present vacancy and recruitment related information in a public hearing before the governing body each fiscal year and

identify any barriers within hiring policies, procedures, or practices. Recognized employee organizations must be provided notice of the hearing and may provide their own presentations.

If the vacancy rate within any bargaining unit reaches 20% or more of the authorized full time positions, employee organizations may request additional information that the agency is required to present, including total applicants, average hiring timelines, and opportunities to improve compensation and working conditions.

The presentation to Council will include:

- The City's current vacancy rates by bargaining unit
- Required annual reporting elements, including recruitment and retention data
- Identification of policies, procedures, and recruitment practices that may present obstacles in the City's hiring process
- Additional reporting requirements if any bargaining unit exceeds the 20% vacancy threshold (e.g., number of applicants, average days to hire, and potential compensation or working condition improvements)
- Description of opportunities for employee organization participation in the hearing

No action is required from the Council at this time other than receiving the presentation.

**Fiscal Impact:**

Fiscal impacts are minimal and primarily involve staff time to track vacancy data, coordinate with employee organizations, and prepare for the annual public hearing. Costs may increase if additional recruitment activities, staffing studies, compensation adjustments, or other recommended retention measures are brought forward for future Council consideration.

**Alternative Option(s):**

None. AB 2561 (Government Code Section 3502.3) requires public agencies, including the City of San Ramon, to annually assess and present job-vacancy information at a public hearing before adoption of the annual or multiyear budget.

**Next Steps:**

Receiving this presentation will ensure the City's compliance with AB 2561 and provide the Council with an overview of the City's vacancy data, recruitment efforts, and any identified obstacles in the hiring process, as required by state law.

**Attachment(s):**

None



## City Council Staff Report Item No. 9.2.

**Date:** April 14, 2026

**To:** San Ramon City Council

**From:** Jennifer Wakeman, Department Director  
Yuliya Elbo, Budget Program Manager

**Subject:** FY 2026-27 Budget Workshop #1: Revenue

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### **Executive Summary:**

The purpose of this presentation is to provide City Council and the public with the preliminary revenue assumptions that led to the City's upcoming fiscal year 2026-27 revenue budget. These projections are based on analysis of current economic conditions, historical trends, and consolidation of the data currently available to City staff.

### **Recommendation:**

Provide recommendations of FY27 Revenue Budget.

### **Background:**

During the budget development process for FY26 the City Council along with City staff established a clear and concise foundation for achieving the goals of future fiscal sustainability through collaborative and transparent communications, information-based decision making, ongoing revision and improvement of financial policies and processes, and enhancement of financial reporting and forecasting.

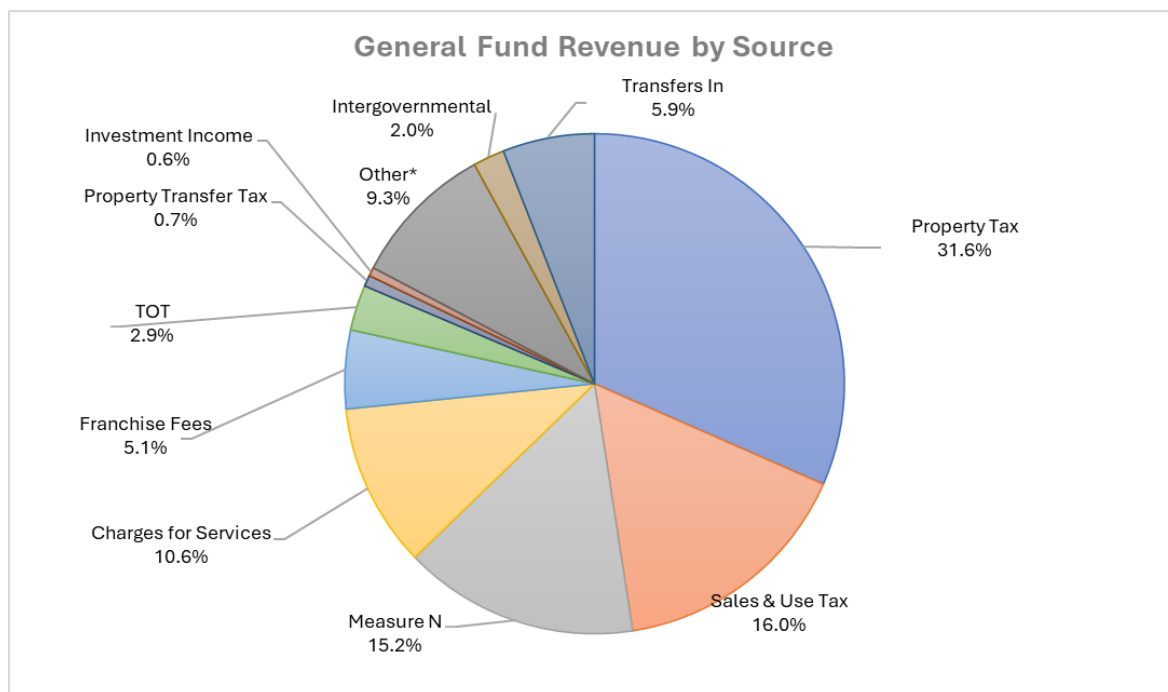
The City's structural financial deficit continues to be one of the most challenging factors affecting development of the balanced budget. At the March 24, 2026, meeting the Council received a high-level overview of the strategies that will lead the City to fiscal sustainability at the time of Measure N's sunset in FY35. As discussed, the balancing mechanism is based on two major factors: consistent revenue growth and containment of expenditures. To the extent possible, the City should target expenditure growth at 2% less than revenue growth. While the City does not have much control over many of the revenue streams– including property and sales tax, which rely heavily on the overall health of the economic environment, it is within the discretion of the City to take steps toward managing certain expense categories.

At the budget development kick off meeting with departments on February 14<sup>th</sup>, Finance leaders asked City staff to approach budgeting for FY27 with the goal of containing non-personnel expenditure growth to 2.3%. This number is the result of financial modeling based on the assumption of stable 4% revenue growth with the goal of achieving a balanced balance without support of Measure N in FY35.

Presented today are the revenue assumptions for fiscal year 2026-27.

### **General Fund – Fund 101**

The General Fund is the City’s primary operating fund. It accounts for most the City’s financial resources, except for those required to be accounted for separately by law or existing agreements, like Dougherty Valley County Service Area, Community Facilities District Funds, and other major special revenue funds: gas tax, Measure J (Street Maintenance and Improvements).



Property tax and sales tax are the two largest revenue sources supporting the City’s General Fund. Starting in April 2025, the City began receiving an additional 1% transaction and use tax – Measure N, approved by voters in November 2024. Because this revenue stream sunsets in April 2035, the City considers these funds as a temporary one-time funding source.

The budgeting assumption for revenue collections is heavily dependent on the actual revenue experience during FY26.

According to the December 2025 assessment data from Contra Costa County, property tax

receipts are expected to come in about 3% higher than estimated in the FY26 budget (about \$780K), and exceeding receipts from FY25 by 4% (\$1.03M). Assuming this growth trend continues at the same pace, we are building in a 3% growth rate for property tax for FY27 compared to estimated FY26 receipts for a total budget of \$27.92M.

Sales tax, the City's second largest revenue source, consists of two components: the base Bradley-Burns sales and use tax and a transactions and use tax – Measure N. Base sales and use tax is budgeted with the estimated growth of 6.4% (equal to an additional \$950K for FY27) and is based on the latest data provided by City's sales tax consultant, HdL. On the other hand, HdL estimates lower than previously projected receipts on the Measure N portion of the sales tax (the City's third largest revenue source). As Measure N is a destination-based sales tax rate, it relies heavily on the registration of new automobile sales within San Ramon's boundaries. After the Federal electric vehicle tax credit expired on September 30, 2025, the auto sales industry reported a significant decline in the sale of electric vehicles. In October 2025, the California New Car Dealers Association projected that sales would remain under pressure through 2026, as higher prices—driven in part by tariffs filtering through the supply chain—and prolonged elevated costs contribute to buyer fatigue. Measure N revenue for FY26 is expected to come in about \$1.3M below budget, and at this point we are proposing to budget FY27 at the FY26 expected receipt level.

The next largest revenue source in the General Fund was traditionally franchise fees, collected through Electric, Gas, Cable, Recycling and Garbage agreements. This revenue source is significantly reduced starting January 2026 due to the revision of franchise fee calculations. This revenue is expected to be about \$942K below budget for FY26 and will represent about a \$1.8M (or 3%) reduction to the FY27 franchise fee revenues.

As presented in the General Fund revenue summary, charges for services have been adjusted to reflect the change in accounting practice for instructor payments. Historically, instructor payments (an expense) were paid from the revenue accounts collecting class fees. Starting in FY27 revenues and expenses will be recorded in accordance with best accounting practices – with instructor payments charged to expense accounts. This change will result in a one-time adjustment presented as equal increases to revenues and expenses, which will be outlined in the presentation on April 28<sup>th</sup>. The FY27 adjustment totals \$1.8M. The remaining increase in the charges for services revenue projection - \$723K - reflects the 2.8% increase in fees, per the FY27 fee schedule, and a significant increase in development activities anticipated for FY27.

The General Fund portion of the interest on investments is estimated at \$492K – an increase of 17.75% or \$74K compared to FY 2025-26.

Miscellaneous revenue, which represents about 4.84% of the General Fund revenue budget is comprised mostly of rental revenue and is expected to grow by about 3% in FY27 due to the FY27 fee growth.

Overall, the General Fund revenue budget is expected to grow by about 0.45%, or \$369K compared to FY26. This growth in revenue is below the 4% average historical rate, primarily due to lower than originally anticipated collection of Measure N revenue, the reduction in franchise fee revenue, and a reduction in grant revenues.

### **Dougherty Valley County Service Area – Fund 343**

The second largest operating fund for the City is the Dougherty Valley County Service Area (DVCSA). This fund's primary revenue source is County Service Area special assessment and 1% ad valorem property tax. The DVCSA Fund revenue is expected to grow by about 1.3% or \$309K.

### **Other Funds**

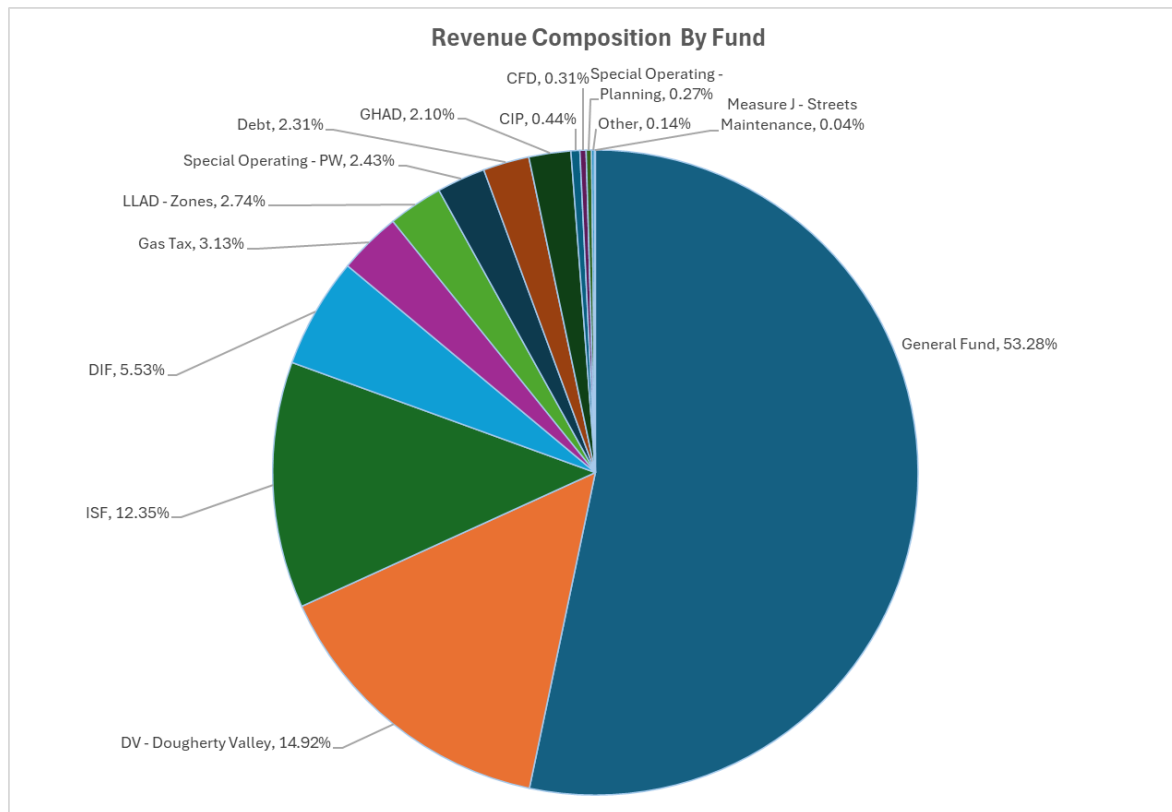
Gas Tax revenue (Fund 208) and the City's share of Contra Costa Transportation Authority's Measure J (Fund 213) are two Non-Operating Special Revenue Funds. These funding streams are primarily dedicated to public streets and highways, public mass transit guideways, and major street and construction management. The revenue is expected to grow by about 4.79%, or \$228K in FY27.

Other Non-Operating Special Revenue Funds are the City's development impact funds for which the revenue inflow fluctuates significantly year over year, depending on the development activity. These funds are dedicated to capital investment for specific programmatic areas, including city beautification, environmental studies, drainage mitigation, traffic mitigation, parks and related infrastructure, and open space for the newly developed areas throughout the City. There is no significant revenue change projected for FY27.

Additional City operating funds are the Community Facility Districts (CFDs) that are funded through a special tax levy; the Geological Hazard Abatement District Funds (Dougherty Valley and Northwest San Ramon GHADs), and Lighting and Landscape Assessment Districts (LLADs) funded through special assessments. The use of these funds is restricted to either mitigate and prevent geological hazard in the case of the GHADs, or for the maintenance and provision of service within a specifically defined geographic area for the CFDs and LLADs. General Fund administrative activities are partially supported by the LLADs resulting in a budgeted Transfer In to from LLADs to the General; the total of Transfers IN from LLADs for FY27 is expected to be \$460K – a \$6K decrease compared to FY26.

The City's Internal Service Funds are dedicated to activities supporting operational needs of the departments and the City as a whole. These funds include Equipment and Information Services Replacement funds, Infrastructure Maintenance, Healthcare and Insurance Liabilities funds. These funds are primarily funded by departmental charges collected from the General Fund and other operating funds, based on the allocation of operating/personnel costs.

Total preliminary revenue across all City funds, including Internal Service Funds and Debt Service Funds, is presented below:



**Fiscal Impact:**

The information presented for FY27 revenue assumptions and projections has direct fiscal impact on the City's operations. In budgeting for revenues, the City maintains a conservative, yet pragmatic approach that balances realistic expectations with an intention to not over-constrain City operations.

**Alternative Option(s):**

This presentation seeks to receive the recommendations and feedback of Council; any changes made will result in different fiscal outcomes.

**Next Steps:**

Incorporate recommendations into the FY27 Preliminary Budget presentation to be made at the May 12, 2026 meeting.

**Attachment(s):**

None